

GODALMING TOWN COUNCIL

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17 November 2023

I HEREBY SUMMON YOU to attend the **ENVIRONMENT & PLANNING COMMITTEE** Meeting to be held in the Council Chamber, Waverley Borough Council, The Burys, Godalming on THURSDAY, 23 NOVEMBER 2023 at 6.30pm.

Andy Jeffery

Andy Jeffery
Town Clerk

If you wish to speak at this meeting please contact Godalming Town Council on 01483 523575 or email office@godalming-tc.gov.uk

Where possible proceedings will be live streamed via the Town Council's Facebook page. If you wish to watch the council meeting's proceedings, please go to Godalming Town Council's [Facebook](#) page.

Committee Members:	Councillor Kiehl – Chair Councillor Clayton – Vice Chair
Councillor Adam	Councillor PS Rivers
Councillor Crooks	Councillor PMA Rivers
Councillor Crowe	Councillor Steel
Councillor Downey	Councillor Taylor
Councillor Follows	Councillor Thomson
Councillor Heagin	Councillor Weightman
Councillor Holliday	Councillor Williams
Councillor Martin	

AGENDA

1. MINUTES

To approve as a correct record the minutes of the meeting of the Committee held on the 2 November 2023, a copy of which has been circulated previously.

2. APOLOGIES FOR ABSENCE

3. DISCLOSABLE PECUNIARY INTERESTS AND OTHER REGISTERABLE INTERESTS

To receive from Members any declarations of interests in relation to any items included on the agenda for this meeting required to be disclosed by the Localism Act 2011 and the Godalming Members' Code of Conduct.

The Comments and observations from the following Waverley Borough Councillors are preliminary ones prior to consideration at Borough Council level and are based on the evidence and representations to the Town Council.

Councillor Crowe, Councillor Martin, Councillor PMA Rivers

4. PETITIONS/STATEMENTS/QUESTIONS FROM MEMBERS OF THE PUBLIC

The Chair to invite members of the public to make representations, ask or answer questions and give evidence in respect of the business on the agenda or other matters not on the agenda. This forum to be conducted in accordance with Standing Order 5:

- the period of time designated for public participation at a meeting for a maximum of three minutes per person or 15 minutes overall, unless otherwise directed by the Chair of the meeting;
- a question shall not require a response at the meeting nor start a debate on the question. The Chair of the meeting may direct that a written or oral response be given. If a matter raised is one for principal councils or other authorities, the person making representations will be informed of the appropriate contact details.

5. QUESTIONS BY MEMBERS

To consider any questions from Councillors in accordance with Standing Order 6.

6. PRESENTATION – MOUNTAIN HOUSE

Members to receive a presentation from representatives of Lifestory (Pegasus Retirement) regarding considerations for the development of Mountain House, Godalming.

Members will wish to note that as Mountain House lies within the Godalming Article 4 Direction Area and future development of this site is likely to be via a full planning application.

Members are also requested to note that, in the absence of a planning application submission, any discussions at this stage are without prejudice to any future observations regarding this site.

7. MOTION ON NOTICE – HIGHWAY WORKS – ITEM FOR DECISION

Proposer: Cllr Paul Follows
Seconder: Cllr Paul Rivers

The Motion:

- a. Noting the increasing frequency, severity, and duration of utility and highway works undertaken in Godalming in the last few months,
- b. Noting the disruption that lengthy utility and highway works have caused and the increase in complaints and concerns of our residents.
- c. Noting the absence, since Surrey County Council abolished the Local Committee System, of a proper forum to discuss highways matters formally,

Godalming Town Council requests:

The Town Clerk writes to the cabinet member for highways (Cllr Matt Furniss), and the relevant Director at Surrey County Council (Katie Stewart), inviting either those named or appropriate highways officers to a formal session of Godalming Town Council to take questions from members and public on the highway works and utility works process.

