

GODALMING JOINT BURIAL COMMITTEE

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107-109 High Street
Godalming
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2 September 2022

I HEREBY SUMMON YOU to attend the **JOINT BURIAL COMMITTEE** meeting to be held in The Pepperpot, High Street, Godalming on THURSDAY, 8 SEPTEMBER 2022 at 5.45pm. The meeting will be preceded by an inspection of **Nightingale Cemetery** at 5.00pm.

Andy Jeffery
Clerk to the Committee

If you wish to speak at this meeting please contact Godalming Town Council on 01483 523575 or email office@godalming-tc.gov.uk

Where possible proceedings will be live streamed via the Town Council's Facebook page. If you wish to watch the council meeting's proceedings, please go to Godalming Town Council's [Facebook](#) page.

Committee Members: Councillor Martin – Vice Chair
Councillor Neill
Councillor PS Rivers
Councillor Steel – Chair
Councillor Stubbs
Councillor Weightman
Councillor Bond (Busbridge Parish Council)
Councillor Westwood (Busbridge Parish Council)

AGENDA

1. **MINUTES**

The Chair to sign as a correct record the Minutes of the meeting held on 9 June 2022.

2. **APOLOGIES FOR ABSENCE**

3. **DISCLOSABLE PECUNIARY INTERESTS AND OTHER REGISTERABLE INTERESTS**

To receive from Members any declarations of interests in relation to any items included on the agenda for this meeting required to be disclosed by the Localism Act 2011 and the Godalming Members' Code of Conduct.

4. **PETITIONS/STATEMENTS/QUESTIONS FROM MEMBERS OF THE PUBLIC**

The Chair to invite members of the public to make representations, ask or answer questions and give evidence in respect of the business on the agenda or other matters not on the agenda. This forum to be conducted in accordance with Standing Order 5.

5. **QUESTIONS BY MEMBERS**

To consider any questions from Councillors in accordance with Standing Order 6.

6. FUTURE OF THE JOINT BURIAL COMMITTEE – ITEM FOR NOTE

Members will be aware that the constituent bodies of the Godalming Joint Burial Committee, Godalming Town Council & Busbridge Parish Council, are considering the future arrangements regarding the management of bereavement services for Eashing and Nightingale cemeteries. It is for the constituent bodies to determine such arrangements, however, until such time as a formal position has been agreed by both councils this Committee and its functions remain extant.

7. ACCOUNTS PAID SINCE LAST MEETING & SCHEDULE OF PAYMENTS

Clerk to report on the accounts paid since the last meeting.

A schedule of the accounts paid will be tabled for the information of Members. The vouchers relating to these payments will also be tabled at the meeting for inspection. All payments made are in line with the agreed budget or other resolution of this Committee or Full Council.

Members to agree that the Chair should sign the schedule of accounts paid.

8. SIGNING OF BANK RECONCILIATIONS

The Committee to consider the tabled monthly bank reconciliations since the last meeting of the Committee and authorise the Chair to sign them.

9. BUDGET MONITORING

Members to consider a budget monitoring report to 31 July 2022 (detailed report attached for the information of Members).

Cost Centre	Year to date Variance	Projected Variance @ Year End
	£	£
Administration & Overheads	2,505 u/s	NIL
Eashing Cemetery	16,218 u/s	£6,000 u/s
Eashing Chapel	9,606 o/s	£19,300 o/s
Eashing Lodge	1,683 o/s	£2,000 o/s
Nightingale Cemetery	7,098 u/s	£5,200 u/s
Nightingale Chapel	217 o/s	NIL
Nightingale Lodge	198 u/s	NIL
TOTAL	14,513 u/s	10,100 o/s

The monitoring report shows a current variance of £14,513 underspend against budget.

Eashing Cemetery – due to the rates challenge we completed last year, Eashing Cemetery is now entitled to SBR rates relief which means there will be a saving of £6k against budget. GTC has not invoiced for Grounds Maintenance works as yet this financial year.

Eashing Chapel - £7.2k water and sewerage works; £4.6k Pigeon prevention works. Also refer to Agenda Item 11 for upcoming costs.

