

**MINUTES AND REPORT OF THE ENVIRONMENT & PLANNING COMMITTEE
HELD ON 23 MARCH 2023**

* Councillor Crooks – Chair
* Councillor Heagin – Vice Chair

* Councillor Adam	0	Councillor Ashworth
* Councillor Boyle	*	Councillor Cosser
0 Councillor Duce	*	Councillor Follows
* Councillor Hullah	*	Councillor Kiehl
0 Councillor Martin	*	Councillor Neill
* Councillor PMA Rivers	*	Councillor PS Rivers
* Councillor Steel	*	Councillor Stubbs
* Councillor Weightman	*	Councillor Williams

* Present # Absent & No Apology Received 0 Apology for Absence L Late

538. MINUTES

The Minutes of the Meeting held on 23 February 2023 were signed by the Chair as a correct record.

539. APOLOGIES FOR ABSENCE

Apologies for absence were received and recorded as above.

540. DISCLOSABLE PECUNIARY INTERESTS AND OTHER REGISTERABLE INTERESTS

Councillor Hullah declared an other registerable interest in Agenda Item 7, CIL Application for the Farncombe Community Garden, on the grounds that she is on the project development group and stayed in the Chamber when that agenda item was debated.

The comments and observations from the following Waverley Borough Councillors were preliminary ones prior to consideration at Borough Council level and were based on the evidence and representations to the Town Council.

Councillor Cosser
Councillor Follows
Councillor Heagin
Councillor PMA Rivers
Councillor PS Rivers
Councillor Williams

In accordance with Min No 401-19, Cllr Cosser has declared that, in order to avoid a personal conflict of interest, he will not take part in debates or votes on planning matters at meetings of this Committee.

541. PETITIONS/STATEMENTS/QUESTIONS FROM MEMBERS OF THE PUBLIC

No petitions/statements/questions had been received from members of the public in accordance with Standing Order No 4.

542. QUESTIONS BY MEMBERS

No questions from Councillors were submitted in accordance with Standing Order 6.

543. STRATEGIC CIL FUNDING

Members noted that neither of the two projects currently being supported by Neighbourhood CIL funds were successful in their bids for Strategic CIL funding. Members were informed that details regarding successful and unsuccessful Strategic CIL bids can be found at <https://modgov.waverley.gov.uk/ieDecisionDetails.aspx?AllId=33430>

544. CIL APPLICATION – FARNCOMBE COMMUNITY GARDEN

The Environment & Planning Committee received a presentation from Deepa Craig of the Farncombe Community Garden Project and considered the Neighbourhood CIL application from the Farncombe Community Garden Project and resolved to recommend the application to Full Council for an award of £10,000 Neighbourhood CIL with the additional recommendation that the 12-month reapplication period be waived.

545. SCC FUTURE BUS SERVICE – POST CONSULTATION PROPOSALS

Members were informed that having previously considered SCC proposals put forward as part of the Future Bus Service review, that a detailed letter was sent to SCC setting out GTC’s objection to the proposals. The letter set out GTC’s concerns regarding the proposed reductions in the county’s bus services and the impact they would have at a time when use of bus services should be promoted and encouraged as a means of meeting the county’s climate change challenge and when residents are having to deal with a cost of living crisis, which Members considered could create even more challenges for many residents.

GTC raised more specific concerns relating to the withdrawal of the No. 42 route service from Catteshall Lane, the only service linking the residential areas of the town with The Mill Medical Practice and the potential alteration to the service for Godalming College. Additionally, GTC raised concerns regarding the proposal to withdraw early morning and evening services on the 70/71/72 route.

Members were informed that the outcome of the consultation was considered by the SCC Community, Environment and Highways Select Committee on 20 March, see [Agenda for Communities, Environment and Highways Select Committee on Monday, 20 March 2023, 12.00 pm - Surrey County Council \(surreycc.gov.uk\)](#). At the time of this Environment & Planning Committee meeting, the decisions notice from SCC had not been published, the Town Clerk informed Members he would forward the decision notice to all Members as soon as possible.

The changes between the consultation proposals and the final proposals are shown in the table below.

Members also noted that of the consultation survey responses received by SCC, the second highest level was from the Waverley area (Guildford being the highest), with the No 70/71/72 route being the second highest used route by survey respondents. The No. 42 route was the 14th most used. The GU6, GU7 & GU8 postcode areas, which are served by route 42 and route 70/71/72 accounted for over 60% of the responses from the Waverley Borough area. Whilst the consultation was promoted via several sources, Members noted that GTC’s social media campaign to raise awareness of the consultation reached 1,850 accounts.

