

GODALMING TOWN COUNCIL

Tel: 01483 523575
E-Mail: office@godalming-tc.gov.uk
Website: www.godalming-tc.gov.uk

107-109 High Street
Godalming
Surrey
GU7 1AQ

17 November 2023

I HEREBY SUMMON YOU to attend the **POLICY & MANAGEMENT COMMITTEE** Meeting to be held in the Council Chamber, Waverley Borough Council, The Burys, Godalming on THURSDAY, 23 NOVEMBER 2023 at 7.00pm or at the conclusion of the preceding Environment & Planning Committee, whichever is later.

Andy Jeffery

Andy Jeffery
Town Clerk

If you wish to speak at this meeting please contact Godalming Town Council on 01483 523575 or email office@godalming-tc.gov.uk

Where possible proceedings will be live streamed via the Town Council's Facebook page. If you wish to watch the council meeting's proceedings, please go to Godalming Town Council's [Facebook](#) page.

Committee Members:

Councillor Follows – Chair
Councillor Weightman – Vice Chair

Councillor Adam
Councillor Clayton
Councillor Crooks
Councillor Crowe
Councillor Downey
Councillor Heagin
Councillor Holliday
Councillor Kiehl

Councillor Martin
Councillor PS Rivers
Councillor PMA Rivers
Councillor Steel
Councillor Taylor
Councillor Thomson
Councillor Williams

AGENDA

1. MINUTES

To approve as a correct record the minutes of the extraordinary meeting held on the 2 November 2023, a copy of which has been circulated previously.

2. APOLOGIES FOR ABSENCE

3. DISCLOSABLE PECUNIARY INTERESTS AND OTHER REGISTERABLE INTERESTS

To receive from Members any declarations of interests in relation to any items included on the agenda for this meeting required to be disclosed by the Localism Act 2011 and the Godalming Members' Code of Conduct.

4. PETITIONS/STATEMENTS/QUESTIONS FROM MEMBERS OF THE PUBLIC

The Chair to invite members of the public to make representations, ask or answer questions and give evidence in respect of the business on the agenda or other matters not on the agenda. This forum to be conducted in accordance with Standing Order 5:

- the period of time designated for public participation at a meeting for a maximum of three minutes per person or 15 minutes overall, unless otherwise directed by the chair of the meeting;
- a question shall not require a response at the meeting nor start a debate on the question. The chair of the meeting may direct that a written or oral response be given. If a matter raised is one for Principal Councils or other authorities, the person making representations will be informed of the appropriate contact details.

5. QUESTIONS BY MEMBERS

To consider any questions from Councillors in accordance with Standing Order 6.

IN PURSUANCE OF THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 S.1(2), THE COMMITTEE MAY WISH TO RESOLVE TO EXCLUDE THE PUBLIC AND PRESS FROM THE MEETING AT THIS POINT PRIOR TO CONSIDERATION OF AGENDA ITEM(S) 6 BY REASON OF THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE TRANSACTED I.E STAFFING MATTERS

6. STAFFING STRUCTURE – ITEM FOR DECISION

Standing Order 100 vests responsibility with the Staffing Committee to review staffing structures to ensure they are sufficient to deliver the aims of the Council and also to make recommendations to the Council on employees' remuneration. However, Standing Order 96 states that the Policy & Management Committee is to ensure the Council is adequately resourced to achieve its aims. As such it is contended that in these matters it is for the Staffing Committee to manage staffing requirements, including structure and to make recommendations to the Policy & Management Committee for the required financial approval.

On 16 November, the Staffing Committee considered the existing staffing structure and reviewed that against the adopted Corporate Plan to ensure the staffing resource within each service area was appropriate for the 2024/25 financial/civic year to deliver the Council's aims as set out in the adopted Corporate Plan.

Members will appreciate the sensitivities and confidentiality required regarding staffing matters. The task of determining the appropriate staffing structure falls to the Staffing Committee; the Staffing Committee will inform Members of the finer detail following the completion of any consultation and/or appropriate notice required by legislation and/or GTC Policies and Procedures. However, other Members do have the right to ask relevant questions of the Staffing Committee if they so wish. If any Member wishes to ask any further question relating to the recommendation below from the Staffing Committee, this meeting will go into confidential session.

Recommendation from the Staffing Committee:

- a. Members of the Policy & Management Committee resolve to agree to recommend an uplift in 2024/25 salary budget by £66,000 to facilitate changes to the staffing structure.**

Additionally, if recruitment is required to support the staffing requirement for the delivery of council services prior to the start of the 2024/25 financial year, Members of

the Policy & Management Committee are requested to authorise the RFO vire up to £16,000 of Emerging Projects to support the 2023/24 salary budget. Emerging Projects uncommitted balance as of 31 October 2023 stands at £21,675.

7. **REVISED ESTIMATES & BUDGET – ITEM FOR DECISION**

Members to consider a report (attached for the information of Members) from the Responsible Finance Officer. Members are asked to agree the revised estimates 2023/24 and draft budget 2024/25 and recommend them and a precept of £1,166,744 for 2024/25, which represents a Band D increase of £9.90 per annum (9.13%), to Full Council.

8. **COMMITTEE WORK PROGRAMME**

The Committee’s reports’ schedule and key dates programme is attached for the information of Members.

9. **APPLICATIONS FOR GRANT AID**

Information:	£
23/2024 Grants Budget	60,000.00
Allocations this year to date	52,924.00
Balance available for allocation	7,076.00
<hr/>	
23/2024 General Grant Fund Allocation	7,500.00
Allocations this year to date	7,500.00
General Grant Fund applications this meeting	Nil
<hr/>	
23/2024 SLA Fund Allocation	41,500.00
Allocations this year to date	41,500.00
SLA Fund applications this meeting	Nil
<hr/>	
23/2024 Council Community Fund Allocation	11,000.00
Allocations this year to date	3,924.00
Council Community Fund applications this meeting (including Grant Aid in Kind)	
Balance unallocated if applications agreed	5,076.00

Total balance unallocated if applications agreed

Applications for Community Grant Funding

Members to consider the following application for Council Community Fund grant aid – the summary of the application is given below.

ChoirBLAST

Sponsors: Cllr Penny Rivers, Cllr Duce, Cllr Steel, Cllr Paul Rivers.

£1,000 is applied for to help towards the £2,100 cost of staging and marquee hire to support the Choirblast Festival on 8 June 2024 in Godalming.

Previous grants: 2022/23 £1,000

The Aim of the Project:

A Celebration of Contemporary Choirs. The first Choirblast was held in Godalming in June 2023. Following the success of this community-based event, the organisers are planning to hold ChoirBlast 24 on The Bury on 8 June 2024.

The aim of [ChoirBLAST](#) is to allow choirs from around the UK to come and sing in Godalming, because they want to, because [ChoirBLAST](#) is celebrating the joys and the goodness of singing in a group. The mental health, physical, community and social benefits of singing in a group are well documented¹, so to celebrate this with other choirs, locally and from around the UK is cause enough. In 2024, it is hoped to create links with our twin towns from France and Germany to see if any of their local choirs would like to join us for the weekend.

Last year was a rip roaring success and allowed us to believe that this event is really wanted in the choir community but also in Godalming's community; we had over 20 choirs and 2,000 people attended throughout the day.

The organisers are aiming to keep the event full of local business traders and crafters but this year expand the event to move into some of the other locations Godalming has to offer.

Applications from 24 choirs have already been received, and the organisers are expecting more to come.

The local residents will hugely benefit from a family fun day which is all about inclusivity, group singing which is proven to improve mental and physical health and communities within communities.

Last year the event cost us £7,500 to run, most of that coming from donations and small amounts of sponsorship and the organisers' own pockets. The aim is to keep this event free for people to join and be involved in, but also free to come in and enjoy the day.

We are hoping for £1,000 grant. Last year the event cost us about £7,500 to run.

NOTE: Members are requested to view the link below, which shows the proposed sponsorship package being offered for this event.

Choirblast has also provisionally booked the Wilfrid Noyce Centre, which will allow them an additional stage, 'Green Room' and the toilet facilities within the centre, which as with the Town Show, negates the need for the hiring of temporary toilet facilities.

As with the recent grant to Farncombe Football Club, which was linked to a sponsorship of the team shirts, Members may wish to consider linking a Community Grant, which could include FOC use of the Wilfrid Noyce Centre, to a sponsorship package.

https://www.choirblast.com/files/ugd/a63ecc_3a4589b043f649beb00d97802d745959.pdf

Godalming High Street Vinyls

Sponsors: Cllr Heagin, Cllr PS Rivers

£1,000 is applied for towards the cost of installing artwork vinyls on empty High Street properties so as to improve the visual appearance of the town.