8. **MOTION ON NOTICE – WATER SUPPLY – ITEM FOR DECISION**

Proposer: Cllr Kiehl
Secunder: Cllr Follows

The Motion:

Disruption to water supply

(1) Godalming Town Council -

- (a) notes the disruption to water supply across the Parish of Godalming and nearby surrounding areas that commenced on Saturday 4 November;
- (b) welcomes all efforts from across the community to support people, and in particular those who are vulnerable, in accessing alternative supplies of water during the period of disruption;
- (c) is concerned by elements of Thames Water's response to the disruption, in particular, but not limited to -
 - (i) poor communication with those impacted in the community, and
 - (ii) its limited actions to ensure the vulnerable or those unable to queue for water, were able to access alternative supplies.
- (d) condemns the chronic underinvestment from the government towards the water industry which risks the possibility of future water shortages and notes the three lead executives at Thames Water during the previous financial year were estimated to have been paid a total of £1.52 million, exclusive of bonuses, benefits, pensions and other incentives.

(2) Godalming Town Council asks the Town Clerk to write to the leadership of Thames Water, to request -

- (a) a detailed report of the cause of the disruption to supply and the steps taken to resolve the matter;
- (b) assurances that residents and businesses will receive timely and full compensation for the disruption to water supply;
- (c) an improved communications plan for informing the local Godalming community should a similar disruption to water supply occur again; and
- (d) a reassessment of its processes, procedures, and criteria for ensuring the vulnerable or those unable to queue are able to access alternative supplies of water in the event of a disruption.

(3) Godalming Town Council further asks the Town Clerk to write to Surrey County Council for an explanation as to why it did not determine the need to enter emergency response measures until the afternoon of Sunday, 5 November.

(4) Godalming Town Council further asks the Town Clerk to write to the Secretary of State for the Department of Environment, Food and Rural Affairs to commission an investigation into the incident and agency response.

9. **PLANNING APPLICATIONS - CONSULTATION**

To consider the following applications which have been raised for discussion by committee members, the full schedule of planning application received from the Local Planning Authority since the previous Environment & Planning Committee is attached at Appendix A.

Planning Application PIP/2023/02346

SWEETAPPLE HOUSE CATTESHALL ROAD GODALMING GU7 3DJ

Technical details consent pursuant to permission in principle PIP/2023/00790 for use of first and second floor to provide 5 dwellings with associated parking cycle spaces refuse storage and solar panels on roof.

Cllr Crowe has requested this application is reviewed by Members for the following reasons:

The applicant submitted an application for a decision in principle earlier in the year, which was granted and after a long discussion GTC had no comment primarily because it was only a decision in principle and the matters of potential concern weren't relevant at that stage. The link to the officer report on that application, which lists the issues which couldn't be considered at that time is shown below:

<https://planning360.waverley.gov.uk:4443/civica/Resource/Civica/Handler.ashx/Doc/pagestream?cd=inline&pdf=true&docno=8840868>

The issues which members may wish to consider are:

- Flooding – what mitigations?
- Highway safety – how would two parking spaces essentially on the pavement alongside a busy junction work from a vehicle or pedestrian safety perspective?
- Living conditions for future residents – Part 4 of the Design & Access Statement refers to "the introduction of heat recovery mechanical ventilation to each flat, which reduces the need to open the windows". However, there is no reference to this in the Energy Report which refers to the ventilation strategy being "natural ventilation with intermittent extract fans to bathroom and kitchen areas". Is there a valid concern for the protection of future residents from noise and fumes?

The current application can be seen at:

<https://planning360.waverley.gov.uk:4443/planning/search-applications?civica.query.FullTextSearch=Sweetapple#VIEW?RefType=GFPlanning&KeyNo=541504&KeyText=Subject>

10. COMMUNICATIONS ARISING FROM THIS MEETING

Members to identify which matters (if any), discussed at this meeting, are to be publicised.

11. DATE OF NEXT MEETING

The next meeting of the Environment & Planning Committee is scheduled to take place in the Council Chamber on Thursday, 14 December 2023 at 7.00pm or at the conclusion of the preceding Full Council meeting, whichever is later.

12. ANNOUNCEMENTS

Brought forward by permission of the Chair. Requests to be submitted prior to commencement of the meeting.