Service	Route	Days of Operation	September 2023 Consultation Proposals	Final Proposal Post Consultation
42	Guildford Godalming Cranleigh	Mon-Sat	Withdraw from Catteshall Lane Godalming, Ifold and Loxwood, considering maintaining Godalming College journeys and converting the rest of the service to DDRT.	This service is commercial, and the operator is revisiting the longer-term viability of maintaining the service along Catteshall Lane in Godalming. To be withdrawn from Ifold, Loxwood and Plaistow in W. Sussex. No change to Godalming College journeys.

70/71/ 72	Guildford Peasmarsh Farncombe Godalming- Milford Witley- Brook Haslemere Fernhurst- Midhurst	Daily	Withdraw the following journeys: 5.49am from Chiddingfold to Guildford, 6.08am Haslemere to Midhurst, 8.25pm Guilford to Shottermill, and 9.26pm Shottermill to Godalming.	This service is commercial, and the operator is revisiting the longer-term viability of maintaining the early and late journeys. A decision is expected by June.
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546. PLANNING APPLICATIONS – CONSULTATION

The Committee considered the applications listed on the attached schedule and commented on them as shown in the fifth column.

547. COMMUNICATIONS ARISING FROM THIS MEETING

Members identified the matters, discussed at the meeting, that are to be publicised, as follows:

- Promote via social media the decision by Surrey County Council on bus provision in the Godalming area.

548. DATE OF NEXT MEETING

Due to the switching of dates for the Annual Town Meeting and the E&P and P&M Committee meetings, the Environment & Planning Committee meeting originally scheduled for Thursday, 30 March has been cancelled so the next meeting of the Environment & Planning Committee is scheduled to take place in the Council Chamber on Thursday, 20 April 2023 at 6.30pm.

549. ANNOUNCEMENTS

The representative of Bug Lines spent time with the Grounds Maintenance team looking at Council land holdings. He was complimentary on measures taken by the Council to date and made further recommendations which will be implemented in future.

GODALMING TOWN COUNCIL

ENVIRONMENT & PLANNING - SCHEDULE OF PLANNING APPLICATIONS – 14 FEBRUARY TO 13 MARCH 2023

<u>Ref</u>	<u>Ward</u>	<u>Proposal</u>	<u>Site Address</u>	<u>GTC Observations</u>
WBC Weekly List 23/08				
WA/2023/00361	Godalming Charterhouse	Erection of extensions.	34 Nightingale Road Godalming GU7 3AG	No observation
WA/2023/00379	Godalming Charterhouse	Certificate of Lawfulness under Section 192 for erection of a single storey extension.	131 Peperharow Road Godalming GU7 2PW	No observation
WA/2023/00364	Godalming Farncombe and Catteshall	Erection of a single storey extension following demolition of existing conservatory.	Roslyn 16 Lower Manor Road Farncombe Godalming GU7 3EG	No observation
WA/2023/00402	Godalming Farncombe and Catteshall	Certificate of Lawfulness under Section 192 for hip to gable and dormer extensions along with installation of rooflights to provide habitable accommodation in roof space.	81 Fern Road Farncombe Godalming GU7 3ER	No observation
WA/2023/00409	Godalming Holloway	Erection of extensions and alterations.	10 Rectory Close Godalming GU7 1TT	No observation
WBC Weekly List 23/09				
WA/2023/00447	Godalming Central and Ockford	Installation of an extractor vent and air conditioning outdoor unit.	145 High Street Godalming GU7 1AF	
WA/2023/00442	Godalming Central and Ockford	Application for advertisement consent to display one non illuminated fascia sign and one non illuminated projecting sign.	145 High Street Godalming GU7 1AF	
WA/2023/00450	Godalming Charterhouse	Certificate of Lawfulness under Section 192 for the erection of an outbuilding and alterations to driveway.	Calderwood Mark Way Godalming GU7 2BJ	No observation
CA/2023/00455		RIVER WEY AND GODALMING NAVIGATIONS CONSERVATION AREA WORKS TO TREE	Land Adjacent To 20 Blackburn Way Godalming GU7 1JY	No observation

