

**MINUTES AND REPORT OF THE ENVIRONMENT & PLANNING COMMITTEE
HELD ON 3 NOVEMBER 2022**

- * Councillor Crooks – Chair
- * Councillor Heagin – Vice Chair

* Councillor Adam	L Councillor Ashworth
* Councillor Boyle	* Councillor Cosser
* Councillor Duce	* Councillor Follows
* Councillor Hullah	* Councillor Kiehl
* Councillor Martin	0 Councillor Neill
* Councillor PMA Rivers	* Councillor PS Rivers
* Councillor Steel	* Councillor Stubbs
* Councillor Weightman	* Councillor Williams

* Present # Absent & No Apology Received 0 Apology for Absence L Late

331. MINUTES

The Minutes of the Meeting held on 13 October 2022 were signed by the Chair as a correct record.

332. APOLOGIES FOR ABSENCE

Apologies for absence were received and recorded as above.

333. DISCLOSABLE PECUNIARY INTERESTS AND OTHER REGISTERABLE INTERESTS

Councillor PS and Councillor PMA Rivers both declared an other registerable interest in Agenda Item 8 WA/2022/02628 on the basis that a close relative is a neighbour to the applicant. Both Councillors remained in the Chamber when that agenda item was debated.

Councillor Adam declared an other registerable interest in Agenda Item 7 on the basis that his son attends the school and he is related to a member of the organising committee. This item was deferred to a later date.

Councillor Williams declared an other registerable interest in Agenda Item 7 on the basis that his next door neighbour is the Deputy Head of Broadwater School. This item was deferred to a later date.

Councillor Heagin declared an other registerable interest in Agenda Item 6 on the basis that she is the Chair of Trustees at the Busbridge Village Hall who are an immediate neighbour of Busbridge Junior School and remained in the Chamber when that agenda item was debated.

The comments and observations from the following Waverley Borough Councillors were preliminary ones prior to consideration at Borough Council level and were based on the evidence and representations to the Town Council.

Councillor Cosser
Councillor Follows
Councillor Heagin
Councillor Martin
Councillor PMA Rivers

Councillor PS Rivers
Councillor Williams

334. PETITIONS/STATEMENTS/QUESTIONS FROM MEMBERS OF THE PUBLIC

No petitions/statements/questions had been received from members of the public in accordance with Standing Order No 4.

335. QUESTIONS BY MEMBERS

No questions from Councillors were submitted in accordance with Standing Order 6.

336. BUSBRIDGE JUNIOR SCHOOL CIL APPLICATION UPDATE

Members noted an update from Mr Richard Catchpole, Headteacher of Busbridge Junior School, relating to the Multi Use Games Area (MUGA) project at the school, for which this Council has awarded £60,000 of Neighbourhood CIL funding.

Members resolved to grant an extension of 6 months for the latest start of the project so as to remain qualified for the existing CIL award of £60,000. Latest start date to be extended from 6 June 2023 to 6 December 2023.

337. NEIGHBOURHOOD CIL FUNDING APPLICATION FROM FRIENDS OF BROADWATER SCHOOL

As the representative from Broadwater School was unable to attend, Members agreed to defer this item to a future meeting.

338. PLANNING APPLICATIONS – CONSULTATION

The Committee considered the applications listed on the attached schedule and commented on them as shown in the fifth column.

339. COMMUNICATIONS ARISING FROM THIS MEETING

Members identified no matters, discussed at the meeting, that are to be publicised.

340. DATE OF NEXT MEETING

The next meeting of the Environment & Planning Committee is scheduled to take place in the Council Chamber on Thursday, 24 November 2022 at 6.30pm.

341. ANNOUNCEMENTS

The following announcements were made:

- At a meeting with SWR, attended by Councillor PMA Rivers, Councillor Boyle and the Town Clerk, the signalling at Farncombe Station rail crossings was discussed. SWR indicated that they intend to install Optical and CCTV operated systems and remove the current signal box.
- At a meeting with Surrey Highways, attended by Councillor PMA Rivers and the Town Clerk, SCC outlined the proposal to alter the approach to Godalming Station into a one-way system (entering at Mill Lane). As part of this works, where feasible the pavements in Mill Lane will be widened and a new pavement installed on the left hand side of Station approach (when walking from the Station to Station Road) which was highlighted as a

need in the Neighbourhood Plan. It is anticipated that these works will be completed by March 2023.

- At a third meeting, SCC Officers consulted on adjustments to bus stops within the Godalming town centre to incorporate real time information. Additionally, some kerbsides will be altered so that accessible buses can operate at the stops. It is anticipated that these works will be completed by March 2023.

GODALMING TOWN COUNCIL**ENVIRONMENT & PLANNING - SCHEDULE OF PLANNING APPLICATIONS – 4 OCTOBER TO 24 OCTOBER 2022**

<u>Ref</u>	<u>Ward</u>	<u>Proposal</u>	<u>Site Address</u>	<u>GTC Observations</u>
WBC Weekly List 22/41				
WA/2022/02535	Godalming Binscombe	Erection of extensions and alterations, including dormer extension and rooflight to provide additional habitable accommodation and storage in loft space; associated hard landscaping.	Chimneys 24 Farncombe Hill Godalming GU7 2AU	No objection
WA/2022/02519	Godalming Central and Ockford	Application under Section 73a to vary condition 42 of WA/2018/1239 (implement the community garden prior to first occupation) to change wording to 'last Occupation'.	Land between New Way and Aarons Hill, Godalming	No observation
TM/2022/02553	Godalming Charterhouse	APPLICATION FOR WORKS TO AND REMOVAL OF TREES SUBJECT OF TREE PRESERVATION ORDER 33/06	Knoll Cottage Frith Hill Road Godalming GU7 2EH	No observation
WA/2022/02518	Godalming Holloway	Certificate of Lawfulness under Section 192 for alterations to elevations and roof including dormer extension, rooflights, and juliet balcony.	13 Maplehatch Close Godalming GU7 1TQ	No objection
WA/2022/02528	Godalming Holloway	Listed Building consent for internal alterations.	Old Steppe House Brighton Road Godalming GU7 1NS	No observation
WA/2022/02527	Godalming Holloway	Change of Use from office (Use Class E) to residential (Use Class C3).	Old Steppe House Brighton Road Godalming GU7 1NS	No objection
CA/2022/02523		GODALMING CONSERVATION AREA WORKS TO TREE	Brook Cottage 1 Westbrook Road Godalming GU7 1ET	No observation