Eashing Lodge - £2k concrete slab for garage as previous garage rotted.

10. FEES & CHARGES FROM 2023 – ITEM FOR DECISION

Recommendation: Members to resolve to approve the Fees & Charges for Eashing and Nightingale Cemeteries to take effect from 1 January 2023.

Fees & Charges for the Joint Burial Committee's cemeteries were last amended in January 2020. Since that time operating costs have increased. Members are requested to consider the attached Fees & Charges, which are increased by 10% for resident and excepted categories, with non-residents fees and charges increased from 50% to 60% of the residents' fees.

11. EASHING CHAPEL BUILDINGS – ITEM TO NOTE

Members will be aware from the Clerk's email correspondence of 18 August, the Eashing Cemetery Chapel has been closed for use for a significant period of 2022 due to the infestation of pigeons and the subsequent mess they caused. This created a health hazard within the chapel building; hence it was unable to be used for funeral related purposes.

Action has now been taken to make the roof space relatively secure by the installation of anti-bird netting, which has meant we are no longer getting the mess and droppings that caused the problem. However, the Clerk will keep Members informed if further action is needed to prevent the reoccurrence of the problem.

As explained in the correspondence, the absence of the chapel has not been such an issue during the recent warm weather as services could be held outside. However, as the weather changes into autumn and winter the ability to hold full funeral services, prayer vigils or body viewings in the open air becomes more challenging.

The Clerk exceptionally sought approval from Members to carry out works to bring the chapel back in service on the basis that, due to work already being undertaken in the workshop building, the correct high level access equipment was available on site and that the contractors who had been undertaking other work on site also had availability to move directly onto sorting out the Chapel when they finish their current work. In seeking approval, the Clerk highlighted the expected cost for the work to be in the region of £7,500, which compared favourably with other recent similar works conducted at Broadwater Park.

Having been unable to source any other contractor with immediate availability, Members approved this work in order to get the work completed, take advantage of the machinery being on site and get the Chapel building back in use as soon as possible. Members noted that this work would be funded from the existing revenue budget, which stood at £14,513 underspent (31 July).

12. UPDATE ON CEMETERY OPERATIONS

Members to receive an oral report from the Clerk on the cemetery operations.

13. BURIAL STATISTICS

Statistics for the previous quarter and for the twelve months ending 31 August 2022 are attached for the information of Members.

14. PERFORMANCE INDICATORS – ITEM FOR DECISION

Recommendation: Members are requested to review the Performance Indicators shown in the attached report and, if agreed, are asked to resolve that they are incorporated into the PI table along with other GTC Committee PIs for recommendation to Godalming Town Council.

Although a joint committee, all the Burial Committee's functions are managed by Godalming Town Council staff. Godalming Town Council has a responsibility to manage its resources, including staff resources effectively and efficiently. In order to determine staffing priorities and required resources Godalming Town Council wishes committees who utilise GTC staffing resource to determine appropriate Performance Indicators to support its future decisions.

15. **LODGE HOUSES – ITEM FOR DECISION**

Members to note that Officers will be conducting a market rent review to ensure appropriate value is being achieved.

16. **COMMUNICATIONS ARISING FROM THIS MEETING**

Members to identify which matters (if any), discussed at this meeting, are to be publicised.

17. **DATE OF NEXT MEETING**

The next meeting of the Godalming Joint Burial Committee is scheduled to take place in the Council Chamber on Thursday, 3 November 2022 at 5.30pm.

18. **ANNOUNCEMENTS**

Brought forward by permission of the Chair. Requests to be submitted prior to commencement of the meeting.