As Members will be aware, the three empty shops 61-63 and 65 A/B (Lorimers/Vape Shop/Well & Good) have been an eyesore for some time. Whilst GTC has sought and been

¹ <https://www.ox.ac.uk/research/choir-singing-improves-health-happiness---and-perfect-icebreaker>

granted permission to clean the frontage of these shops, this will do little in the way of overall appearance.

The Economic Development Team has been in contact with the owners to try to persuade them to improve the external appearance, and whilst they will give permission for others to do so, they will not meet any costs of any clean up or temporary improvements such as vinyls.

Having explored the cost of window vinyls (similar to those installed at 69 High Street) the Economic Development Team has received costs from local designers and printers at £2,170 for printing plus £1,000 for design of artwork (69 High Street unit vinyls were £4,000).

The Economic Development Team did contact the Godalming BID Project Manager, however, until the BID is an entity, with full board approval for expenditure, it is unable to contribute to these costs. Although this could be a possible option once the BID is established in April 2024.

The Economic Development Team at Waverley would therefore like to apply to GTC for a community grant of £1,000 to go towards these costs, with WBC contributing the balance.

If a grant is awarded, work could commence in December. The vinyls would be images of Godalming for the old Lorimers and images from a local artist for the other two. The funding organisations' logos would also be included.

10. TOWN COUNCIL REPRESENTATION ON EXTERNAL BODIES – REPORT ON GODALMING & DISTRICT CHAMBER OF COMMERCE

Members are asked to note a report from Councillor Holliday on the Godalming & District Chamber of Commerce (report attached for the information of Members) an organisation upon which Councillor Holliday represents the Town Council.

11. TOWN COUNCIL REPRESENTATION ON EXTERNAL BODIES – REPORT ON GO-GODALMING ASSOCIATION

Members are asked to note a report from Councillor Steel on the Go-Godalming Association (report to be tabled) an organisation upon which Councillor Steel represents the Town Council.

12. UKRAINIAN FAMILY SUPPORT

At Full Council of 21 September 2023, Members considered whether the decision of 19 May 2022 to provide council resources and an allocation of funding to the Ukraine community and their hosts remains extant. It was agreed to continue the support for a further year on the same Terms of Reference and then bring the item back to this Committee. (Minute 285-23 refers).

Subsequently, having experienced an increase in requests for use of GTC resource to assist in 'house moves' from host accommodation to independent accommodation. In addition, it is now recognised that there is potential discrimination in providing this service exclusively to one section of the community.

As such in accordance with Standing Order 85, members are asked to resolve to recommend to that full council rescinds its earlier decision at minute 285-23.

13. COMMUNICATIONS ARISING FROM THIS MEETING

Members to identify which matters (if any), discussed at this meeting, are to be publicised.

14. DATE OF NEXT MEETING

The next meeting of the Policy & Management Committee is scheduled to be held in the Council Chamber on Thursday, 11 January 2024 at 7.00pm or at the conclusion of the preceding Environment & Planning Committee, whichever is later.

15. ANNOUNCEMENTS

Brought forward by permission of the Chair. Requests to be submitted prior to commencement of the meeting.

7. BUDGET 2024/25

In preparation of the 2024/25 budget, known factors were applied such as the 2023/24 staff pay award and the newly negotiated SLA Grant agreements. This provided the initial base to which were added the costs of the decisions made by the council or its committees over the preceding year(s), such as the Capital Works Programme and the adoption of the Corporate Plan.

2023/24 Precept	1,041,644	a
Variations from 2023/24 Base Budget:		
1 Add inflation at 4% & minor adjustments	41,600	
2 Add Corporate Plan implementation costs	106,000	
3 Add increase to Youth Provision	130,000	
4 Less UKSPF Grant	-168,000	
5 Less increase in Cemeteries revenue	-16,000	
6 Less transfer from the General Reserve	-2,500	
7 Add increase to Capital Works Programme	31,500	
8 Add increase to Grants	4,700	
9 Less decrease to Grounds Maintenance	-2,200	
TOTAL VARIATION	125,100	b
 2024/25 Budget Requirements (a + b)	 1,166,744	 c
 Total cash increase required	 125,100	
% increase in cash required	12.01%	
 Tax base 2024/25	 9,864.7	 d
Precept per Band D property (= c/d)	£118.27	

The precept requirement for the financial year 2024/25 is £1,166,744 equating to a Band D equivalent increase on 2023/24 of 9.13% which in cash terms is an increase of £9.90 per annum.

Reserves

Due to the transferring of the Godalming Joint Burial Committee into the Council, the balance of the revenue reserve as of 31 March 2024 is estimated to be £669,660. This is above recommended level of 50% of Precept.

The most significant Ear Marked reserve is the Community Infrastructure Levy reserve with a current balance of £314,358. Funds within this reserve must be spent on capital projects within five years of receipt. The Council has paid out four applications against this fund to date.

The second largest Ear Marked Reserve is for the maintenance of all the Council's Land & Property with an estimated balance at year end of £158,982. Given the Council has a portfolio of buildings insured for over £20 million, the RFO believes this reserve is insufficient and needs building up.

Godalming Town Council
Statement of Variation 2024/25

	£		2025/26	2026/27
Base Budget (net) i.e. Precept 2023/24	1,041,644		1,166,744	1,250,079
Add inflation (ave 4%) and net minor adjustments	41,600	Add inflation at 2%	23,335	25,002
Add increase due to Corporate Plan - Staffing	66,000	Capital Works Programme	35,000	
Add increase due to Corporate Plan - Equipment	40,000	Add increase due to Corporate Plan - Staffing	25,000	17,500
Add increase to Youth Provision	130,000			
Less UKSPF Grant	-168,000			
Add increase to Capital Works Programme	31,500			
Less increase in Cemeteries revenue	-16,000			
Add increase to Grants budget	4,700			
Less decrease to Grounds Maintenance	-2,200			
Less net transfer from General Reserve	-2,500			
Estimated Budget Requirement 2023/24	<u>1,166,744</u>		<u>1,250,079</u>	<u>1,292,581</u>
Total increase required	125,100		83,335	42,502
% increase in cash terms	12.01%		7.14%	3.40%
Tax base 2023/24 (Band D Equivalent figure)	9611.3			
Precept per Band D property	£108.38			
Tax base 2024/25 (Band D Equivalent figure)	9864.7		9964.7	10064.7 <small>Predicted increase of 100 each year</small>
Precept per Band D property	£118.27		£ 125.45	£ 128.43
Increase per Band D Property	£9.90		£7.18	£2.98
% Increase per Band D Property	9.13%		6.07%	2.37%

Godalming Town Council
Revised Estimates 2023/24 and Budget 2024/25

GTC Summary Revenue Budget

2022/23 Actual £	2023/24			Variation 2023/24 to 2024/25	
	2023/24 Budget £	Revised Estimate £	2024/25 Budget £	£	Notes
Employees					
542,310 Direct employee expenses	601,335	659,084	813,738	212,403	
6,558 Indirect employee expenses	11,000	9,544	11,000	0	
Premises Related Expenditure					
70,616 Repairs, alteration & maintenance of buildings	42,340	59,059	47,050	4,710	
18,075 Energy costs	26,010	34,677	33,030	7,020	
418 Rents	5,320	6,919	6,620	1,300	
4,010 Rates	26,110	10,220	15,390	-10,720	
-634 Water services	6,772	5,430	6,940	168	
0 Fixtures and fittings	1,000	250	1,000	0	
53,089 Cleaning & domestic supplies	65,415	65,303	69,415	4,000	
8,917 Grounds maintenance costs	62,600	60,372	54,400	-8,200	
1,375 Premises insurance	1,550	1,622	1,700	150	
19,125 Contribution to premises-related provisions	12,500	12,500	12,500	0	
Transport Related Expenditure					
2,280 Public transport	100	139	100	0	
4,556 Car allowances	10,920	11,657	16,460	5,540	
Supplies & Services					
21,687 Equipment, furniture and materials	23,220	81,692	59,100	35,880	
4,576 Catering & Hospitality	2,400	4,483	1,420	-980	
4,724 Clothes, uniform & laundry	4,000	3,860	4,900	900	
8,885 Printing, stationery & general office expenses	8,650	12,022	9,300	650	
82,078 Services	99,020	131,434	105,376	6,356	
30,489 Communications & computing	36,439	39,118	38,925	2,486	
1,714 Expenses	2,400	2,810	21,120	18,720	
64,525 Grants & Subscriptions	70,140	70,062	75,270	5,130	
57,683 Contributions to provisions	88,000	427,757	237,000	149,000	£28.6 increase for Capital Works
13,550 Miscellaneous expenses	8,126	141,524	6,941	-1,185	
Third Party Payments					
37,743 Godalming Joint Burial Committee	0	0	0	0	
Income					
-24,957 Government Grants	0	-440,912	-168,000	-168,000	
-25,023 Other grants, reimbursements & contributions	-3,000	-10,394	-8,000	-5,000	
-153,291 Customer & client receipts	-238,490	-280,379	-257,654	-19,164	
-5,614 Interest	-3,000	-17,717	-6,000	-3,000	
-73,802 Recharges	-6,936	-143,615	-120,001	-113,065	
775,662 Net Cost of Services	963,941	958,521	1,089,040	125,099	
77,704 Capital Financing Costs (Not inc in net cost of Services)	77,700	77,704	77,704	4	
853,366 Net Expenditure (Precept)	1,041,641	1,036,225	1,166,744	125,103	
Net Expenditure by Cost Centre					
£	£	£	£	£	
506,180 GTC	648,141	637,611	613,326	-34,815	
-1,194 Allotments	-710	73	-1,075	-365	
839 Bandstand	850	928	1,100	250	
116,069 Broadwater Park Youth Service	143,970	160,374	273,970	130,000	
43,652 Christmas Lights	43,700	46,016	46,016	2,316	
16,663 Civic Expenses	17,760	17,910	19,050	1,290	
-9,846 Festivals & Markets	-3,432	-7,298	-3,515	-83	
64,982 Godalming Museum	70,836	74,008	76,776	5,940	
36,915 Land & Property Other	37,600	39,841	39,580	1,980	
1,578 Pepperpot	4,454	3,884	4,964	510	
2,144 Staycation	4,713	4,696	5,983	1,270	
-11,374 The Square	-6,750	-9,080	-6,750	0	
9,333 Town Promotion	6,735	7,667	6,750	15	
-279 Wilfrid Noyce	21,034	14,443	22,266	1,232	
0 Cemeteries	-24,960	-32,552	-9,400	15,560	
775,662 Net Cost of Services (excl. Financing Costs)	963,941	958,521	1,089,041	109,540	

