

GODALMING TOWN COUNCIL

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23 June 2023

I HEREBY SUMMON YOU to attend the **ENVIRONMENT & PLANNING COMMITTEE** Meeting to be held in the Council Chamber, Waverley Borough Council, The Burys, Godalming on THURSDAY, 29 JUNE 2023 at 6.30pm.

Andy Jeffery

Andy Jeffery
Town Clerk

If you wish to speak at this meeting please contact Godalming Town Council on 01483 523575 or email office@godalming-tc.gov.uk

Where possible proceedings will be live streamed via the Town Council's Facebook page. If you wish to watch the council meeting's proceedings, please go to Godalming Town Council's [Facebook](#) page.

Committee Members:	Councillor Kiehl – Chair Councillor Clayton – Vice Chair
Councillor Adam	Councillor PS Rivers
Councillor Crooks	Councillor PMA Rivers
Councillor Crowe	Councillor Steel
Councillor Downey	Councillor Taylor
Councillor Follows	Councillor Thomson
Councillor Heagin	Councillor Weightman
Councillor Holliday	Councillor Williams
Councillor Martin	

AGENDA

1. MINUTES

To approve as a correct record the minutes of the meeting of the Committee held on the 1 June 2023, a copy of which has been circulated previously.

2. APOLOGIES FOR ABSENCE

3. DISCLOSABLE PECUNIARY INTERESTS AND OTHER REGISTERABLE INTERESTS

To receive from Members any declarations of interests in relation to any items included on the agenda for this meeting required to be disclosed by the Localism Act 2011 and the Godalming Members' Code of Conduct.

The Comments and observations from the following Waverley Borough Councillors are preliminary ones prior to consideration at Borough Council level and are based on the evidence and representations to the Town Council.

Councillor Crowe
Councillor Follows
Councillor Martin
Councillor PS Rivers

Councillor PMA Rivers
Councillor Williams

4. PETITIONS/STATEMENTS/QUESTIONS FROM MEMBERS OF THE PUBLIC

The Chair to invite members of the public to make representations, ask or answer questions and give evidence in respect of the business on the agenda or other matters not on the agenda. This forum to be conducted in accordance with Standing Order 5:

- the period of time designated for public participation at a meeting for a maximum of three minutes per person or 15 minutes overall, unless otherwise directed by the Chair of the meeting;
- a question shall not require a response at the meeting nor start a debate on the question. The Chair of the meeting may direct that a written or oral response be given. If a matter raised is one for principal councils or other authorities, the person making representations will be informed of the appropriate contact details.

5. QUESTIONS BY MEMBERS

To consider any questions from Councillors in accordance with Standing Order 6.

6. PLANNING APPLICATIONS - CONSULTATION

To consider a schedule of planning application attached at Appendix A.

7. GTC CARBON AUDIT & REDUCTION PLAN – ITEM FOR NOTE

Members to receive the GTC Carbon Audit Report for the period 1 April 2022-31 March 2023 (attached for the information of Members) and are asked to note the 53.6% reduction in GTC Scope 1 & 2 emissions against the 2018/2019 datum. This is a significant improvement from last year's and has come about for two main reasons, the first is that the younger and more active age profile now using the former Broadwater Community Centre do not require the heating on for as long or as warm, but the more significant factor is much improved heating control at the Wilfrid Noyce Centre.

As Members will be aware, it is hoped to be able to install a PV and battery storage system at Broadwater in August and a provisional date has been agreed with the supplier. Whilst we hope this will be able to proceed, we still await confirmation from WBC Heritage Building Control in relation to whether planning permission is required.

In regard to Scope 1 emissions at BWP, we have now received a first quote for the air source heat pump system, the quoted price is such that in order to meet procurement rules we will be required to undertake a full tender process. It is hoped this can be achieved so we can have the installation completed as soon as possible.

