

**MINUTES AND REPORT OF THE STAFFING COMMITTEE  
HELD ON 25 MAY 2023**

- \* Councillor Downey – Vice Chair
- \* Councillor Heagin – Chair
- \* Councillor Kiehl
- \* Councillor Martin
- \* Councillor Weightman
- \* Councillor Follows (*ex officio*)

\* Present            # Absent & No Apology Received            0 Apology for Absence            L Late

67. ELECTION OF CHAIR

On the proposition of Councillor Follows, seconded by Councillor Kiehl, Councillor Heagin was nominated to be elected as the committee Chair; there being no other nominations it was resolved unanimously that Councillor Heagin be elected as Chair of the Staffing Committee for the local government year 2023/24.

68. ELECTION OF A VICE-CHAIR

On the proposition of Councillor Weightman, seconded by Councillor Follows, Councillor Downey was nominated to be elected as the committee Vice-Chair; there being no other nominations it was resolved unanimously that Councillor Downey be elected as Vice-Chair of the Staffing Committee for the local government year 2023/24.

69. MINUTES

The Minutes of the Meeting held on 16 February 2023 were signed by the Chair as a correct record.

70. APOLOGIES FOR ABSENCE

Apologies for absence were received and recorded as above.

71. DISCLOSABLE PECUNIARY INTERESTS AND OTHER REGISTERABLE INTERESTS

Members made no declarations of interest in relation to any item on the agenda for this meeting, which is required to be disclosed by the Localism Act 2011 and the Godalming Members' Code of Conduct.

72. YOUTH SERVICES OFFICER GRADE & YOUTH WORKERS CONTRACT TERMS

Members considered a confidential report relating to the Youth Service Officer grading and Youth Workers' contracts. Members noted the continued success of the Godalming Youth Service. Having noted the expansion of the service from term time only to being a year-round provider via the Holiday Activity Fund and the UK Shared Prosperity Fund, Members resolved to agree the regrading of the Godalming Youth Service Officer and the amendment of Youth Workers' contracts from term-time only to year-round contracts.

In order to implement the Staffing Committee's resolution Members agreed that the Chair should make the following recommendations to the Policy & Management Committee on 1 June 2023:

1. **Staffing Committee recommends that the Policy & Management Committee agree in-year funding for the re-grading of the Godalming YSO role to Joint National Committee SCP 25 – 30 (Principal Youth Worker) starting at SCP 25.**
2. **Staffing Committee recommends that the Policy & Management Committee agree in-year funding to apply from 1 September 2023 for changes to Youth Support Worker and the Youth Worker in Charge positions from term-time only contracts to full-year contracts.**

73. DATE OF NEXT MEETING

The next meeting of the Staffing Committee is scheduled to be held in The Pepperpot on Thursday, 6 July 2023 at 7.00 pm, or at the conclusion of the preceding Audit Committee meeting, whichever is later.

74. ANNOUNCEMENTS

There were no announcements.