TO: ALL MEMBERS OF THE GODALMING JOINT BURIAL COMMITTEE

Detailed Income & Expenditure by Phased Budget Heading 31/07/2022

Month No: 4

Cost Centre Report

	Current Month Actual	Current Month Budget	Current Month Variance	Year To Date Actual	Year To Date Budget	Year To Date Variance	Total Annual Budget	Committed Expenditure	Funds Available	% Spent
<u>401 Administration & Overheads</u>										
1001 Precept - Godalming TC	0	0	0	18,872	18,871	(1)	37,743			50.0%
1002 Precept - Busbridge PC	0	0	0	1,129	1,129	1	2,257			50.0%
1300 Interest	118	3	(115)	376	12	(364)	36			1043.9%
Administration & Overheads :- Income	118	3	(115)	20,376	20,012	(364)	40,036			50.9%
4102 Property Maintenance	0	0	0	0	0	0	500	500		0.0%
4163 Domestic Supplies	0	0	0	10	0	(10)	0	(10)		0.0%
4164 Workshop Supplies	0	15	15	31	60	29	180	149		17.4%
4202 Car Allowances	0	40	40	0	160	160	500	500		0.0%
4204 Fuel Costs	0	100	100	59	400	341	1,200	1,141		4.9%
4205 Vehicle Maintenance	0	250	250	2	1,000	998	3,000	2,998		0.1%
4301 Equipment	585	750	165	2,629	3,000	371	9,000	6,371		29.2%
4308 General Office Expenses	0	0	0	85	0	(85)	0	(85)		0.0%
4310 Administration Charge	0	0	0	19,888	20,000	112	40,000	20,112		49.7%
4313 Professional Fees - Other	650	0	(650)	1,200	500	(700)	2,000	800		60.0%
4314 Audit Fees	0	0	0	90	150	60	800	710		11.3%
4315 Insurance	0	0	0	4,666	5,000	334	5,000	334		93.3%
4321 Bank Fees	19	25	6	88	100	12	300	212		29.3%
4324 Broadband	19	20	1	35	80	45	240	205		14.6%
4326 Website	0	0	0	0	400	400	400	400		0.0%
4327 Publicity Advertising	0	95	95	425	380	(45)	1,150	725		37.0%
4900 Miscellaneous	0	30	30	0	120	120	400	400		0.0%
Administration & Overheads :- Indirect Expenditure	1,273	1,325	52	29,209	31,350	2,141	64,670	0	35,461	45.2%
Net Income over Expenditure	(1,155)	(1,322)	(167)	(8,833)	(11,338)	(2,505)	(24,634)			

Detailed Income & Expenditure by Phased Budget Heading 31/07/2022

Month No: 4

Cost Centre Report

	Current Month Actual	Current Month Budget	Current Month Variance	Year To Date Actual	Year To Date Budget	Year To Date Variance	Total Annual Budget	Committed Expenditure	Funds Available	% Spent
<u>411 Eashing - Cemetery</u>										
1100 Interment	3,820	1,900	(1,920)	9,210	7,600	(1,610)	22,975			40.1%
1101 Monument	0	165	165	650	660	10	1,980			32.8%
1102 Purchase of Grave Space	4,875	3,850	(1,025)	16,025	15,400	(625)	46,325			34.6%
1400 Miscellaneous	1,600	962	(638)	4,750	3,848	(902)	11,550			41.1%
Eashing - Cemetery :- Income	10,295	6,877	(3,418)	30,635	27,508	(3,127)	82,830			37.0%
4015 Grave Digging	0	962	962	2,450	3,848	1,398	11,550		9,100	21.2%
4131 Rates	0	0	0	0	6,000	6,000	6,000		6,000	0.0%
4141 Water Service	6	20	14	(60)	80	140	240		300	(25.1%)
4162 Waste Removal	567	500	(67)	1,651	2,000	349	6,000		4,349	27.5%
4171 Grounds Maintenance	1,982	3,425	1,443	9,084	13,700	4,616	41,100		32,016	22.1%
4172 Memorial Inspection	0	165	165	73	660	587	2,000		1,927	3.7%
Eashing - Cemetery :- Indirect Expenditure	2,555	5,072	2,517	13,197	26,288	13,091	66,890	0	53,693	19.7%
Net Income over Expenditure	7,740	1,805	(5,935)	17,438	1,220	(16,218)	15,940			
<u>413 Eashing - Chapel</u>										
4102 Property Maintenance	9,290	100	(9,190)	10,012	400	(9,612)	1,200		(8,812)	834.3%
4103 Maintenance Contracts	0	100	100	490	400	(90)	1,200		710	40.8%
4111 Energy Costs	125	125	0	262	500	238	1,500		1,238	17.5%
4301 Equipment	141	0	(141)	141	0	(141)	0		(141)	0.0%
Eashing - Chapel :- Indirect Expenditure	9,556	325	(9,231)	10,906	1,300	(9,606)	3,900	0	(7,006)	279.6%
Net Expenditure	(9,556)	(325)	9,231	(10,906)	(1,300)	9,606	(3,900)			