8. COMMUNICATIONS ARISING FROM THIS MEETING

Members to identify which matters (if any), discussed at this meeting, are to be publicised.

9. DATE OF NEXT MEETING

The next meeting of the Environment & Planning Committee is scheduled to take place in the Council Chamber on Thursday, 20 July 2023 at 7.00pm or at the conclusion of the preceding Full Council meeting, whichever is later.

10. ANNOUNCEMENTS

Brought forward by permission of the Chair. Requests to be submitted prior to commencement of the meeting.

GODALMING TOWN COUNCIL**ENVIRONMENT & PLANNING - SCHEDULE OF PLANNING APPLICATIONS – 23 MAY – 19 JUNE 2023**

<u>Ref</u>	<u>Ward</u>	<u>Proposal</u>	<u>Site Address</u>	<u>GTC Observations</u>
WBC Weekly List 23/22 – No Godalming Applications				
WBC Weekly List 23/23				
WA/2023/01240	Godalming Binscombe & Charterhouse	Erection of single storey extension and a roof extension to provide habitable accommodation in roofspace with rooflights following demolition of existing garage, sunroom and external WC; part demolition of boundary wall and associated works.	The Corner Bungalow Upper Manor Road Farncombe Godalming GU7 2HZ	
WA/2023/01233	Godalming Binscombe & Charterhouse	Erection of extensions and alterations together with alterations to integral garage to form habitable accommodation; creation of external steps to raised garden and associated works.	106 Peperharow Road Godalming GU7 2PN	
WA/2023/01204	Godalming Binscombe & Charterhouse	Erection of single storey extensions and alterations.	80 Furze Lane Farncombe Godalming GU7 3NP	
WA/2023/01205	Godalming Central & Ockford	Installation of solar panels on roof.	109 Aarons Hill Godalming GU7 2LJ	
WA/2023/01190	Godalming Central and Ockford	Application under Section 73 to vary condition 10 of WA/20219/0939 (European Protected Species (EPS) license required or confirmation from Natural England that license not required) to allow alterations to wording of condition following recent surveys.	13 Church Street Godalming GU7 1EL	
WA/2023/01235	Godalming Farncombe & Catteshall	Erection of timber framed commercial storage building.	Bens Yard 2 Summers Road Farncombe Godalming GU7 3BB	
WA/2023/01232	Godalming Holloway	Alterations to existing garage to provide habitable accommodation.	Portland Summerhouse Road Godalming GU7 1PY	

<u>Ref</u>	<u>Ward</u>	<u>Proposal</u>	<u>Site Address</u>	<u>GTC Observations</u>
WA/2023/01228	Godalming Holloway	Erection of a single storey extension.	15 The Paddock Godalming GU7 1XD	
WA/2023/01206	Godalming Holloway	Certificate of Lawfulness under section 192 for erection of a single storey extension following demolition of existing conservatory.	Charter Heights 18 Tuesley Corner Godalming GU7 1TB	
WA/2023/01193	Godalming Holloway	Certificate of Lawfulness under Section 192 for erection of a single storey rear extension.	Glennie Ramsden Road Godalming GU7 1QE	
WBC Weekly List 23/24				
WA/2023/01278	Godalming Binscombe & Charterhouse	Erection of a single storey extension and alterations following demolition of existing conservatory.	162 Peperharow Road Godalming GU7 2PW	
WA/2023/01293	Godalming Binscombe & Charterhouse	Change of use from a dwelling (Use Class C3) to children's home (Use Class C2).	41 Binscombe Lane Farncombe Godalming GU7 3PP	
TM/2023/01311	Godalming Binscombe & Charterhouse	APPLICATION FOR WORKS TO TREE SUBJECT OF TREE PRESERVATION ORDER 02/01	2 Mayen Place Nightingale Road Godalming GU7 3AH	
WA/2023/01275	Godalming Central & Ockford	Erection of part single storey part two storey extensions and alterations following demolition of existing extensions.	187 Ockford Ridge Godalming GU7 2NN	
WA/2023/01281	Godalming Central & Ockford	Erection of a single storey extension following demolition of existing conservatory.	37 Bargate Rise Godalming GU7 2LR	
WA/2023/01279	Godalming Central & Ockford	Certificate of Lawfulness under Section 192 for erection of a single storey extension and new window and rooflight on existing rear elevation.	8 Eashing Lane Godalming GU7 2JZ	
WA/2023/01303	Godalming Central & Ockford	Application for Advertisement Consent to display 2 illuminated replacement fascia signs and 1 illuminated replacement projecting sign.	Pizzaexpress 127-1 29 High Street Godalming GU7 1AF	