<u>Ref</u>	<u>Ward</u>	<u>Proposal</u>	<u>Site Address</u>	<u>GTC Observations</u>
WBC Weekly List 23/10				
WA/2023/00495	Godalming Binscombe	Erection of extensions and alterations.	75 Birch Road Farncombe Godalming GU7 3NU	No observation
TM/2023/00511	Godalming Central and Ockford	APPLICATION FOR REMOVAL OF TREE SUBJECT OF TREE PRESERVATION ORDER 11/17	Ravens Rake Holloway Hill Godalming GU7 1RZ	No observation
WA/2023/00503	Godalming Central and Ockford	Extensions and alterations to existing office building to provide a second floor and additional office space.	2 Great George Street Godalming GU7 1EE	Object on the grounds that the development will be over dominant of the street scene
PRA/2023/00489	Godalming Central and Ockford	General Permitted Development Order 2015, Schedule 2 Part 3 Class MA - Prior Notification application for change of use of from commercial, business and service (Use Class E) to 6 dwelling houses.	First Floor 110 & First Floor & Second Floor 106/108 High Street Godalming GU7 1DP	GTC objects to this Prior Application Notification and wishes to see this application considered by way of a full planning application. Whilst the upper floors of the premises, specifically 106-108 High Street may have been vacant more than 3 months, GTC believes that as the ground floor access is a shared access that it cannot be said that the demised premises has been vacant for a 3-month period. The current occupier of the ground floor is a Nursery provider, which is due to shut on the 31 March. GTC wishes WBC to determine whether the closure of this Nursery is associated with this application, if so then the application should be accompanied by an impact statement on the loss of Nursery School provision. GTC requests that Waverley Planning informs it of the outcome of the decision relating to this PRA application and if it were to be approved without the need for a full planning submission, the reasons why the decision was determined.

<u>Ref</u>	<u>Ward</u>	<u>Proposal</u>	<u>Site Address</u>	<u>GTC Observations</u>
WA/2023/00518	Godalming Charterhouse	Erection of 1 dwelling with associated parking and landscaping.	Land centred coordinates 496600 145414 Access to Clock House Mews from Huxley Close Godalming	Object on the grounds of overdevelopment, out of keeping with the street scene and loss of neighbour's amenity due to increased parking pressure
WA/2023/00508	Godalming Charterhouse	Alterations to elevations and erection of a spiral staircase following removal of existing staircase.	Cliff Hanger Frith Hill Road Godalming GU7 2EE	No observation
WA/2023/00507	Godalming Charterhouse	Erection of a car port and terrace; creation of new vehicular cross over and erection of retaining walls.	Cliff Hanger Frith Hill Road Godalming GU7 2EE	No objection - GTC supports this application which will improve road safety
WA/2023/00480	Godalming Farncombe and Catteshall	Erection of a single storey extension.	47 Alderbank Drive Godalming GU7 1GB	No observation
WA/2023/00515	Godalming Holloway	Erection of a single storey extension.	46 Minster Road Godalming GU7 1SR	No observation
TM/2023/00512	Godalming Holloway	APPLICATION FOR WORKS TO AND REMOVAL OF TREES SUBJECT OF TREE PRESERVATION ORDER 11/17	St Hilary's School Holloway Hill Godalming GU7 1RZ	No observation
WA/2023/00502	Godalming Holloway	Alterations to existing attached garage to form self-contained habitable accommodation and associated works.	Yew Corner 64 Minster Road Godalming GU7 1SR	No objection
WBC Weekly List 23/11				
WA/2023/00535	Godalming Central and Ockford	Erection of two storey and single storey extensions and alterations following demolition of existing conservatory and outbuilding.	74 South Hill Godalming GU7 1JU	No observation
TM/2023/00552	Godalming Charterhouse	APPLICATION FOR REMOVAL OF TREE SUBJECT OF TREE PRESERVATION ORDER 03/03	210 Peperharow Road Godalming GU7 2PT	No observation
TM/2023/00551	Godalming Charterhouse	APPLICATION FOR WORKS TO TREES SUBJECT OF TREE PRESERVATION ORDER WA253	Ardmore 1 Hurtmore Chase Godalming GU7 2RT	No observation

<u>Ref</u>	<u>Ward</u>	<u>Proposal</u>	<u>Site Address</u>	<u>GTC Observations</u>
CA/2023/00544		OCKFORD ROAD CONSERVATION AREA WORKS TO TREES	Caesars Place Ockford Road Godalming GU7 1QW	No observation