

## GODALMING TOWN COUNCIL

Tel: 01483 523575  
E-Mail: [office@godalming-tc.gov.uk](mailto:office@godalming-tc.gov.uk)  
Website: [www.godalming-tc.gov.uk](http://www.godalming-tc.gov.uk)

107-109 High Street  
Godalming  
Surrey  
GU7 1AQ

14 April 2023

I HEREBY SUMMON YOU to attend the **ENVIRONMENT & PLANNING COMMITTEE** Meeting to be held in the Council Chamber, Waverley Borough Council, The Burys, Godalming on THURSDAY, 20 APRIL 2023 at 6.30pm.

Andy Jeffery  
Town Clerk

If you wish to speak at this meeting please contact Godalming Town Council on 01483 523575 or email [office@godalming-tc.gov.uk](mailto:office@godalming-tc.gov.uk)

**Where possible proceedings will be live streamed via the Town Council's Facebook page.** If you wish to watch the council meeting's proceedings, please go to Godalming Town Council's [Facebook](#) page.

Committee Members: Councillor Crooks – Chair  
Councillor Heagin – Vice Chair

Councillor Adam	Councillor Ashworth
Councillor Boyle	Councillor Cosser
Councillor Duce	Councillor Follows
Councillor Hullah	Councillor Kiehl
Councillor Martin	Councillor Neill
Councillor PMA Rivers	Councillor PS Rivers
Councillor Steel	Councillor Stubbs
Councillor Weightman	Councillor Williams

### AGENDA

1. MINUTES

To approve as a correct record the minutes of the meeting of the Committee held on the 23 March 2023, a copy of which has been circulated previously.

2. APOLOGIES FOR ABSENCE

3. DISCLOSABLE PECUNIARY INTERESTS AND OTHER REGISTERABLE INTERESTS

To receive from Members any declarations of interests in relation to any items included on the agenda for this meeting required to be disclosed by the Localism Act 2011 and the Godalming Members' Code of Conduct.

The Comments and observations from the following Waverley Borough Councillors are preliminary ones prior to consideration at Borough Council level and are based on the evidence and representations to the Town Council.

Councillor Cosser  
Councillor Follows  
Councillor Heagin  
Councillor Martin  
Councillor PMA Rivers

Councillor PS Rivers  
Councillor Williams

In accordance with Min No 401-19, Cllr Cosser has declared that, in order to avoid a personal conflict of interest, he will not take part in debates or votes on planning matters at meetings of this Committee.

4. PETITIONS/STATEMENTS/QUESTIONS FROM MEMBERS OF THE PUBLIC

The Chair to invite members of the public to make representations, ask or answer questions and give evidence in respect of the business on the agenda or other matters not on the agenda. This forum to be conducted in accordance with Standing Order 5:

- the period of time designated for public participation at a meeting for a maximum of three minutes per person or 15 minutes overall, unless otherwise directed by the Chair of the meeting;
- a question shall not require a response at the meeting nor start a debate on the question. The Chair of the meeting may direct that a written or oral response be given. If a matter raised is one for principal councils or other authorities, the person making representations will be informed of the appropriate contact details.

5. QUESTIONS BY MEMBERS

To consider any questions from Councillors in accordance with Standing Order 6.

6. PLANNING APPLICATIONS – CONSULTATION

To consider a schedule of planning application attached at Appendix A.

7. APPLICATION FOR PERMISSION IN PRINCIPLE – CONSULTATION

**PIP/2023/00790** - SWEETAPPLE HOUSE, CATTESHALL ROAD, GODALMING GU7 3DJ - Application for Permission in Principle for use of first and second floor to provide 5 dwellings with associated parking, cycle spaces and refuse storage

Waverley Borough Council informed Godalming Town Council by letter dated 5 April of this application. The Town Clerk believes this is the first application of this type affecting the Godalming parish area.

The Permission in Principle (PIP) type of application came into force as of 1 June 2018. They are designed to provide a fast response on the principle of a piece of land being suitable for housing or a housing led development of up to 9 dwellings.

If allowed then a further application called a Technical Details Consent (TDC) would need to be submitted and, if that were to be granted, then the 2 together form a planning permission.

The consultation period on PIP applications is **14 days** as the decision period is 5 weeks. GTC is required to provide any response by 22 April 2023.

8. COMMUNICATIONS ARISING FROM THIS MEETING

Members to identify which matters (if any), discussed at this meeting, are to be publicised.

9. DATE OF NEXT MEETING

The next meeting of the Environment & Planning Committee is scheduled to take place in the Council Chamber on Thursday, 25 May 2023 at 6.30pm.

10. ANNOUNCEMENTS

Brought forward by permission of the Chair. Requests to be submitted prior to commencement of the meeting.