<u>Ref</u>	<u>Ward</u>	<u>Proposal</u>	<u>Site Address</u>	<u>GTC Observations</u>
PRA/2023/01260	Godalming Central & Ockford	General Permitted Development Order 2015, Schedule 2 Part 3 Class MA - Prior Notification application for change of use of existing first floor office (Use Class E) to provide 1 dwellinghouse (Use Class C3).	Pound House Pound Lane Godalming GU7 1BX	
WA/2023/01304	Godalming Farncombe & Catteshall	Listed Building Consent to reinstate the dividing wall between the dwellings.	Summersby House 1 Summersby Close Farncombe Godalming GU7 3BG	
WA/2023/01272	Godalming Farncombe & Catteshall	Alterations to existing dwelling to provide two dwellings with associated car parking and bin stores.	Summersby House 1 Summersby Close Farncombe Godalming GU7 3BG	
WA/2023/01298	Godalming Holloway	Erection of extensions and alterations following demolition of existing garages and outbuildings; erection of detached garage/store and widening of existing vehicular access.	Elmcroft 42 Busbridge Lane Godalming GU7 1QD	
WBC Weekly List 23/25				
WA/2023/01365	Godalming Central & Ockford	Erection of an open sided canopy.	Rainbow Car Spa Stoughton Car Sales Portsmouth Road Godalming GU7 2JU	
WA/2023/01335	Godalming Central & Ockford	Advertisement consent (non-illuminated) for the display of 4 flags, 3 banners, 6 panel signs & 1 wooden sign.	Mole Country Stores Brighton Road Godalming	
WA/2023/01333	Godalming Farncombe & Catteshall	Hip to gable and dormer extensions with alterations to roof ridge height to provide habitable accommodation in roof space; alterations to elevation.	Rosedean, Field Lane Farncombe Godalming GU7 3JT	
WA/2023/01336	Godalming Holloway	Erection of a single storey extension.	44 Park Road Godalming GU7 1SH	

<u>Ref</u>	<u>Ward</u>	<u>Proposal</u>	<u>Site Address</u>	<u>GTC Observations</u>
WA/2023/01327	Godalming Holloway	Certificate of Lawfulness under Section 192 for installation of roof lights to allow habitable room in roofspace.	44 Admiral Way Godalming GU7 1QN	
CA/2023/01324		CROWNPITS CONSERVATION AREA WORKS TO AND REMOVAL OF TREES	125 & 127 Brighton Road Godalming GU7 1PW	

7. GODALMING TOWN COUNCIL CARBON FOOTPRINT AUDIT APRIL 2022-MARCH 2023

The information set out below is based upon actual energy consumption between 1 April 2022 and 31 March 2023, with a comparator for the period 1 April 2018 and 31 March 2019 – (Based Figure), 1 April 2019 – 31 March 2020, 1 April 2020 – 31 March 2021, and 1 April 2021 and 31 March 2022,