Detailed Income & Expenditure by Phased Budget Heading 31/07/2022

Month No: 4

Cost Centre Report

	Current Month Actual	Current Month Budget	Current Month Variance	Year To Date Actual	Year To Date Budget	Year To Date Variance	Total Annual Budget	Committed Expenditure	Funds Available	% Spent
<u>415 Eashing - Lodge</u>										
1200 Rent	1,350	1,350	0	5,400	5,400	0	16,200			33.3%
Eashing - Lodge :- Income	1,350	1,350	0	5,400	5,400	0	16,200			33.3%
4102 Property Maintenance	0	100	100	2,083	400	(1,683)	1,200		(883)	173.6%
4103 Maintenance Contracts	0	0	0	0	0	0	100		100	0.0%
Eashing - Lodge :- Indirect Expenditure	0	100	100	2,083	400	(1,683)	1,300	0	(783)	160.3%
Net Income over Expenditure	1,350	1,250	(100)	3,317	5,000	1,683	14,900			
<u>421 Nightingale - Cemetery</u>										
1100 Interment	0	0	0	1,300	0	(1,300)	0			0.0%
1101 Monument	0	0	0	300	0	(300)	0			0.0%
1102 Purchase of Grave Space	0	0	0	3,600	0	(3,600)	0			0.0%
Nightingale - Cemetery :- Income	0	0	0	5,200	0	(5,200)	0			
4103 Maintenance Contracts	0	0	0	400	700	300	700		300	57.1%
4131 Rates	0	0	0	384	350	(34)	350		(34)	109.8%
4141 Water Service	12	16	4	47	64	17	192		145	24.6%
4162 Waste Removal	0	0	0	89	0	(89)	0		(89)	0.0%
4171 Grounds Maintenance	1,103	1,250	148	3,295	5,000	1,705	15,500		12,205	21.3%
Nightingale - Cemetery :- Indirect Expenditure	1,114	1,266	152	4,216	6,114	1,898	16,742	0	12,526	25.2%
Net Income over Expenditure	(1,114)	(1,266)	(152)	984	(6,114)	(7,098)	(16,742)			

Detailed Income & Expenditure by Phased Budget Heading 31/07/2022

Month No: 4

Cost Centre Report

	Current Month Actual	Current Month Budget	Current Month Variance	Year To Date Actual	Year To Date Budget	Year To Date Variance	Total Annual Budget	Committed Expenditure	Funds Available	% Spent
<u>423</u> <u>Nightingale - Chapel</u>										
1200 Rent	0	0	0	0	0	0	5,000			0.0%
Nightingale - Chapel :- Income	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>5,000</u>			<u>0.0%</u>
4102 Property Maintenance	368	0	(368)	368	50	(318)	200		(168)	184.0%
4103 Maintenance Contracts	0	55	55	119	220	101	660		541	18.0%
Nightingale - Chapel :- Indirect Expenditure	<u>368</u>	<u>55</u>	<u>(313)</u>	<u>487</u>	<u>270</u>	<u>(217)</u>	<u>860</u>	<u>0</u>	<u>373</u>	<u>56.6%</u>
Net Income over Expenditure	<u>(368)</u>	<u>(55)</u>	<u>313</u>	<u>(487)</u>	<u>(270)</u>	<u>217</u>	<u>4,140</u>			
<u>425</u> <u>Nightingale - Lodge</u>										
1200 Rent	1,050	1,050	0	4,200	4,200	0	12,600			33.3%
Nightingale - Lodge :- Income	<u>1,050</u>	<u>1,050</u>	<u>0</u>	<u>4,200</u>	<u>4,200</u>	<u>0</u>	<u>12,600</u>			<u>33.3%</u>
4102 Property Maintenance	0	0	0	0	0	0	1,000		1,000	0.0%
4103 Maintenance Contracts	0	50	50	0	200	200	600		600	0.0%
4161 Cleaning	0	40	40	42	40	(2)	40		(2)	104.2%
Nightingale - Lodge :- Indirect Expenditure	<u>0</u>	<u>90</u>	<u>90</u>	<u>42</u>	<u>240</u>	<u>198</u>	<u>1,640</u>	<u>0</u>	<u>1,598</u>	<u>2.5%</u>
Net Income over Expenditure	<u>1,050</u>	<u>960</u>	<u>(90)</u>	<u>4,158</u>	<u>3,960</u>	<u>(198)</u>	<u>10,960</u>			