Cost Centre: 101 GTC Office

2022/23 Actual £		2023/24			Variation	
		2023/24 Budget	Revised Estimate	2024/25 Budget	2023/24 to 2024/25 £	
Employees						
297794	Direct employee expenses	Salaries	317160	322000	391800	74640
31248		Er's NIC	39000	36400	45600	6600
54530		Er's Supn	58200	56633	69600	11400
0		Agency staff & Contractors	0	0	0	0
4784	Indirect employee expenses	Training	4200	1880	4200	0
327		Advertising	1500	1500	1500	0
0		Other	600	250	600	0
Premises Related Expenditure						
7572	Repairs, alteration & maintenance of buildings		9060	6419	7050	-2010
2222	Energy costs		3360	6000	6000	2640
0	Rents		2400	2554	2650	250
0	Rates		12600	5760	6100	-6500
0	Water services		300	125	300	0
0	Fixtures and fittings		0	0	0	0
4173	Cleaning & domestic supplies		5400	5364	5460	60
0	Grounds maintenance costs		0	0	0	0
0	Premises insurance		0	0	0	0
2500	Contribution to premises-related provisions		2500	2500	2500	0
Transport Related Expenditure						
17	Public transport		0	59	0	0
4300	Car allowances		5800	7000	6700	900
Supplies & Services						
3134	Equipment, furniture and materials		2000	2000	2000	0
861	Catering & Hospitality		540	540	540	0
4434	Clothes, uniform & laundry		3000	3000	3900	900
7003	Printing, stationery & general office expenses		6610	7210	7210	600
9422	Services	Professional Fees	12000	15223	13200	1200
2411		Audit fees	3300	3104	3300	0
9469		Insurance	9660	13928	14500	4840
285		Bank charges	360	373	420	60
767	Communications & computing	postage	1950	1992	1950	0
2489		telephones	2765	2647	2765	0
7925		computers	11400	11400	11400	0
1381		website	1000	4512	2400	1400
220		publicity advert	0	0	0	0
0		newsletter	0	0	0	0
0	Expenses	Staff expenses	0	0	0	0
0		Mayor's expenses	0	0	0	0
0		Members' training	0	0	0	0
0		Youth expenses	0	0	0	0
56824	Grants & Subscriptions	Grants	60000	60000	64700	4700
5265		Subscriptions	5400	5513	6000	600
48227	Contributions to provisions		82000	421727	63000	-19000
506	Miscellaneous expenses		1876	136875	1981	105
Third Party Payments						
37743	Godalming Joint Burial Committee		0	0	0	0
-24957	Income	Government Grants	0	-339727	0	0
-10764		Other grants etc	0	0	0	0
-20542		Customer & client receipts	-16000	-14733	-10000	6000
-5614		Interest	-1800	-17417	-6000	-4200
-39776		Recharges	0	-135000	-120000	-120000
506180	Net Expenditure		648141	637611	613326	-34815
77704	Capital Finance Costs (Not included in net costs of Services)		77704	77704	77704	0

Cost Centre: 102 Civic Expenses

2022/23 Actual £		2023/24			Variation 2023/24 to 2024/25 £
		2023/24 Budget	Revised £ Estimate	2024/25 Budget	
	Employees				
473	Direct employee expenses				
71	Salaries	0	0	0	0
87	Er's NIC	0	0	0	0
0	Er's Supn	0	0	0	0
0	Agency staff & Contractors	0	0	0	0
0	Indirect employee expenses				
0	Training	0	0	0	0
0	Advertising	0	0	0	0
	Other	0	0	0	0
	Premises Related Expenditure				
0	Repairs, alteration & maintenance of buildings	0	749	0	0
0	Energy costs	0	0	0	0
0	Rents	2420	2420	2420	0
0	Rates	0	0	0	0
0	Water services	0	0	0	0
0	Fixtures and fittings	0	0	0	0
151	Cleaning & domestic supplies	0	0	0	0
0	Grounds maintenance costs	0	0	0	0
0	Premises insurance	0	0	0	0
0	Contribution to premises-related provisions	0	0	0	0
	Transport Related Expenditure				
2263	Public transport	0	0	0	0
0	Car allowances	0	0	0	0
	Supplies & Services				
400	Equipment, furniture and materials	0	0	0	0
159	Catering & Hospitality	600	495	600	0
4	Clothes, uniform & laundry	500	254	500	0
297	Printing, stationery & general office expenses	800	265	800	0
912	Services				
0	Professional Fees	0	886	300	300
0	Audit fees	0	0	0	0
0	Insurance	0	0	0	0
0	bank charges	0	0	0	0
0	Communications & computing				
0	postage	0	7	0	0
0	telephones	0	0	0	0
4270	computers	2880	2880	4200	1320
0	website	0	0	0	0
986	publicity advert	1200	750	750	-450
0	newsletter	0	0	0	0
0	Expenses				
0	Staff expenses	0	0	0	0
1253	Mayor's expenses	1200	1590	1320	120
461	Members' training	1200	1220	1200	0
	Youth expenses	0	0	0	0
0	Grants & Subscriptions				
0	Grants	0	0	0	0
0	Subscriptions	0	0	0	0
6000	Contributions to provisions	6000	6000	6000	0
502	Miscellaneous expenses	960	406	960	0
	Third Party Payments				
0	Godalming Joint Burial Committee	0	0	0	0
	Income				
0	Government Grants	0	0	0	0
0	Other grants etc	0	0	0	0
-1476	Customer & client receipts	0	-12	0	0
0	Interest	0	0	0	0
-150	Recharges	0	0	0	0
16663	Net Expenditure	17760	17910	19050	1290

Cost Centre: 104 Town Promotion

2022/23 Actual £		2023/24 Budget £	2023/24 Revised Estimate £	2024/25 Budget £	Variation 2023/24 to 2024/25 £
Employees					
0	Direct employee expenses		Salaries	0	0
0			Er's NIC	0	0
0			Er's Supn	0	0
0			Agency staff & Contractors	0	0
0	Indirect employee expenses		Training	0	0
0			Advertising	0	0
			Other	0	0
Premises Related Expenditure					
0	Repairs, alteration & maintenance of buildings	0	0	0	0
0	Energy costs	0	0	0	0
0	Rents	250	250	0	-250
0	Rates	0	0	0	0
0	Water services	0	0	0	0
0	Fixtures and fittings	0	0	0	0
522	Cleaning & domestic supplies	405	411	400	-5
5412	Grounds maintenance costs	5000	5000	5000	0
0	Premises insurance	0	0	0	0
0	Contribution to premises-related provisions	0	0	0	0
Transport Related Expenditure					
0	Public transport	0	0	0	0
13	Car allowances	0	0	0	0
Supplies & Services					
2262	Equipment, furniture and materials	500	1481	500	0
1268	Catering & Hospitality	0	0	100	100
0	Clothes, uniform & laundry	0	0	0	0
283	Printing, stationery & general office expenses	0	396	400	400
2500	Services		Professional Fees	0	4585
0			Audit fees	0	0
0			Insurance	0	0
0			bank charges	0	0
0	Communications & computing		postage	0	0
0			telephones	0	0
0			computers	0	0
0			website	0	0
4525	publicity advert	2100	1786	2100	0
0	newsletter	0	0	0	0
0	Expenses		Staff expenses	0	0
0			Mayor's expenses	0	0
0			Members' training	0	0
			Youth expenses	0	0
0	Grants & Subscriptions		Grants	0	0
173	Subscriptions	0	0	0	0
0	Contributions to provisions	0	0	0	0
10710	Miscellaneous expenses	600	1118	600	0
Third Party Payments					
0	Godalming Joint Burial Committee	0	0	0	0
Income					
0	Government Grants	0	0	0	0
0	Other grants etc	0	0	0	0
-3835	Customer & client receipts	-2120	-3770	-2350	-230
0	Interest	0	0	0	0
-14500	Recharges	0	-3590	0	0
9333	Net Expenditure	6735	7667	6750	15

