

Godalming Town Council Wilfrid Noyce Centre Scale of Charges

(from 1 January 2023)

	Voluntary Organisations (Excluding Fri & Sat Evenings) £	GU7 Rate (Casual Hire) (Excluding Fri & Sat Evenings) £	Standard Rate £
<u>WILFRID NOYCE CENTRE</u>			
WHOLE CENTRE (including use of Kitchen for catering facilities)	20 + (4.00 VAT) (24.00 per hour)	35 + (7.00 VAT) (42.00 per hour)	40.00 + (8.00 VAT) (48.00 per hour)
CAUDLE + WYATT (including use of Kitchen for catering facilities)	16 + (3.20 VAT) (19.20 per hour)	25 + (5.00 VAT) (30.00 per hour)	32.00 + (6.40 VAT) (38.40 per hour)
CAUDLE + OGLETHORPE (including use of Kitchen for catering facilities)	16 + (3.20 VAT) (19.20 per hour)	25 + (5.00 VAT) (30.00 per hour)	32.00 + (6.40 VAT) (38.40 per hour)
CAUDLE HALL ONLY (including shared use of Kitchen for tea/coffee facilities)	10.50 + (2.10 VAT) (12.60 per hour)	15.50 + (3.10 VAT) (18.60 per hour)	21 + (4.20 VAT) (25.20 per hour)
WYATT ROOM ONLY (including shared use of Kitchen for tea/coffee facilities)	7.50 + (1.50 VAT) (9.00 per hour)	12 + (2.40 VAT) (14.40 per hour)	15 + (3.00 VAT) (18.00 per hour)
OGLETHORPE HALL ONLY (with kitchenette and separate toilet facilities)	7.50 + (1.50 VAT) (9.00 per hour)	12 + (2.40 VAT) (14.40 per hour)	15 + (3.00 VAT) (18.00 per hour)
AV EQUIPMENT (projector, microphones, sound system)	30 + (6.00 VAT) (36.00 flat fee)	30 + (6.00 VAT) (36.00 flat fee)	30 + (6.00 VAT) (36.00 flat fee)
TIERED SEATING	50 + (10.00 VAT) (60.00 flat fee)	50 + (10.00 VAT) (60.00 flat fee)	50 + (10.00 VAT) (60.00 flat fee)
CROCKERY & CUTLERY	30 + (6.00 VAT) (36.00 flat fee)	30 + (6.00 VAT) (36.00 flat fee)	30 + (6.00 VAT) (36.00 flat fee)
STAGE	50 + (10.00 VAT) (60.00 flat fee)	50 + (10.00 VAT) (60.00 flat fee)	50 + (10.00 VAT) (60.00 flat fee)
SET UP & CLEAR DOWN	30 + (6.00 VAT) (36.00 flat fee)	30 + (6.00 VAT) (36.00 flat fee)	30 + (6.00 VAT) (36.00 flat fee)
BANQUETING TABLES	Price on request		
WEDDINGS (subject to confirmation of requirement)		Residents	Non-Residents
		800 + (160 VAT) (960.00 flat fee)	1,000 + (200 VAT) (1,200.00 flat fee)

A charge of £50.00 per hour will be levied for Christmas Day, Boxing Day, and New Year's Eve evening and New Year's Day.

Friday & Saturday Evenings from 18.00: Standard Rate only will apply to all hires

* **Voluntary Organisation Rate** is only available to local charities and voluntary organisations who have a community link with the Godalming local area (Godalming/Milford/Busbridge/Hascombe/ Witley/Wormley).

** **GU7 Rate** is available for casual hires to individuals and businesses living or operating within the GU7 postal area

Performance of Music - With the exception of private family events, ie. birthday parties, weddings etc., events that involve the playing of either recorded music or the performance of live music will be charged the appropriate tariff charge of the Performing Rights Society (PRS) this includes fundraising events whether free entry or not.

DISCO's Hirers who engage the services of a mobile disco or similar are to ensure they have a Phonographic Performance Licence (PPL) and if required a Pro-DUB licence (reputable mobile discos will hold these licences).

Damage Deposit: A refundable damage deposit between £30 & £500 depending on the nature of the event is required. Deposits will be returned within 15 working days of an event if no claim is required.