Detailed Income & Expenditure by Phased Budget Heading 31/07/2022

Month No: 4

Cost Centre Report

	Current Month Actual	Current Month Budget	Current Month Variance	Year To Date Actual	Year To Date Budget	Year To Date Variance	Total Annual Budget	Committed Expenditure	Funds Available	% Spent
Grand Totals:- Income	12,813	9,280	(3,533)	65,811	57,120	(8,691)	156,666			42.0%
Expenditure	14,867	8,233	(6,634)	60,140	65,962	5,822	156,002	0	95,862	38.6%
Net Income over Expenditure	<u>(2,054)</u>	<u>1,047</u>	<u>3,101</u>	<u>5,671</u>	<u>(8,842)</u>	<u>(14,513)</u>	<u>664</u>			
Movement to/(from) Gen Reserve	<u>(2,054)</u>			<u>5,671</u>						

<u>A/c</u>	<u>Description</u>	<u>Actual</u>	
	<u>Current Assets</u>		
101	Debtors Control	3,195	
105	VAT Control Account	2,866	
201	HSBC Current Account	31,943	
202	HSBC Deposit Account	106,499	
203	CCLA Public Sector Deposit Acc	150,000	
	Total Current Assets		294,502
	<u>Current Liabilities</u>		
501	Creditors Control	15,122	
	Total Current Liabilities		15,122
	Net Current Assets		279,380
	Total Assets less Current Liabilities		279,380
	<u>Represented by :-</u>		
300	Current Year Fund	5,671	
310	General Reserves	30,063	
320	EMR Chapels	25,500	
321	EMR Cemeteries	55,643	
322	EMR Future Cemetery Provision	109,905	
323	EMR Memorial Inspections	15,027	
324	EMR Lodges	37,571	
	Total Equity		279,380

**GODALMING JOINT BURIAL COMMITTEE
CEMETERY FEES AND CHARGES EFFECTIVE FROM 1 JANUARY 2023**

EASHING CEMETERY		
EXCLUSIVE RIGHTS OF BURIAL IN EARTHEN GRAVES (Including the Deed of Grant of Exclusive Right of Burial for a period of 50 years)	Resident & Excepted Category Fees	Non-Resident Fees
In an earthen grave 9 feet by 4 feet*	£825	£1,360
In an earthen grave 6 feet by 3 feet (for children under 12)*	£330	£530
Cremated remains in an earthen grave 2 feet by 2 feet within main cemetery (limited plots to complete existing rows)	£330	£530
Cremated remains in an earthen grave 6 feet by 3 feet within main cemetery (plot to accept 4 sets of cremated remains)	£600	£960
INTERMENTS For the interment into a purchased grave. (The fees indicated exclude the digging of the grave):-	Resident & Excepted Category Fees	Non-Resident Fees
Of the body of a child not exceeding 18 years*	£385	£610
Of the body of a person exceeding 18 years	£385	£610
Of an urn or casket containing the cremated into an existing purchased grave space	£330	£530
A surcharge will be applied for Weekend and Bank Holiday interments. Notification of cost upon application.		
INTERMENTS IN A COMMON GRAVE – ALL COMMON GRAVES ARE OWNED BY THE CEMETERY AND HAVE OTHER INTERMENTS IN THE GRAVE (Fees indicated exclude the digging of the grave).	Resident & Excepted Category Fees	Non-Resident Fees
Of the body of a person exceeding 18 years	£450	£720
CHAPEL GARDEN OF REMEMBRANCE – CREMATED REMAINS (Ashes)	Resident & Excepted Category Fees	Non-Resident Fees
First interment of an urn of casket containing cremated remains, 50-year exclusive right of burial, grave digging fee and memorial headstone permit. (Memorial headstone to be no bigger than 450mm (H) x 450mm (W) x 300mm (D)) *	£550	£880
Second interment	£330	£530
Additional inscription or other change to tablet	£88	
NATURAL BURIAL AREA (Including the Deed of Grant of Exclusive Right of Burial for a period of 50 years)	Resident & Excepted Category Fees	Non-Resident Fees
Earthen grave 9 feet by 4 feet single depth graves only	£935	£1500
Tree to be purchased or planted	POA	POA
N.B. interment costs as above		
USE OF EASHING CEMETERY CHAPEL	Resident & Excepted Category Fees	Non-Resident Fees
Eashing Cemetery Chapel for Funeral Service	£100	

