

**MINUTES AND REPORT OF THE POLICY & MANAGEMENT COMMITTEE
HELD ON 24 NOVEMBER 2022**

- * Councillor Follows – Chair
- * Councillor Weightman – Vice Chair

- | | |
|-------------------------|------------------------|
| * Councillor Adam | * Councillor Ashworth |
| * Councillor Boyle | * Councillor Cosser |
| * Councillor Crooks | * Councillor Duce |
| * Councillor Heagin | * Councillor Hullah |
| * Councillor Kiehl | 0 Councillor Martin |
| # Councillor Neill | * Councillor PS Rivers |
| * Councillor PMA Rivers | * Councillor Steel |
| * Councillor Stubbs | * Councillor Welland |
| * Councillor Williams | |

* Present # Absent & No Apology Received 0 Apology for Absence L Late

383. MINUTES

The Minutes of the meeting held on 13 October 2022, having been previously circulated were signed by the Chair as a true record.

384. APOLOGIES FOR ABSENCE

Apologies for absence were received and recorded as above.

385. DISCLOSABLE PECUNIARY INTERESTS AND OTHER REGISTERABLE INTERESTS

Members made no declarations of interest in relation to any item on the agenda for this meeting, which is required to be disclosed by the Localism Act 2011 and the Godalming Members' Code of Conduct.

386. PETITIONS/STATEMENTS/QUESTIONS FROM MEMBERS OF THE PUBLIC

No petitions/statements/questions had been received from members of the public in accordance with Standing Order No 4.

387. QUESTIONS BY MEMBERS

No questions from Councillors were submitted in accordance with Standing Order 6.

388. ACCOUNTS PAID SINCE LAST MEETING & SCHEDULE OF PAYMENTS

	£
Godalming Town Council	
Accounts paid since the 14 October 2022	152,138.37
Receipts received since the 14 October 2022	48,252.91
Balance held in HSBC Current Account	
Balance at 24 November 2022	29,461.04
Balance held in the HSBC Business Deposit Account	
Balance at 24 November 2022	996,326.05

CCLA Deposit Account
Balance at 24 November 2022

150,000.00

A schedule of the accounts paid was tabled for the information of Members and a copy is attached to record minutes. The vouchers relating to these payments were also tabled at the meeting for inspection. All payments made were in line with the agreed budget or other resolution of this Committee or Full Council.

Members agreed that the Chair should sign the schedule of accounts paid.

389. COMMITTEE WORK PROGRAMME

Members considered the draft work programme and requested updates on Action 3 – Wiggins Yard, and Actions 21 & 22 – Devolution of Assets. Regarding Wiggins Yard, Members were informed that a meeting was held with WBC regarding progress on this complex issue. This is to be taken forward by WBC, however, Members were informed that the funding secured via S106 for this project remains in place. On Actions 21 & 22, an update from WBC is imminent and will be circulated to Members once received.

390. GROUNDS ASSISTANT – ADDITIONAL PERMANENT HOURS

Members resolved to approve the Staffing Committee's recommendation to increase the Grounds Assistant's contracted hours from 30 hours per week to 37 hours per week effective from 1 April 2023.

The increase in hours to FTE would provide GTC with an additional 323 hours per annum to enable existing services to be delivered within the available staffing resource. The additional salary cost of £5,900 per annum (including on-costs of employment) has been included in the budget proposals.

391. REVISED ESTIMATES & BUDGET

Members considered a report from the Responsible Finance Officer. A recorded vote was called on the following recommendations:

- a) Members to resolve to approve the revised estimates for the financial year 2022/23.

The above motion was carried, and Members resolved to accept the revised estimates for financial year 2022/23 with the recorded vote as follows:

For	Cllr Adam	For	Cllr Kiehl
For	Cllr Ashworth	For	Cllr PMA Rivers
For	Cllr Boyle	For	Cllr PS Rivers
Against	Cllr Cosser	For	Cllr Steel
For	Cllr Crooks	For	Cllr Stubbs
For	Cllr Duce	For	Cllr Weightman
For	Cllr Follows	Against	Cllr Welland
For	Cllr Heagin	For	Cllr Williams
For	Cllr Hullah		

- b) Members to resolve to approve the budget for the financial year 2023/24.