Cost Centre: 105 Staycation

2022/23 Actual £		2023/24			Variation 2023/24 to 2024/25 £
		2023/24 Budget	Revised £ Estimate	2024/25 Budget	
	Employees				
83	Direct employee expenses	100	33	100	0
8	Salaries	15	0	15	0
15	Er's NIC	18	0	18	0
0	Er's Supn	0	0	0	0
0	Agency staff & Contractors	0	0	0	0
0	Indirect employee expenses	0	0	0	0
0	Training	0	0	0	0
0	Advertising	0	0	0	0
0	Other	0	0	0	0
	Premises Related Expenditure				
0	Repairs, alteration & maintenance of buildings	0	0	0	0
0	Energy costs	250	0	0	-250
0	Rents	0	0	0	0
0	Rates	0	0	0	0
0	Water services	0	0	0	0
0	Fixtures and fittings	0	0	0	0
1311	Cleaning & domestic supplies	1300	1454	1500	200
0	Grounds maintenance costs	0	0	0	0
0	Premises insurance	0	0	0	0
0	Contribution to premises-related provisions	0	0	0	0
	Transport Related Expenditure				
0	Public transport	0	0	0	0
0	Car allowances	0	0	0	0
	Supplies & Services				
0	Equipment, furniture and materials	520	0	0	-520
0	Catering & Hospitality	0	0	0	0
0	Clothes, uniform & laundry	0	0	0	0
0	Printing, stationery & general office expenses	0	0	0	0
1322	Services	1950	2634	3450	1500
0	Professional Fees	0	0	0	0
0	Audit fees	0	0	0	0
0	Insurance	0	0	0	0
0	bank charges	0	0	0	0
0	Communications & computing	0	0	0	0
0	postage	0	0	0	0
0	telephones	0	0	0	0
0	computers	0	0	0	0
0	website	0	0	0	0
650	publicity advert	750	900	900	150
0	newsletter	0	0	0	0
0	Expenses	0	0	0	0
0	Staff expenses	0	0	0	0
0	Mayor's expenses	0	0	0	0
0	Members' training	0	0	0	0
0	Youth expenses	0	0	0	0
0	Grants & Subscriptions	0	0	0	0
0	Grants	0	0	0	0
0	Subscriptions	170	0	0	-170
0	Contributions to provisions	0	0	0	0
0	Miscellaneous expenses	90	0	0	-90
	Third Party Payments				
0	Godalming Joint Burial Committee	0	0	0	0
0	Income				
0	Government Grants	0	0	0	0
0	Other grants etc	0	0	0	0
-1245	Customer & client receipts	-450	-325	0	450
0	Interest	0	0	0	0
0	Recharges	0	0	0	0
2144	Net Expenditure	4713	4696	5983	1270

Cost Centre: 106 Festivals & Markets

2022/23		2023/24	2023/24	2024/25	Variation		
Actual		2023/24	Revised	2024/25	2023/24 to		
£		Budget £	Estimate £	Budget £	2024/25		
					£		
Employees							
800	Direct employee expenses		Salaries	1542	890	1640	98
0			Er's NIC	232	134	230	-2
0			Er's Supn	284	164	295	11
0			Agency staff & Contractors	0	0	0	0
0	Indirect employee expenses		Training	0	0	0	0
0			Advertising	0	0	0	0
			Other	0	0	0	0
Premises Related Expenditure							
0	Repairs, alteration & maintenance of buildings	0		0	0	0	0
0	Energy costs	0		0	0	0	0
0	Rents	0		0	0	0	0
0	Rates	0		0	0	0	0
0	Water services	0		0	0	0	0
0	Fixtures and fittings	0		0	0	0	0
765	Cleaning & domestic supplies	600	600	700	100		
0	Grounds maintenance costs	0	0	0	0	0	0
0	Premises insurance	0	0	0	0	0	0
0	Contribution to premises-related provisions	0	0	0	0	0	0
Transport Related Expenditure							
0	Public transport	0	0	0	0	0	0
30	Car allowances	0	0	0	0	0	0
Supplies & Services							
587	Equipment, furniture and materials	600	1136	0	-600		
502	Catering & Hospitality	180	187	180	0		
26	Clothes, uniform & laundry	0	224	0	0		
8	Printing, stationery & general office expenses	530	536	530	0		
3791	Services	1650	2700	2400	750		
0			Professional Fees				
0			Audit fees	0	0	0	0
0			Insurance	0	0	0	0
0			bank charges	0	0	0	0
0	Communications & computing		postage	0	0	0	0
0			telephones	0	0	0	0
0			computers	0	0	0	0
0			website	0	0	0	0
906	publicity advert	3250	3250	3270	20		
0	newsletter	0	0	0	0		
0	Expenses		Staff expenses	0	0	0	0
0			Mayor's expenses	0	0	0	0
0			Members' training	0	0	0	0
			Youth expenses	0	0	0	0
0	Grants & Subscriptions		Grants	0	0	0	0
711	Subscriptions	600	600	600	0		
0	Contributions to provisions	0	0	0	0		
323	Miscellaneous expenses	700	700	700	0		
Third Party Payments							
0	Godalming Joint Burial Committee	0	0	0	0		
Income							
-1160			Government Grants	0	0	0	0
			Other grants etc	0	0	0	0
-17135		-13600	Customer & client receipts	-18419	-14060	-460	
0			Interest	0	0	0	0
0			Recharges	0	0	0	0
-9846	Net Expenditure	-3432		-7298	-3515	-83	

Cost Centre: 108 Christmas Lights

2022/23		2023/24	2023/24	2024/25	Variation
Actual		2023/24	Revised	2024/25	2023/24 to
£		Budget	Estimate	Budget	2024/25
		£	£	£	£
	Employees				
0	Direct employee expenses	0	0	0	0
0	Salaries	0	0	0	0
0	Er's NIC	0	0	0	0
0	Er's Supn	0	0	0	0
0	Agency staff & Contractors	0	0	0	0
0	Indirect employee expenses	0	0	0	0
0	Training	0	0	0	0
0	Advertising	0	0	0	0
0	Other	0	0	0	0
	Premises Related Expenditure				
0	Repairs, alteration & maintenance of buildings	0	0	0	0
0	Energy costs	0	0	0	0
0	Rents	0	0	0	0
0	Rates	0	0	0	0
0	Water services	0	0	0	0
0	Fixtures and fittings	0	0	0	0
0	Cleaning & domestic supplies	0	0	0	0
0	Grounds maintenance costs	0	0	0	0
0	Premises insurance	0	0	0	0
0	Contribution to premises-related provisions	0	0	0	0
	Transport Related Expenditure				
0	Public transport	0	0	0	0
0	Car allowances	0	0	0	0
	Supplies & Services				
0	Equipment, furniture and materials	0	0	0	0
0	Catering & Hospitality	0	0	0	0
0	Clothes, uniform & laundry	0	0	0	0
0	Printing, stationery & general office expenses	0	0	0	0
43652	Services	43700	46016	46016	2316
0	Professional Fees	0	0	0	0
0	Audit fees	0	0	0	0
0	Insurance	0	0	0	0
0	bank charges	0	0	0	0
0	Communications & computing	0	0	0	0
0	postage	0	0	0	0
0	telephones	0	0	0	0
0	computers	0	0	0	0
0	website	0	0	0	0
0	publicity advert	0	0	0	0
0	newsletter	0	0	0	0
0	Expenses	0	0	0	0
0	Staff expenses	0	0	0	0
0	Mayor's expenses	0	0	0	0
0	Members' training	0	0	0	0
0	Youth expenses	0	0	0	0
0	Grants & Subscriptions	0	0	0	0
0	Grants	0	0	0	0
0	Subscriptions	0	0	0	0
0	Contributions to provisions	0	0	0	0
0	Miscellaneous expenses	0	0	0	0
	Third Party Payments				
0	Godalming Joint Burial Committee	0	0	0	0
0	Income				
0	Government Grants	0	0	0	0
0	Other grants etc	0	0	0	0
0	Customer & client receipts	0	0	0	0
0	Interest	0	0	0	0
0	Recharges	0	0	0	0
43652	Net Expenditure	43700	46016	46016	2316