	Fuel (natural gas=KWh, diesel/petrol = Ltr	Scope 1 Emissions Produced from non-renewable resources (kgCO ₂ e)	Scope 2 Purchased Electricity from Certified UK renewable KWh	KgCO ₂ e saved by use of renewable energy
Wilfrid Noyce Centre 1072m ²	38,385 64,087 48,399 48,257 57,967	7,031 11,738 8,899 13,168 15,167	15,158 18,704 10,440 16,808–Non-renewable 15,909–Non renewable	3,218 3,971 2,434
Broadwater Park Community Centre 507m ²	32,809 38,015 53,670 44,134 44,458	6,009 6,963 8,174 9,767 10,743	7,136 4,993 6,720 6,468 – Non-renewable 9,060 – Non renewable	1,515 1,069 1,567
Pepperpot (Old Town Hall) 69m ²	10,423 10,177 10,598 307 13,688	1,909 1,864 1,949 735 3,074	2,635 3,397 2,263 2,655 – Non-renewable 1,963 – Non renewable	559 721 528
107-109 High Street	N/A	N/A	13,780 14,018 4,346	2,926 3,000 1,013
Toilets Farncombe	N/A	N/A	1,442 1,385 477 697 – Non-renewable 2,223 – Non renewable	306 294 111
Toilets Crown Court	N/A	N/A	3,906 3,956 2,581 2,556 – Non-renewable 5,126 – Non renewable	829 840 602
Council Vehicles (diesel)	1012 798 912 317	2,542 2,005 2,322 833	n/a	
Machinery (petrol)	126 100 145 39	276 219 314 86	n/a	
2022/23 2021/22 2020/21 2019/20 2018/19		17,767 22,789 21,658 35181 (scope 1 & 2) 36,263 (Scope 1 & 2)		9,353 9,895 6,255

Energy use in KWh has been converted to KgCO₂e by utilising the Carbon Trust Carbon Footprint Calculator designed for UK based SMEs and follows the Green House Gas (GHG) Protocol Guidance.

The Carbon Trust's Carbon Footprint Calculator is not a complete evaluation of an organisational footprint. It only includes selected emission sources, common to the majority of SMEs using an operational control approach.

Although the Wilfrid Noyce Centre occupancy continues to increase, improved control of the heating system has seen a significant reduction in the use of gas whilst The Pepperpot's consumption is in line with expectations. Over the last 12 months we have seen a massive increase in activity at Broadwater Park Youth Centre compared to 2021/22; it has used less heating as a youth centre than it did as a general-purpose community centre. The fitting of air source heat pumps will mean the BWP will join 107-109 High Street, the Farncombe and Crown Court Public Toilets as council buildings with carbon neutral energy requirements

From the 2018/2019 datum, as of 31 March 2023 Godalming Town Council has reduced its carbon footprint by 53.6%

GODALMING TOWN COUNCIL

Disclosure by a Member¹ of a disclosable pecuniary interest or other registerable interest (non-pecuniary interest) in a matter under consideration at a meeting (S.31 (4) Localism Act 2011 and the adopted Godalming Members' Code of Conduct).

As required by the Localism Act 2011 and the adopted Godalming Members' Code of Conduct, **I HEREBY DISCLOSE**, for the information of the authority that I have [a disclosable pecuniary interest]² [a registerable interest (non-pecuniary interest)]³ in the following matter:-

COMMITTEE: _____

DATE: _____

NAME OF COUNCILLOR: _____

Please use the form below to state in which agenda items you have an interest.

Agenda No.	Subject	Disclosable Pecuniary Interests	Other Registerable Interests (Non-Pecuniary Interests)	Reason

Signed _____

Dated _____

¹ "Member" includes co-opted member, member of a committee, joint committee or sub-committee

² A disclosable pecuniary interest is defined by the Relevant Authorities (Disclosable Pecuniary Interests) regulations 2012/1464 and relate to employment, office, trade, profession or vocation, sponsorship, contracts, beneficial interests in land, licences to occupy land, corporate tenancies and securities

³ A registerable interest (non-pecuniary interest) is defined by Section 9 of the Godalming Members' Code of Conduct.