<u>Ref</u>	<u>Ward</u>	<u>Proposal</u>	<u>Site Address</u>	<u>GTC Observations</u>
WBC Weekly List 22/42				
WA/2022/02572	Godalming Binscombe	Erection of detached garage with ancillary room above accessed by external staircase; retaining boundary walls and brick piers with sliding vehicle access gate following demolition of existing detached garage (revision of WA/2022/00854).	40 Binscombe Lane Farncombe Godalming GU7 3PP	No observation
WA/2022/02621	Godalming Central and Ockford	Erection of two storey extension and alterations.	137 Ockford Ridge Godalming GU7 2NL	No objection
WA/2022/02580	Godalming Central and Ockford	Application for advertisement consent to display 1 non illuminated fascia sign.	79 High Street Godalming GU7 1AW	No observation
TM/2022/02559	Godalming Charterhouse	APPLICATION FOR WORKS TO TREE SUBJECT OF TREE PRESERVATION ORDER 33/06	1 Knoll Wood Knoll Road Godalming GU7 2EW	No observation
WA/2022/02584	Godalming Charterhouse	Erection of outbuilding.	Nightingale Lodge 22 Nightingale Road Godalming GU7 3AG	No observation
WA/2022/02617	Godalming Charterhouse	Erection of extension and alterations together with recladding of existing extension.	Redehurst, Knoll Road Godalming GU7 2EJ	No observation
WA/2022/02616	Godalming Charterhouse	Erection of a porch following demolition of existing porch.	Redehurst, Knoll Road Godalming GU7 2EJ	No observation
WA/2022/02597	Godalming Charterhouse	Certificate of Lawfulness under Section 192 for dismantling and reconstructing the existing building with alterations to elevations; erection of a spiral staircase following removal of existing staircase.	Cliff Hanger Frith Hill Road Godalming GU7 2EE	No observation
WA/2022/02618	Godalming Charterhouse	Erection of extensions and alterations including integral garage following demolition of existing garage; alterations to driveway and construction of wall following demolition of existing wall.	95 Peperharow Road Godalming GU7 2PN	No observation
NMA/2022/02588	Godalming Farncombe and Catteshall	Amendment to WA/2022/01122 to remove a door and side window in the utility room; as well as to change hanging tile to match existing brick.	17 Wood Road Farncombe Godalming GU7 3NN	No observation

<u>Ref</u>	<u>Ward</u>	<u>Proposal</u>	<u>Site Address</u>	<u>GTC Observations</u>
WA/2022/02575	Godalming Holloway	Certificate of Lawfulness Under Section 192 for alterations to roof space including rear dormer window and 3 No. Velux roof lights to the front to form habitable accommodation	11 Tuesley Corner Godalming GU7 1TB	No observation
WA/2022/02594	Godalming Holloway	Erection of extensions and alterations to attached garage to provide additional habitable accommodation.	25 Appletree Close Godalming GU7 1TY	No observation
WA/2022/02593	Godalming Holloway	Erection of single storey extension and alterations.	27 Fox Dene Godalming GU7 1YG	No observation
WBC Weekly List 22/43				
WA/2022/02650	Godalming Binscombe	Certificate of Lawfulness under Section 192 for erection of a single storey extension.	9 Cherry Tree Lane Farncombe Godalming GU7 3RR	No observation
NMA/2022/02634	Godalming Central and Ockford	Amendment to WA/2022/00048 to a specific window (w09) depth.	Land between New Way and Aarons Hill, Godalming	No observation
WA/2022/02656	Godalming Charterhouse	Erection of extensions and alterations following demolition of existing structures.	Tarshyne 2 Newstead Close Godalming GU7 2AJ	No observation
WA/2022/02643	Godalming Farncombe and Catteshall	Application for advertisement consent to display 2 fascia signs and 1 door plaque.	Godalming Clinic Meadow Croft Bridge Road Godalming GU7 3DT	No objection
WA/2022/02628	Godalming Farncombe and Catteshall	Erection of a single storey extension following demolition of existing extension.	12 Station Road Farncombe Godalming GU7 3NG	No observation
WA/2022/02646	Godalming Holloway	Erection of an outbuilding.	48 Busbridge Lane Godalming GU7 1QQ	No observation
TM/2022/02653	Godalming Holloway	APPLICATION FOR WORKS TO TREES SUBJECT OF TREE PRESERVATION ORDER 09/03	44 Busbridge Lane Godalming GU7 1QD	No observation
TM/2022/02652	Godalming Holloway	APPLICATION FOR WORKS TO TREE SUBJECT OF TREE PRESERVATION ORDER 02/03	7 Summerhouse Close Godalming GU7 1PZ	No observation

<u>Ref</u>	<u>Ward</u>	<u>Proposal</u>	<u>Site Address</u>	<u>GTC Observations</u>
CA/2022/02654		OCKFORD ROAD CONSERVATION AREA WORKS TO TREES	3 Firgrove House Ockford Road Godalming GU7 1QX	No observation