**GODALMING TOWN COUNCIL**

**ENVIRONMENT & PLANNING - SCHEDULE OF PLANNING APPLICATIONS – 14 MARCH – 10 APRIL 2023**

<u>Ref</u>	<u>Ward</u>	<u>Proposal</u>	<u>Site Address</u>	<u>GTC Observations</u>
<b>WBC Weekly List 23/12</b>				
TM/2023/00603	Godalming Binscombe	APPLICATION FOR WORKS TO TREE SUBJECT TO TREE PRESERVATION ORDER 06/17	23 Birch Road Farncombe Godalming GU7 3NT	
WA/2023/00566	Godalming Central and Ockford	Certificate of Lawfulness under Section 192 for installation of 3 replacement windows.	17 Great George Street Godalming GU7 1EE	
WA/2023/00555	Godalming Central and Ockford	Construction of a bin store roof.	Corona House 1 Bridge Street Godalming GU7 1UA	
TM/2023/00585	Godalming Charterhouse	APPLICATION FOR WORKS TO TREES SUBJECT OF TREE PRESERVATION ORDER 07/07	Midsummers Mark Way Godalming GU7 2BD	
PRA/2023/00588	Godalming Holloway	General Permitted Development Order 2015, Schedule 2 Part 7 Class M - Prior Notification application for erection of extension to school building.	Busbridge Infant School Hambledon Road Godalming GU7 1PJ	
PRA/2023/00588	Godalming Holloway	General Permitted Development Order 2015, Schedule 2 Part 7 Class M - Prior Notification application for erection of extension to school building.	Busbridge Infant School Hambledon Road Godalming GU7 1PJ	
<b>WBC Weekly List 23/13</b>				
WA/2023/00709	Godalming Binscombe	Erection of a roof extension to provide habitable accommodation with dormer windows; erection of single storey extension.	12 Birch Road Farncombe Godalming GU7 3NR	
WA/2023/00663	Godalming Central and Ockford	Listed Building consent for installation of an electric vehicle charging point.	19 Ockford Road Godalming GU7 1QU	
WA/2023/00714	Godalming Central and Ockford	Erection of two storey extension and alterations including a porch canopy.	21 Pound Lane Godalming GU7 1BT	

<u>Ref</u>	<u>Ward</u>	<u>Proposal</u>	<u>Site Address</u>	<u>GTC Observations</u>
WA/2023/00703	Godalming Central and Ockford	Certificate of Lawfulness under Section 192 for the erection of a single storey rear extension and construction of a rear dormer extension with juliet balcony.	31 Victoria Road Godalming GU7 1JR	
WA/2023/00683	Godalming Central and Ockford	Change of use and alterations to first floor office space to provide a 2 bedroom flat.	Pound House Pound Lane Godalming GU7 1BX	
WA/2023/00665	Godalming Farncombe and Catteshall	Erection of extensions and alterations to elevations following demolition of existing outbuildings.	6 Wolseley Road Farncombe Godalming GU7 3DX	
WA/2023/00666	Godalming Farncombe and Catteshall	Erection of 4 dwellings comprising of 2 pairs of semi detached houses with parking, landscaping and associated works.	Land at Weyside Park Catteshall Lane Godalming	
TM/2023/00654	Godalming Farncombe and Catteshall	APPLICATION FOR WORKS TO TREES SUBJECT OF TREE PRESERVATION ORDER 27/02	Land at The Landings Blackburn Way Godalming GU7 1JY	
WA/2023/00681	Godalming Holloway	Erection of extensions and alterations to elevations.	Old Minster Tuesley Lane Godalming GU7 1SN	
WA/2023/00652	Godalming Holloway	Erection of open porch canopy and associated works following demolition of existing porch and attached garage.	82 Busbridge Lane Godalming GU7 1QQ	
<b>WBC Weekly List 23/14</b>				
WA/2023/00759	Godalming Binscombe	Erection of extensions and alterations to elevations.	20 Oak Mead Farncombe Godalming GU7 3RJ	
WA/2023/00755	Godalming Binscombe	Erection of extensions and alterations.	30 Silo Road Farncombe Godalming GU7 3PA	
WA/2023/00754	Godalming Farncombe and Catteshall	Erection of a single storey extension and alterations to elevation following demolition of existing extension.	35 Wolseley Road Farncombe Godalming GU7 3EA	