Cost Centre: 201 Broadwater Park Youth Service

2022/23 Actual £		2023/24 Budget £	2023/24 Revised Estimate £	2024/25 Budget £	Variation 2023/24 to 2024/25 £
Employees					
81488	Direct employee expenses				
5405	Salaries	91980	140826	181740	89760
11001	Er's NIC	8100	12287	17520	9420
0	Er's Supn	16920	23451	32160	15240
1273	Agency staff & Contractors	0	0	0	0
0	Training	2500	3691	2500	0
	Advertising	1200	1048	1200	0
	Other	0	0	0	0
Premises Related Expenditure					
28226	Repairs, alteration & maintenance of buildings	3000	7146	3420	420
4326	Energy costs	4200	4657	4800	600
0	Rents	0	0	0	0
1347	Rates	1400	1415	1500	100
266	Water services	500	431	500	0
0	Fixtures and fittings	0	0	0	0
10393	Cleaning & domestic supplies	10980	10342	10920	-60
472	Grounds maintenance costs	400	1979	400	0
0	Premises insurance	0	0	0	0
2500	Contribution to premises-related provisions	2500	2500	2500	0
Transport Related Expenditure					
0	Public transport	100	80	100	0
203	Car allowances	100	2074	4900	4800
Supplies & Services					
6309	Equipment, furniture and materials	3000	48510	0	-3000
1753	Catering & Hospitality	1080	3189	0	-1080
260	Clothes, uniform & laundry	500	250	500	0
1002	Printing, stationery & general office expenses	350	2169	0	-350
1258	Services				
0	Professional Fees	350	15174	240	-110
0	Audit fees	0	0	0	0
0	Insurance	0	572	0	0
0	bank charges	0	11	0	0
0	Communications & computing	0	0	0	0
840	telephones	960	1171	1200	240
1164	computers	900	772	1920	1020
0	website	0	0	0	0
0	publicity advert	250	250	250	0
0	newsletter	0	0	0	0
0	Expenses	0	0	0	0
0	Staff expenses	0	0	0	0
0	Mayor's expenses	0	0	0	0
0	Members' training	0	0	0	0
0	Youth expenses	0	0	18600	18600
0	Grants & Subscriptions	0	0	0	0
368	Subscriptions	0	0	0	0
0	Contributions to provisions	0	0	168000	168000
84	Miscellaneous expenses	500	750	500	0
0	Income				
-13099	Government Grants	0	-101185	-168000	-168000
-15270	Other grants etc	-3000	-10394	-8000	-5000
0	Customer & client receipts	-4800	-7767	-5400	-600
-15500	Interest	0	0	0	0
	Recharges	0	-5025	0	0
116069	Net Expenditure	143970	160374	273970	130000

Cost Centre: 202 The Pepperpot

2022/23		2023/24	2023/24	2024/25	Variation
Actual		2023/24	Revised	2024/25	2023/24 to
£		Budget	Estimate	Budget	2024/25
		£	£	£	£
Employees					
0	Direct employee expenses		Salaries	0	0
0			Er's NIC	0	0
0			Er's Supn	0	0
0			Agency staff & Contractors	0	0
0	Indirect employee expenses		Training	0	0
			Advertising	0	0
			Other	0	0
Premises Related Expenditure					
2894	Repairs, alteration & maintenance of buildings	2700	2017	2400	-300
1362	Energy costs	2600	2600	2600	0
0	Rents	0	0	0	0
343	Rates	760	175	790	30
0	Water services	0	0	0	0
0	Fixtures and fittings	0	0	0	0
4136	Cleaning & domestic supplies	3720	3720	3780	60
0	Grounds maintenance costs	0	0	0	0
0	Premises insurance	0	0	0	0
2500	Contribution to premises-related provisions	2500	2500	2500	0
Transport Related Expenditure					
0	Public transport	0	0	0	0
0	Car allowances	0	0	0	0
Supplies & Services					
29	Equipment, furniture and materials	600	600	600	0
0	Catering & Hospitality	0	0	0	0
0	Clothes, uniform & laundry	0	0	0	0
0	Printing, stationery & general office expenses	0	0	0	0
0	Services		Professional Fees	0	0
0			Audit fees	0	0
0			Insurance	0	0
0			bank charges	0	0
0			postage	0	0
0	Communications & computing		telephones	0	0
508		504	624	624	120
0			computers	0	0
0			website	0	0
0			publicity advert	0	0
0			newsletter	0	0
0	Expenses		Staff expenses	0	0
0			Mayor's expenses	0	0
0			Members' training	0	0
			Youth expenses		
0	Grants & Subscriptions		Grants	0	0
70		70	Subscriptions	70	0
0	Contributions to provisions	0		0	0
0	Miscellaneous expenses	0		0	0
Third Party Payments					
0	Godalming Joint Burial Committee	0	0	0	0
Income					
0			Government Grants	0	0
0			Other grants etc	0	0
-9704		-9000	Customer & client receipts	-8422	-8400
0			Interest	0	0
-560			Recharges	0	0
1578	Net Expenditure	4454	3884	4964	510

Cost Centre: 203 The Square

2022/23		2023/24	2023/24	2024/25	Variation
Actual		2023/24	Revised	2024/25	2023/24 to
£		Budget	Estimate	Budget	2024/25
		£	£	£	£
	Employees				
0	Direct employee expenses	0	0	0	0
0	Salaries	0	0	0	0
0	Er's NIC	0	0	0	0
0	Er's Supn	0	0	0	0
0	Agency staff & Contractors	0	0	0	0
0	Indirect employee expenses	0	0	0	0
0	Training	0	0	0	0
0	Advertising	0	0	0	0
0	Other	0	0	0	0
	Premises Related Expenditure				
0	Repairs, alteration & maintenance of buildings	0	0	0	0
0	Energy costs	0	0	0	0
0	Rents	0	0	0	0
0	Rates	0	0	0	0
0	Water services	0	0	0	0
0	Fixtures and fittings	0	0	0	0
0	Cleaning & domestic supplies	0	0	0	0
0	Grounds maintenance costs	0	0	0	0
1375	Premises insurance	1550	1622	1700	150
0	Contribution to premises-related provisions	0	0	0	0
	Transport Related Expenditure				
0	Public transport	0	0	0	0
0	Car allowances	0	0	0	0
	Supplies & Services				
0	Equipment, furniture and materials	0	0	0	0
0	Catering & Hospitality	0	0	0	0
0	Clothes, uniform & laundry	0	0	0	0
0	Printing, stationery & general office expenses	0	0	0	0
0	Services	0	0	0	0
0	Professional Fees	0	0	0	0
0	Audit fees	0	0	0	0
0	Insurance	0	0	0	0
0	Bank charges	0	0	0	0
0	Communications & computing	0	0	0	0
0	postage	0	0	0	0
0	telephones	0	0	0	0
0	computers	0	0	0	0
0	website	0	0	0	0
0	publicity advert	0	0	0	0
0	newsletter	0	0	0	0
0	Expenses	0	0	0	0
0	Staff expenses	0	0	0	0
0	Mayor's expenses	0	0	0	0
0	Members' training	0	0	0	0
0	Youth expenses	0	0	0	0
0	Grants & Subscriptions	0	0	0	0
0	Grants	0	0	0	0
0	Subscriptions	0	0	0	0
0	Contributions to provisions	0	0	0	0
0	Miscellaneous expenses	0	0	0	0
	Third Party Payments				
0	Godalming Joint Burial Committee	0	0	0	0
0	Income				
0	Government Grants	0	0	0	0
0	Other grants etc	0	0	0	0
-12749	Customer & client receipts	-8300	-10702	-8450	-150
0	Interest	0	0	0	0
0	Recharges	0	0	0	0
-11374	Net Expenditure	-6750	-9080	-6750	0