*Fees are not payable by the person arranging the funeral of a child under the age of 18 where the fees are recoverable via the Government's Children's Funeral Fund.

NIGHTINGALE CEMETERY

EXCLUSIVE RIGHTS OF BURIAL IN EARTHEN GRAVES (Including the Deed of Grant of Exclusive Right of Burial for a period of 50 years)	Resident & Excepted Category Fees	Non-Resident Fees
In an earthen grave 9 feet by 4 feet*	£2000	-
Cremated remains in an earthen grave 2 feet by 2 feet within main Cemetery	£660	£1050
N.B. interment costs as above		

MEMORIALS – ALL CEMETERIES

For the right (for 30 years or until the expiry of burial rights, whichever is the earlier) to erect or place on a grave in respect of which the exclusive right of burial has been granted	Resident & Excepted Category Fees	Non-Resident Fees
A headstone or footstone (including kerbstone & Chippings) not exceeding 5ft in height.	£165	
A freestanding vase or additional tablet not exceeding 12 inches in height	£88	
Additional inscription or other change to a tablet or headstone	£88	
Garden Wall of Remembrance: Permission to erect standard Memorial Tablets in York Stone, White Marble and Nabresina 15 inches wide by 9 inches High	£88	
NB: Memorials and kerb sets in Nightingale Cemetery shall be constructed of York Stone, Portland Stone, Nabresina, Purbeck, dark Grey Eggshell Granite, or Karin Grey Eggshell Granite only		

OTHER CEMETERY FEES

	Resident & Excepted Category Fees	Non-Resident Fees
Purchase of additional 10 years of Exclusive Rights of Burial (may only be purchased after expiry of first 10 years and total period of outstanding Exclusive Rights shall not exceed 50 years)	£220	£350
Transfer of Ownership (other than as part of funeral arrangements)	£50	
Permission to build a brick vault grave	POA	
Administrative fee for the 'buy back' of pre-purchased graves and Exclusive Rights = 15% of current purchase price + VAT)		
Additional fees may be applicable for additional requirements not listed above, all additional fees are to be agreed in writing and paid in advance of burial		

Resident & Excepted Category Fees apply only to:

- (a) Applicants who reside within the Godalming or Busbridge Parish boundaries.
- (b) Original owners of Exclusive Rights of Burial purchased prior to 1 January 2019.
- (c) The Exclusive Right of Burial is owned by the surviving spouse/civil partner who is a resident of Godalming or Busbridge (if the grave is owned by anyone other than a surviving spouse/civil partner, a non-resident fee would be payable).
- (d) The deceased was originally a Godalming or Busbridge resident and moved out of the area to live in a nursing/care home outside the town (proof of prior residency may be required and the final decision is made at the Joint Burial Committee's discretion).