GODALMING TOWN COUNCIL

ENVIRONMENT & PLANNING - SCHEDULE OF PLANNING APPLICATIONS – 24 OCTOBER-6 NOVEMBER 2023

<u>Ref</u>	<u>Ward</u>	<u>Proposal</u>	<u>Site Address</u>	<u>GTC Observations</u>
WBC Weekly List 23/44				
TM/2023/02341	Godalming Binscombe & Charterhouse	APPLICATION FOR REMOVAL OF TREES SUBJECT OF TREE PRESERVATION ORDER 33/06	Knoll Cottage Frith Hill Road Godalming GU7 2EH	
TM/2023/02340	Godalming Binscombe & Charterhouse	APPLICATION FOR WORKS TO TREES SUBJECT OF TREE PRESERVATION ORDER 41/99	11 Twycross Road Godalming GU7 2HH	
S52/2023/02328	Godalming Central and Ockford	Request to modify a Section 52 legal agreement (WA/2018/1239) to change self build properties to open market dwellings.	Land between New Way & Aarons Hill, Godalming	
TM/2023/02306	Godalming Farncombe & Catteshall	APPLICATION FOR WORKS TO TREE SUBJECT OF TREE PRESERVATION ORDER 14/01	Kingsdowne House 69 Meadrow Godalming GU7 3DN	
NMA/2023/02329	Godalming Farncombe & Catteshall	WA/1991/0382 To change the existing metal halide floodlight luminaires to modern LED luminaires Better for the environment More modern equipment that is still supported as metal halide bulbs are no longer supported by manufacturers	Godalming Town Football Club Meadrow Godalming	
PIP/2023/02346	Godalming Farncombe & Catteshall	Technical Details consent pursuant to Permission in Principle PIP/2023/00790 for use of first and second floor to provide 5 dwellings with associated parking, cycle spaces, refuse storage and solar panels on roof.	Sweetapple House Catteshall Road Godalming GU7 3DJ	
WA/2023/02318	Godalming Holloway	Erection of boundary fence (revision of WA/2023/00228).	Chanter House Town End Street Godalming GU7 1BQ	

<u>Ref</u>	<u>Ward</u>	<u>Proposal</u>	<u>Site Address</u>	<u>GTC Observations</u>
WBC Weekly List 23/45				
TM/2023/02375	Godalming Binscombe & Charterhouse	APPLICATION FOR WORKS TO TREE SUBJECT OF TREE PRESERVATION ORDER WA125	The Manor House Huxley Close Godalming GU7 2AS	
WA/2023/02368	Godalming Binscombe & Charterhouse	Erection of a single storey extension.	Entwood Knoll Road Godalming GU7 2ER	

GODALMING TOWN COUNCIL

Disclosure by a Member¹ of a disclosable pecuniary interest or other registerable interest (non-pecuniary interest) in a matter under consideration at a meeting (S.31 (4) Localism Act 2011 and the adopted Godalming Members' Code of Conduct).

As required by the Localism Act 2011 and the adopted Godalming Members' Code of Conduct, **I HEREBY DISCLOSE**, for the information of the authority that I have [a disclosable pecuniary interest]² [a registerable interest (non-pecuniary interest)]³ in the following matter:-

COMMITTEE: _____

DATE: _____

NAME OF COUNCILLOR: _____

Please use the form below to state in which agenda items you have an interest.

Agenda No.	Subject	Disclosable Pecuniary Interests	Other Registerable Interests (Non-Pecuniary Interests)	Reason

Signed _____

Dated _____

¹ "Member" includes co-opted member, member of a committee, joint committee or sub-committee

² A disclosable pecuniary interest is defined by the Relevant Authorities (Disclosable Pecuniary Interests) regulations 2012/1464 and relate to employment, office, trade, profession or vocation, sponsorship, contracts, beneficial interests in land, licences to occupy land, corporate tenancies and securities

³ A registerable interest (non-pecuniary interest) is defined by Section 9 of the Godalming Members' Code of Conduct.