Cost Centre: 204 Allotments

2022/23		2023/24	2023/24	2024/25	Variation
Actual		2023/24	Revised	2024/25	2023/24 to
£		Budget	Estimate	Budget	2024/25
		£	£	£	£
	Employees				
0	Direct employee expenses	0	0	0	0
0	Salaries	0	0	0	0
0	Er's NIC	0	0	0	0
0	Er's Supn	0	0	0	0
0	Agency staff & Contractors	0	0	0	0
0	Indirect employee expenses	0	0	0	0
0	Training	0	0	0	0
0	Advertising	0	0	0	0
0	Other	0	0	0	0
	Premises Related Expenditure				
171	Repairs, alteration & maintenance of buildings	300	326	300	0
0	Energy costs	0	0	0	0
0	Rents	0	0	0	0
0	Rates	0	0	0	0
193	Water services	260	255	260	0
0	Fixtures and fittings	0	0	0	0
0	Cleaning & domestic supplies	430	215	215	-215
1092	Grounds maintenance costs	1000	1966	1000	0
0	Premises insurance	0	0	0	0
0	Contribution to premises-related provisions	0	0	0	0
	Transport Related Expenditure				
0	Public transport	0	0	0	0
0	Car allowances	0	0	0	0
	Supplies & Services				
0	Equipment, furniture and materials	0	0	0	0
0	Catering & Hospitality	0	0	0	0
0	Clothes, uniform & laundry	0	0	0	0
0	Printing, stationery & general office expenses	0	0	0	0
0	Services	0	85	0	0
0	Professional Fees	0	85	0	0
0	Audit fees	0	0	0	0
0	Insurance	0	0	0	0
0	bank charges	0	0	0	0
0	Communications & computing	0	0	0	0
0	postage	0	0	0	0
0	telephones	0	0	0	0
0	computers	0	0	0	0
0	website	0	0	0	0
0	publicity advert	0	0	0	0
0	newsletter	0	0	0	0
0	Expenses	0	0	0	0
0	Staff expenses	0	0	0	0
0	Mayor's expenses	0	0	0	0
0	Members' training	0	0	0	0
0	Youth expenses	0	0	0	0
0	Grants & Subscriptions	0	0	0	0
0	Grants	0	0	0	0
0	Subscriptions	0	56	0	0
0	Contributions to provisions	0	0	0	0
0	Miscellaneous expenses	0	0	0	0
	Third Party Payments				
0	Godalming Joint Burial Committee	0	0	0	0
0	Income				
0	Government Grants	0	0	0	0
0	Other grants etc	0	0	0	0
-2650	Customer & client receipts	-2700	-2830	-2850	-150
0	Interest	0	0	0	0
0	Recharges	0	0	0	0
-1194	Net Expenditure	-710	73	-1075	-365

Cost Centre: 205 Wilfrid Noyce Centre

2022/23			2023/24	2023/24	2024/25	Variation
Actual			2023/24	Revised	2024/25	2023/24 to
£			Budget £	Estimate £	Budget £	2024/25
						£
Employees						
0	Direct employee expenses	Salaries	3000	1588	3360	360
0		Er's NIC	452	188	480	28
0		Er's Supn	552	230	600	48
0		Agency staff & Contractors	0	0	0	0
0	Indirect employee expenses	Training	0	0	0	0
0		Advertising	0	0	0	0
0		Other	0	0	0	0
Premises Related Expenditure						
16906	Repairs, alteration & maintenance of buildings		11340	11542	11520	180
8542	Energy costs		12720	12720	13200	480
55	Rents		250	250	250	0
2320	Rates		5000	1160	5000	0
-2314	Water services		2040	1519	2040	0
0	Fixtures and fittings		0	0	0	0
17377	Cleaning & domestic supplies		18900	17507	19320	420
0	Grounds maintenance costs		0	0	0	0
0	Premises insurance		0	0	0	0
2500	Contribution to premises-related provisions		2500	2500	2500	0
Transport Related Expenditure						
0	Public transport		0	0	0	0
10	Car allowances		0	0	0	0
Supplies & Services						
1426	Equipment, furniture and materials		4000	9313	4000	0
33	Catering & Hospitality		0	0	0	0
0	Clothes, uniform & laundry		0	0	0	0
0	Printing, stationery & general office expenses		0	0	0	0
1400	Services	Professional Fees	1650	1484	1650	0
0		Audit fees	0	0	0	0
0		Insurance	0	0	0	0
0		bank charges	0	0	0	0
0	Communications & computing	postage	0	0	0	0
1208		telephones	780	996	996	216
0		computers	0	0	0	0
0		website	0	0	0	0
0		publicity advert	0	0	0	0
0		newsletter	0	0	0	0
0	Expenses	Staff expenses	0	0	0	0
0		Mayor's expenses	0	0	0	0
0		Members' training	0	0	0	0
		Youth expenses				
0	Grants & Subscriptions	Grants	0	0	0	0
385		Subscriptions	650	650	650	0
0	Contributions to provisions		0	0	0	0
0	Miscellaneous expenses		1200	500	1200	0
Third Party Payments						
0	Godalming Joint Burial Committee		0	0	0	0
Income						
0		Government Grants	0	0	0	0
0		Other grants etc	0	0	0	0
-50127		Customer & client receipts	-44000	-47704	-44500	-500
0		Interest	0	0	0	0
0		Recharges	0	0	0	0
-279	Net Expenditure		21034	14443	22266	1232

Cost Centre: 206 Bandstand

2022/23			2023/24	2023/24	2024/25	Variation
Actual			2023/24	Revised	2024/25	2023/24 to
£			Budget	Estimate	Budget	2024/25
			£	£	£	£
	Employees					
0	Direct employee expenses	Salaries	0	0	0	0
0		Er's NIC	0	0	0	0
0		Er's Supn	0	0	0	0
0		Agency staff & Contractors	0	0	0	0
0	Indirect employee expenses	Training	0	0	0	0
0		Advertising	0	0	0	0
		Other	0	0	0	0
	Premises Related Expenditure					
15	Repairs, alteration & maintenance of buildings		600	412	600	0
240	Energy costs		0	245	250	250
0	Rents		0	0	0	0
0	Rates		0	0	0	0
0	Water services		0	0	0	0
0	Fixtures and fittings		0	0	0	0
0	Cleaning & domestic supplies		0	0	0	0
0	Grounds maintenance costs		0	0	0	0
0	Premises insurance		0	0	0	0
0	Contribution to premises-related provisions		0	0	0	0
	Transport Related Expenditure					
0	Public transport		0	0	0	0
0	Car allowances		0	0	0	0
	Supplies & Services					
0	Equipment, furniture and materials		0	98	0	0
0	Catering & Hospitality		0	0	0	0
0	Clothes, uniform & laundry		0	0	0	0
0	Printing, stationery & general office expenses		0	0	0	0
0	Services	Professional Fees	0	0	0	0
0		Audit fees	0	0	0	0
0		Insurance	0	0	0	0
0		bank charges	0	0	0	0
0	Communications & computing	postage	0	0	0	0
0		telephones	0	0	0	0
0		computers	0	0	0	0
0		website	0	0	0	0
0		publicity advert	0	0	0	0
0		newsletter	0	0	0	0
0	Expenses	Staff expenses	0	0	0	0
0		Mayor's expenses	0	0	0	0
0		Members' training	0	0	0	0
		Youth expenses				
0	Grants & Subscriptions	Grants	0	0	0	0
609		Subscriptions	250	173	250	0
0	Contributions to provisions		0	30		0
0	Miscellaneous expenses		0	0	0	0
	Third Party Payments					
0	Godalming Joint Burial Committee					0
0	Income	Government Grants	0	0	0	0
0		Other grants etc	0	0	0	0
-25		Customer & client receipts	0	-30	0	0
0		Interest	0	0	0	0
0		Recharges	0	0	0	0
839	Net Expenditure		850	928	1100	250

Cost Centre: 207 Museum

2022/23		2023/24	2023/24	2024/25	Variation	
Actual		2023/24	Revised	2024/25	2023/24 to	
£		Budget £	Estimate £	Budget £	2024/25	
					£	
Employees						
43824	Direct employee expenses	Salaries	48720	50211	53460	4740
3815		Er's NIC	6060	5162	5640	-420
5593		Er's Supn	9000	8887	9480	480
6075		Agency staff & Contractors	0	0	0	0
0	Indirect employee expenses	Training	1000	1025	1000	0
174		Advertising	0	0	0	0
0		Other	0	0	0	0
Premises Related Expenditure						
6437	Repairs, alteration & maintenance of buildings		2700	4927	2700	0
0	Energy costs		0	0	0	0
195	Rents		0	1277	1300	1300
0	Rates		0	0	0	0
0	Water services		0	0	0	0
0	Fixtures and fittings		0	0	0	0
0	Cleaning & domestic supplies		0	0	0	0
0	Grounds maintenance costs		0	0	0	0
0	Premises insurance		0	0	0	0
6625	Contribution to premises-related provisions		0	0	0	0
Transport Related Expenditure						
0	Public transport		0	0	0	0
0	Car allowances		320	160	160	-160
Supplies & Services						
0	Equipment, furniture and materials		0	158	0	0
0	Catering & Hospitality		0	0	0	0
0	Clothes, uniform & laundry		0	0	0	0
292	Printing, stationery & general office expenses		360	150	360	0
858	Services	Professional Fees	0	0	0	0
0		Audit fees	0	0	0	0
3360		Insurance	3500	3500	3500	0
0		bank charges	0	0	0	0
228	Communications & computing	postage	960	400	960	0
124		telephones	180	75	180	0
1672		computers	2820	2820	2820	0
0		website	0	0	0	0
0		publicity advert	0	0	0	0
0		newsletter	0	0	0	0
0	Expenses	Staff expenses	0	0	0	0
0		Mayor's expenses	0	0	0	0
0		Members' training	0	0	0	0
		Youth expenses				
0	Grants & Subscriptions	Grants	0	0	0	0
120		Subscriptions	3000	3000	3000	0
0	Contributions to provisions		0	0	0	0
0	Miscellaneous expenses		0	0	0	0
Third Party Payments						
0	Godalming Joint Burial Committee					0
Income						
0		Government Grants	0	0	0	0
0		Other grants etc	0	0	0	0
-14410		Customer & client receipts	-7784	-7744	-7784	0
0		Interest	0	0	0	0
0		Recharges	0	0	0	0
64982	Net Expenditure		70836	74008	76776	5940