GODALMING JOINT BURIAL COMMITTEE

Final Statistics as at 31 March 2021 and to date 31 August 2022

INTERMENTS

Eashing	Godalming			Busbridge			Excepted Category			Non-Parishioners			Total		
	Inhum-ations	Ashes	Total	Inhum-ations	Ashes	Total	Inhum-ations	Ashes	Total	Inhum-ations	Ashes	Total	Inhum-ations	Ashes	Total
Quarter Ending															
30-Jun-20	4	0	4	0	0	0	1	0	1	13	0	13	18	0	18
30-Sep-20	3	1	4	0	0	0	1	0	1	6	1	7	10	2	12
31-Dec-20	2	0	2	0	0	0	1	2	3	11	0	11	14	2	16
31-Mar-21	3	1	4	0	0	0	1	0	1	16	1	17	20	2	22
30-Jun-21	2	2	4	0	0	0	0	1	1	6	2	8	8	5	13
30-Sep-21	3	1	4	0	0	0	0	0	0	9	4	13	12	5	17
31-Dec-21	2	1	3	0	0	0	1	0	1	9	1	10	12	2	14
31-Mar-22	5	2	7	0	0	0	0	0	0	13	0	13	18	2	20
30-Jun-22	1	2	3	0	0	0	0	0	0	6	2	8	7	4	11
30-Sep-22	5	0	5	0	0	0	1	0	1	9	1	10	15	1	16
31-Dec-22			0			0			0			0	0	0	0
31-Mar-23			0			0			0			0	0	0	0
Nightingale															
Quarter Ending	Godalming			Busbridge			Excepted Category			Non-Parishioners			Total		
	Inhum-ations	Ashes	Total	Inhum-ations	Ashes	Total	Inhum-ations	Ashes	Total	Inhum-ations	Ashes	Total	Inhum-ations	Ashes	Total
30-Jun-20	0	1	1	0	0	0	0	0	0	0	0	0	0	1	1
30-Sep-20	0	2	2	0	0	0	0	1	1	0	0	0	0	3	3
31-Dec-20	1	0	1	0	0	0	0	0	0	0	0	0	1	0	1
31-Mar-21	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
30-Jun-21	1	0	1	0	0	0	0	0	0	0	0	0	1	0	1
30-Sep-21	3	3	6	0	0	0	0	0	0	0	1	1	3	4	7
31-Dec-21	2	0	2	0	0	0	0	0	0	0	0	0	2	0	2
31-Mar-22	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
30-Jun-22	1	2	3	0	0	0	0	0	0	0	0	0	1	2	3
30-Sep-22	1	2	3	0	0	0	0	0	0	0	1	1	1	3	4
31-Dec-22			0			0			0			0	0	0	0
31-Mar-23			0			0			0			0	0	0	0
Total															
Year Ending	Godalming			Busbridge			Excepted Category			Non-Parishioners			Total		
	Inhum-ations	Ashes	Total	Inhum-ations	Ashes	Total	Inhum-ations	Ashes	Total	Inhum-ations	Ashes	Total	Inhum-ations	Ashes	Total
31-Mar-13	16	6	22	0	0	0	4	1	5	6	0	7	27	7	34
31-Mar-14	10	10	20	0	0	0	5	2	7	5	1	6	20	13	33
31-Mar-15	19	11	30	0	0	0	3	1	4	7	4	11	29	16	45
31-Mar-16	16	6	22	0	0	0	4	0	4	7	7	14	27	13	40
31-Mar-17	19	5	24	0	0	0	8	3	11	3	5	8	30	13	43
31-Mar-18	9	0	9	0	0	0	4	2	6	7	6	13	20	8	28
31-Mar-19	19	10	29	0	0	0	5	5	10	4	2	6	28	17	45
31-Mar-20	9	7	16	0	0	0	4	3	7	6	1	7	19	11	30
31-Mar-21	13	5	18	0	0	0	4	3	7	46	2	48	63	10	73
31-Mar-22	18	9	27	0	0	0	1	1	2	37	8	45	56	18	74
31-Mar-23	8	6	14	0	0	0	1	0	1	15	4	19	24	10	34