The above motion was carried, and Members resolved to approve the budget for the financial year 2023/24 with the recorded vote as follows:

For	Cllr Adam	For	Cllr Kiehl
For	Cllr Ashworth	For	Cllr PMA Rivers
For	Cllr Boyle	For	Cllr PS Rivers
Against	Cllr Cosser	For	Cllr Steel
For	Cllr Crooks	For	Cllr Stubbs
For	Cllr Duce	For	Cllr Weightman
For	Cllr Follows	Against	Cllr Welland
For	Cllr Heagin	For	Cllr Williams
For	Cllr Hullah		

- c) Members to resolve to recommend a precept requirement of £1,041,644 for the financial year 2023/24 to Full Council, which represents a band D increase of £9.75 per annum (9.88%).

The above motion was carried, and Members resolved to recommend a precept requirement of £1,041,644 for the financial year 2023/24 to Full Council, which represents a band D increase of £9.75 per annum (9.88%) with the recorded vote as follows:

For	Cllr Adam	For	Cllr Kiehl
For	Cllr Ashworth	For	Cllr PMA Rivers
For	Cllr Boyle	For	Cllr PS Rivers
Against	Cllr Cosser	For	Cllr Steel
For	Cllr Crooks	For	Cllr Stubbs
For	Cllr Duce	For	Cllr Weightman
For	Cllr Follows	Against	Cllr Welland
For	Cllr Heagin	For	Cllr Williams
For	Cllr Hullah		

Additionally, Members noted the budget forecast projections for period 2023/24 & 2024/25 which are based on Officers' understanding of the Council's potential future activities.

392. TREE SURVEYS

Members noted the completed Tree Survey reports for each of GTC's sites, which will be used to inform future works programme.

Members also noted considerable effort had been made to ensure that most of the recommendations from the previous inspection report had been conducted.

393. MOTION ON NOTICE

On the proposal of Councillor Adam and seconded by Councillor Heagin the following motion was considered:

The Motion: A proposal to Godalming Town Council for the King's Coronation on 6 May 2023

Members considered the Motion as set out in the proposal paper (attached to record minutes) and resolved to approve the implementation of the motion as set out in the recommendations contained within the proposal paper and show below:

- a) Godalming Town Council supports the concept outlined within the proposal paper and authorises the Town Clerk to spend the time required to develop it into a wider community programme;
- b) Godalming Town Council agrees to underwrite the cost of hosting the event on the basis of cost recovery, with any profit going to local charities;
- c) Godalming Town Council has agreed a firm commitment to secure the bands, staging and specialist support required for the event; and
- d) Godalming Town Council will seek feedback and ideas from Councillors as to the suggested charity partners.

Members agreed that funding would be from the Emerging Projects Fund, which currently has uncommitted funds of £29,000.

394. BUDGET STRATEGY TASK & FINISH GROUP REPORT

Members received a report from the Budget Strategy Task & Finish Group (attached to record minutes) and resolved to agree the amended recommendations contained within the report.

Members were requested to email the Town Clerk if they wished to be part of this Task & Finish Group.

395. TOWN COUNCIL REPRESENTATION ON EXTERNAL BODIES – REPORT ON SURREY ASSOCIATION OF LOCAL COUNCILS (SALC)

Members noted a report from Councillor Cosser on the Surrey Association of Local Councils, an organisation upon which Councillor Cosser represents the Town Council.

The Committee Chair thanked Cllr Cosser for his considerable efforts in steering the Surrey Association through the demerger with the Sussex Association and establishing a firm footing for its future.

396. COMMUNICATIONS ARISING FROM THIS MEETING

Members did not identify any items from this meeting to be publicised.

397. DATE OF NEXT MEETING

The next meeting of the Policy & Management Committee is scheduled to be held in the Council Chamber on Thursday, 12 January 2023 at 7.15pm or at the conclusion of the preceding Environment & Planning Committee, whichever is later.

398. ANNOUNCEMENTS

Peppa Pig will be attending the Christmas Festival at regular intervals throughout 26 November 2022 (as will Father Christmas).