Cost Centre: 208 Land & Property Other

2022/23 Actual £		2023/24 Budget £	2023/24 Revised Estimate £	2024/25 Budget £	Variation 2023/24 to 2024/25 £
Employees					
0	Direct employee expenses		Salaries	0	0
0		0	Er's NIC	0	0
0		0	Er's Supn	0	0
0		0	Agency staff & Contractors	0	0
0	Indirect employee expenses		Training	0	0
0		0	Advertising	0	0
		0	Other	0	0
Premises Related Expenditure					
8395	Repairs, alteration & maintenance of buildings	5100	5510	5100	0
1383	Energy costs	1320	1170	1380	60
168	Rents	0	168	0	0
0	Rates	0	0	0	0
1221	Water services	3240	2589	3240	0
0	Fixtures and fittings	1000	250	1000	0
14261	Cleaning & domestic supplies	17640	19586	20760	3120
1941	Grounds maintenance costs	5000	3742	5000	0
0	Premises insurance	0	0	0	0
2500	Contribution to premises-related provisions	2500	2500	2500	0
Transport Related Expenditure					
0	Public transport	0	0	0	0
0	Car allowances	0	0	0	0
Supplies & Services					
7540	Equipment, furniture and materials	0	3787	0	0
0	Catering & Hospitality	0	0	0	0
0	Clothes, uniform & laundry	0	0	0	0
0	Printing, stationery & general office expenses	0	0	0	0
475	Services		Professional Fees	0	0
0			Audit fees	0	0
224			Insurance	0	224
0			bank charges	0	0
0	Communications & computing		postage	0	0
0			telephones	0	0
0			computers	0	0
0			website	0	0
0			publicity advert	0	0
0			newsletter	0	0
0	Expenses		Staff expenses	0	0
0			Mayor's expenses	0	0
0			Members' training	0	0
			Youth expenses		
0	Grants & Subscriptions		Grants	0	0
0			Subscriptions	0	0
2000	Contributions to provisions	0	0	0	0
1425	Miscellaneous expenses	1800	985	600	-1200
Third Party Payments					
0	Godalming Joint Burial Committee	0	0	0	0
Income					
0			Government Grants	0	0
0			Other grants etc	0	0
-1302			Customer & client receipts	0	-670
0			Interest	0	0
-3316			Recharges	0	0
36915	Net Expenditure	37600	39841	39580	1980

Cost Centre: 301 Cemeteries

2022/23 Actual £		2023/24 Budget £	2023/24 Revised Estimate £	2024/25 Budget £	Variation 2023/24 to 2024/25 £
Employees					
0	Direct employee expenses		Salaries	0	0
0			Er's NIC	0	0
0			Er's Supn	0	0
0			Agency staff & Contractors	0	0
0	Indirect employee expenses		Training	0	0
0			Advertising	0	0
			Other	0	150
Premises Related Expenditure					
0	Repairs, alteration & maintenance of buildings	7540	20011	13960	6420
0	Energy costs	1560	7285	4800	3240
0	Rents	0	0	0	0
0	Rates	6350	1710	2000	-4350
0	Water services	432	511	600	168
0	Fixtures and fittings	0	0	0	0
0	Cleaning & domestic supplies	6040	6104	6360	320
0	Grounds maintenance costs	51200	47685	43000	-8200
0	Premises insurance	0	0	0	0
0	Contribution to premises-related provisions	0	0	0	0
Transport Related Expenditure					
0	Public transport	0	0	0	0
0	Car allowances	4700	2423	4700	0
Supplies & Services					
0	Equipment, furniture and materials	12000	14609	52000	40000
0	Catering & Hospitality	0	72	0	0
0	Clothes, uniform & laundry	0	132	0	0
0	Printing, stationery & general office expenses	0	1296	0	0
0	Services		Professional Fees	15600	20948
0			Audit fees	0	-60
0			Insurance	5000	0
0			bank charges	300	47
0	Communications & computing		postage	0	0
0			telephones	240	246
0			computers	0	90
0			website	400	400
0			publicity advert	1150	1150
0			newsletter	0	0
0	Expenses		Staff expenses	0	0
0			Mayor's expenses	0	0
0			Members' training	0	0
			Youth expenses		
0	Grants & Subscriptions		Grants	0	0
0			Subscriptions	0	0
0	Contributions to provisions	0	0	0	0
0	Miscellaneous expenses	400	190	400	0
Third Party Payments					
0	Godalming Joint Burial Committee				0
Income					
0			Government Grants	0	0
0			Other grants etc	0	0
0			Customer & client receipts	-129736	-157251
0			Interest	-1200	-300
0			Recharges	-6936	0
0 Net Expenditure		-24960	-32552	-9400	15560

Godalming Town Council
Revised Estimates 2023/24 and Budget 2024/25

	Balance b/f 1 April 2022 £	Deficit/Surplus from Revenue a/c £	Transfer from Revenue a/c £	Transfer to Revenue a/c £	Transfers between Reserves/ Bal. Sheet £	Balance c/f 31 March 2023 £
Movement in Reserves to March 31 2023 (Actual)						
Reserves						
Unallocated Reserves						
1 Revenue Reserve	321,854	75,389	16,500		5,249	418,991
Sub-total unallocated reserves	<u>321,854</u>					<u>418,991</u>
Earmarked Reserves						
2 Election Expenses Fund	20,602		6,000			26,602
3 Community Infrastructure Levy	216,565		24,957			241,522
4 Emerging Projects	52,209		8,226	-30,000		30,435
5 WW1 Memorial	750				-750	0
6 Pepperpot Lamp	5,275			-710	-4,565	0
7 Land & Property Maintenance	111,056		19,125	-3,316	750	127,615
8 Flood Wall Maintenance	4,000		2,000			6,000
9 Afghan Refugees	529					529
10 Community Store	30,295			-30,295		0
11 Farncombe Station	684				-684	0
12 Mayors Charity	280		1,564			1,844
Sub- total Earmarked Reserves	<u>442,245</u>					<u>434,547</u>
Balances	<u>764,098</u>	<u>75,389</u>	<u>78,372</u>	<u>-64,321</u>	<u>0</u>	<u>853,538</u>

Godalming Town Council
Revised Estimates 2023/24 and Budget 2024/25

	Balance b/f 1 April 2023 £	Deficit/Surplus from Revenue a/c £	Transfer from Revenue a/c £	Transfer to Revenue a/c £	Transfers between Reserves £	Balance c/f 31 March 2024 £
BUDGET 2023/24 - Projection of Reserves to March 31 2024 (Balances b/f restated to match actuals at 31/03/23)						
Reserves						
Unallocated Reserves						
1 Revenue Reserve	418,991		50,500			469,491
Sub-total unallocated reserves	<u>418,991</u>					<u>469,491</u>
Earmarked Reserves						
2 Election Expenses Fund	26,602		6,000			32,602
3 Community Infrastructure Levy	241,522					241,522
4 Emerging Projects	30,435		5,000			35,435
5 WW1 Memorial	0					0
6 Pepperpot Lamp	0					0
7 Land & Property Maintenance	127,615		12,500			140,115
8 Flood Wall Maintenance	6,000					6,000
9 Afghan Refugees	529					529
10 Community Store	0					0
11 Farncombe Station	0					0
12 Mayors Charity	1,844					1,844
13 Capital Works Programme	0		26,500			26,500
	<u>434,547</u>					<u>484,547</u>
Balances	<u><u>853,538</u></u>	<u>0</u>	<u>100,500</u>	<u>0</u>	<u>0</u>	<u><u>954,038</u></u>