Plots Sold

Quarter Ending	Eash	Natural	N'gale	AMA	Total	Year End Total
2009/10	16	8	7		31	31
2010/11	13	6	22		41	41
2011/12	11	3	2		16	16
2012/13	14	5	12		31	31
2013/14	12	1	15		28	28
2014/15	14	1	19		34	34
2015/16	15	1	5		21	34
2016/17	13	9	2		24	24
2017/18	11	8	6		25	25
2018/19	24	1	4		29	29
2019/20	12	2	9		23	23
2020/21	18	4	3	43	68	68
2021/22	19	6	12	31	68	68
30-Jun-22	3	0	1	4	8	
30-Sep-22	4	0	4	8	16	
31-Dec-22					0	
31-Mar-23					0	24

Interments 10 Year Average	
18/19	36
19/20	36
20/21	39
21/22	45
22/23	45

Plots Sold 10 Year Average	
2018/19	29
2019/20	29
2020/21	31
2021/22	36
2022/23 to date	36

Godalming Town Council Performance Indicators 2022/3 – 2026/27 – GJBC –September 22

To monitor effectively how the Council is performing, the following performance indicators (PIs) are suggested as being associated with the Joint Burial Committee. PI's have been created for all Council Service areas. There are also some indicators that the Council does not have direct control over, such as retail unit vacancies and footfall, but are measured nevertheless as the information is useful in determining the overall 'health' of the town.

Each of the PIs indicated below have a measurable data source and it is suggested that they are reported/published on an annual basis to the community via the Annual Report.

Continuing to Improve the organisational management and efficiency of the Town Council					
PI	Responsible Committee	Performance Indicator	Baseline figure 2021/22	Target to 2026/27	Current year Out-turn
1	GJBC	Continued progress towards GJBC financial self-funding as indicated by percentage of precept support	£40,000	£20,000	

1. Target to be for GJBC to be self-funded via burial service income.

To further improve and develop the provision of green and open space including cemeteries, reduce the Council's carbon footprint and achieve a biodiversity net gain					
PI	Responsible Committee	Performance Indicator	Baseline figure 2021/22	Target to 2026/27	Current year Out-turn
2	GJBC	To maintain, as a minimum, SSEIB Silver standard for Eashing & Nightingale Cemeteries	Gold	Gold	
3	GJBC	To maintain Godalming cemeteries' position as the burial ground of choice for residents as indicated by number of parishioner interments	10-year average = 22	10-year average = 22	
4	GJBC	Continue to work towards a 10% biodiversity net gain for Eashing Cemetery as measured against SWT ecology services report of June 2021 project No 4376-1 (biodiversity survey to be re-conducted in June 2026)	Area = 45.90 Hedgerow = 8.40 Scattered trees = 1.28	Area = 50.49 Hedgerow = 9.24 Scattered trees = 1.4	Not measured until June 2026

GODALMING JOINT BURIAL COMMITTEE

Disclosure by a Member¹ of a disclosable pecuniary interest or other registerable interest (non-pecuniary interest) in a matter under consideration at a meeting (S.31 (4) Localism Act 2011 and the Codes of Conduct adopted by Godalming Town Council & Busbridge Parish Council).

As required by the Localism Act 2011 and the adopted Godalming Members' Code of Conduct, **I HEREBY DISCLOSE**, for the information of the authority that I have [a disclosable pecuniary interest]² [a registerable interest (non-pecuniary interest)]³ in the following matter:-

COMMITTEE:

DATE:

NAME OF COUNCILLOR: _____

Please use the form below to state in which agenda items you have an interest.

Agenda No.	Subject	Disclosable Pecuniary Interests	Other Registerable Interests (Non-Pecuniary Interests)	Reason

Signed _____

Dated _____

¹ "Member" includes co-opted member, member of a committee, joint committee or sub-committee

² A disclosable pecuniary interest is defined by the Relevant Authorities (Disclosable Pecuniary Interests) regulations 2012/1464 and relate to employment, office, trade, profession or vocation, sponsorship, contracts, beneficial interests in land, licences to occupy land, corporate tenancies and securities

³ A registerable interest (non-pecuniary interest) is defined by Section 9 of the Godalming Members' Code of Conduct.