<u>Ref</u>	<u>Ward</u>	<u>Proposal</u>	<u>Site Address</u>	<u>GTC Observations</u>
PRA/2023/00745	Godalming Farncombe and Catteshall	Erection of a single storey rear extension which would extend 5 m beyond the rear wall of the original house by for which the height would be 3 m and for which the height of the eaves would be 3 m.	Lavender Cottage 24 Summers Road Farncombe Godalming GU7 3BB	
WA/2023/00741	Godalming Farncombe and Catteshall	Siting of a wood cladded storage container.	Godalming Naval Club 88 Meadrow Godalming GU7 3HY	
WA/2023/00739	Godalming Farncombe and Catteshall	Erection of extension and alterations and creation of first floor balcony.	23 Catteshall Road Godalming GU7 3DJ	
<b>WBC Weekly List 23/15</b>				
NMA/2023/00773	Godalming Central and Ockford	Amendment to WA/2020/2123 - addition of 2No rooflights to the extension building 02 adjacent to the listed building. The addition of a fire escape footpath & steps from staircase 02 of the main building. Photovoltaics and plant area indicated on the roof on the main building 01. The Addition of a sub-station and electric vehicle charging points within the car park. Change to 'Back of House' entrance door location. The addition of an aluminium framed polyester powder coated louvre to the external materials schedule. The rooflights are to add extra natural light to the top floor apartment. There was no escape path shown from staircase 02, the location indicated is the safest & shortest route away from the main building. There is a building regulation requirement to provide an amount of renewable energy the roof is seem as the best location. There is in sufficient power supply into site therefore a new sub-station is required. Electrical vehicle charging points are a planning condition, number 7. The door location has been amended due to internal layout changes. Various louvres are required for general ventilation throughout the building.	Mole Country Stores, Brighton Road, Godalming GU7 1NS	

<b>Ref</b>	<b>Ward</b>	<b>Proposal</b>	<b>Site Address</b>	<b>GTC Observations</b>
NMA/2023/00836	Godalming Central and Ockford	Amendment to WA/2021/0122 to substitute approved plans associated with reserved matters approval WA/2021/0122 (the RM), pursuant to Section 96a of the Town & Country Planning Act 1990 (as amended). The RM was approved by the Council on 10 June 2021. Full covering letter attached	Site C, Regeneration Area, Ockford Ridge, Godalming	
WA/2023/00814	Godalming Charterhouse	Erection of extensions and alterations including a dormer window following demolition of existing single storey extension.	High House Frith Hill Road Godalming GU7 2ED	
WA/2023/00812	Godalming Farncombe and Catteshall	Erection of extensions and alterations.	70 Summers Road Farncombe Godalming GU7 3BE	
WA/2023/00807	Godalming Farncombe and Catteshall	Erection of a porch.	Lavender Cottage 24 Summers Road Farncombe Godalming GU7 3BB	
PIP/2023/00790	Godalming Farncombe and Catteshall	Application for Permission in Principle for use of first and second floor to provide 5 dwellings with associated parking, cycle spaces and refuse storage.	Sweetapple House Catteshall Road Godalming GU7 3DJ	
TM/2023/00829	Godalming Farncombe and Catteshall	APPLICATION FOR WORKS TO TREE SUBJECT OF TREE PRESERVATION ORDER 08/22	Broadwater School Summers Road Farncombe Godalming GU7 3BW	
WA/2023/00828	Godalming Holloway	Erection of a roof lantern, sun tunnel and alterations to elevations.	Red Cottage 92 Brighton Road Godalming GU7 1PW	
CA/2023/00835		GODALMING CONSERVATION AREA WORKS TO AND REMOVAL OF TREES	Ladymere Place Ockford Road Godalming GU7 1AH	

## GODALMING TOWN COUNCIL

Disclosure by a Member<sup>1</sup> of a disclosable pecuniary interest or other registerable interest (non-pecuniary interest) in a matter under consideration at a meeting (S.31 (4) Localism Act 2011 and the adopted Godalming Members' Code of Conduct).

As required by the Localism Act 2011 and the adopted Godalming Members' Code of Conduct, **I HEREBY DISCLOSE**, for the information of the authority that I have [a disclosable pecuniary interest]<sup>2</sup> [a registerable interest (non-pecuniary interest)]<sup>3</sup> in the following matter:-

**COMMITTEE:** \_\_\_\_\_

**DATE:** \_\_\_\_\_

**NAME OF COUNCILLOR:** \_\_\_\_\_

Please use the form below to state in which agenda items you have an interest.

Agenda No.	Subject	Disclosable Pecuniary Interests	Other Registerable Interests (Non-Pecuniary Interests)	Reason

**Signed** \_\_\_\_\_

**Dated** \_\_\_\_\_

<sup>1</sup> "Member" includes co-opted member, member of a committee, joint committee or sub-committee

<sup>2</sup> A disclosable pecuniary interest is defined by the Relevant Authorities (Disclosable Pecuniary Interests) regulations 2012/1464 and relate to employment, office, trade, profession or vocation, sponsorship, contracts, beneficial interests in land, licences to occupy land, corporate tenancies and securities

<sup>3</sup> A registerable interest (non-pecuniary interest) is defined by Section 9 of the Godalming Members' Code of Conduct.