Godalming Town Council
Revised Estimates 2023/24 and Budget 2024/25

	Balance b/f 1 April 2023 £	Deficit/Surplus from Revenue a/c £	Transfer from Revenue a/c £	Transfer to Revenue a/c £	Transfers between Reserves £	Balance c/f 31 March 2024 £	
REVISED ESTIMATES 2023/24 - Projection of Reserves to March 31 2024							
Reserves							
Unallocated Reserves							
1 Revenue Reserve	418,991	5,419	326,367		-81,117	669,660	JNL441; FC 27 Apr 23 Min 619-22; FC 15 Dec 22 Min 412-22
Sub-total unallocated reserves	418,991					669,660	
Earmarked Reserves							
2 Election Expenses Fund	26,602		6,000			32,602	FC 15 Dec 22 Min 412-22; FC 27 Apr 23 Min 615-22
3 Community Infrastructure Levy	241,522		339,726	-266,890		314,358	JNL447; FC 15 Dec 22 Min 413-22 FC 15 Dec 22 Min 412-22; P&M 24 Nov 22 Min 393-22; P&M 23 Mar 23 Min 561-22;
4 Emerging Projects	30,435		5,000	-45,760	32,000	21,675	P&M 7 Sep 23 Min 227-23; P&M 3 Feb 2022 Min 439-21
5 WW1 Memorial	0					0	
6 Pepperpot Lamp	0					0	
7 Land & Property Maintenance	127,615		12,500		18,867	158,982	FC 27 Apr 23 Min 619-22; FC 15 Dec 22 Min 412-22; P&M 7 Sep 23 Min 227-23
8 Flood Wall Maintenance	6,000					6,000	£2k FC 13 Jan 2022 Min 424-21
9 Afghan Refugees	529					529	
10 Community Store	0					0	
11 Farncombe Station	0					0	
12 Mayors Charity	1,844			-1,844		0	
13 Capital Works Programme	0		26,500	-5,025		21,475	FC 15 Dec 22 Min 412-22; P&M 20 Apr 23 Min 602-22
* Youth	0				5,250	5,250	JNL441
* Busbridge Parish Council	0				25,000	25,000	FC 15 Dec 22 Min 420-22; FC 27 Apr 23 Min 619-22
	434,547					585,871	
Balances	853,538	5,419	716,093	-319,519	0	1,255,532	

Godalming Town Council
Revised Estimates 2023/24 and Budget 2024/25

	Balance b/f 1 April 2024 £	Deficit/Surplus from Revenue a/c £	Transfer from Revenue a/c £	Transfer to Revenue a/c £	Transfers between Reserves £	Balance c/f 31 March 2025 £
Budget 2024/25 - Projection of Reserves to March 31 2025						
Reserves						
Unallocated Reserves						
1 Revenue Reserve	669,660		48,000			717,660
Sub-total unallocated reserves	669,660					717,660
Earmarked Reserves						
2 Election Expenses Fund	32,602		6,000			38,602
3 Community Infrastructure Levy	314,358					314,358
4 Emerging Projects	21,675		5,000			26,675
5 WW1 Memorial	0					0
6 Pepperpot Lamp	0					0
7 Land & Property Maintenance	158,982		12,500			171,482
8 Flood Wall Maintenance	6,000					6,000
9 Afghan Refugees	529					529
10 Community Store	0					0
11 Farncombe Station	0					0
12 Mayors Charity	0					0
13 Capital Works Programme	21,475		58,000			79,475
* Youth	5,250					5,250
* Busbridge Parish Council	25,000					25,000
	585,871					667,371
Balances	1,255,532	0	129,500	0	0	1,385,032

8. REPORTS FROM REPRESENTATIVES ON OUTSIDE BODIES & KEY DATES (TOWN EVENTS)

REPRESENTATION ON EXTERNAL BODIES REPORTS:				
External Organisation	TC Rep	Report Status	Required Date	Revised Date
Fairtrade Steering Group	Cllr Clayton	Deferred to 12 October 2023 meeting	13/07/23	12/10/23
Farncombe Day Centre	Cllr Crowe	Report provided	13/07/23	
St Marks CC Management Committee	Cllr Kiehl	Report provided	07/09/23	
Godalming/Joigny Friendship Association	Town Mayor Cllr PS Rivers	Report provided	07/09/23	
Godalming/Mayen Association	Town Mayor Cllr PMA Rivers	Deferred to 11 January 2024 meeting	12/10/23	11/01/24
Sport Godalming	Cllr Adam	Deferred to 11 January 2024 meeting	12/10/23	11/01/24
Fairtrade Steering Group	Cllr Clayton	Deferred from 13 July 2023 Deferred to 11 January 2024 meeting	12/10/23	11/01/24
Godalming & District Chamber of Commerce	Cllr Holliday	On this Agenda	23/11/23	
Go-Godalming Association	Town Mayor Cllr Steel	On this Agenda	23/11/23	
Godalming Museum Trust	Cllr Steel Cllr Weightman		11/01/24	
Holloway Hill Sports Association	Cllr Heagin		11/01/24	
Citizens' Advice	Cllr Steel		21/03/24	
SALC	Cllr Heagin		21/03/24	
Godalming Cycle Forum	Cllr Crooks		25/04/24	
District Scout Council	Cllr Crooks		25/04/24	

Key Dates for Members' Information (Town Events etc.)

Event	Date
Christmas Festival & Lights Switch-On	Saturday, 25 November 2023
Farncombe Christmas Lights	Friday, 1 December 2023
Farncombe Christmas Market	Saturday, 2 December 2023
Spring Festival	Saturday, 6 April 2024
Annual Council/Mayor Making	Thursday, 16 May 2024

Events in red are organised by or in partnership with Godalming Town Council

Godalming & District Chamber of Commerce

The organisation (here after known as GDCC) currently has 50 paid up members who are typically business owners and managers who want to improve the business environment they and their colleagues work in. Together they represent an area of the Godalming district (of the Chamber of Commerce.) This extends as far as Witley and Hascombe from the town centre.



Cll Ed Holliday attended the full meeting of GDCC on 26/09/23 where the proceeds from the GDCC organised classic car show were presented to Phyllis Tuckwell.

Next years president of GDCC will be Roger Coleman.

The Godalming and District Chamber of Commerce exists to promote the trading and commercial interests of the business community and co-operation between its members for the benefit of the whole community.

Feedback from GDCC

Informal meetings at Cornmeter with the President John Taylor

I have met John a few times since May, mostly at Cornmeter to get feedback from GDCC for GTC. The following issues were highlighted as concerns /feedback for GTC from GDCC members:

- Problem parking in the High Street and immediate town centre where double yellow lines or marked parking bays are absent.
- Seeking to develop the provision or availability of a small premises to be used in rotation as support for new business. Broadly speaking, to enable (potential High Street retail business owners) them to try a one-month shop lease on rotation with other potential new retail small businesses.
- Missing! Christmas lights in Queen Street for the businesses that reside there.
- Empty shops that (may) allegedly not be currently interested in new leases.

Full Chamber Meeting 26th Sept

Introduction made by the acting chairman Roger Coleman

In attendance were representatives from the following companies/ organisations:

- Wild learning
- Phyllis Tuckwell Hospice
- Charterhouse Enterprises
- Bluedot Display
- Hart Brown solicitors
- Godalming Theatre group
- TiCa photography
- Spinning Poodle

In addition, the following were in attendance:

- Frances Pearce the BID project Manager was also in attendance to give an update on BID
- Alison Daniels GDCC Secretary
- Andy Jeffrey (GTC)
- Cllr Ed Holliday (GTC)

Following the chairman's report, an update was given on the successful Food festival & Classic Car show at Burys fields. The existing GCC committee is retiring next year and new committee members will be sought. The next networking lunch is planned for Nov 10th at the Kings arms. Empty retail units in the High Street were discussed. Members noted there are currently 10 empty units in Godalming and Andy mentioned that 1/3 of retail units are listed and therefore attract zero rates, therefore the landlords of these units don't have as much incentive to let these units.

A treasurer's update was given including subscriptions from members, the food festival made a profit, however the classic car show was negative as this was free with a loss of only £700. It was noted this could be charged for on a car basis in future.

Andy gave an update that the levelling up fund for the refurbishment of the Crown Court toilets to which there was broad support / some support was expressed.

Update given at the annual meeting on the BID funding update:

GDCC setup the following website for BID preparation & promotion purposes [Godalming Business Improvement District godalmingbid.co.uk](http://godalmingbusinessimprovementdistrict.godalmingbid.co.uk)

A vote (run by Waverley) took place starting on the 3rd October, where more than 50% of BID area members needed to vote yes for the BID to succeed. The results will be known by December. Francis let it be known that she managed the Cranleigh BID process successfully. The BID area only includes a handful of the GDCC members, but businesses have been asked to feed into the BID process. There are 282 business in the BID area and if successful it would raise a rateable value of £8.65m with an annual income of £173k per year.

(Update November) Godalming BID results

As were all mostly aware by now the BID vote passed successfully with 69% of votes in favour. Full details here <https://www.waverley.gov.uk/Services/Council-information/Registering-to-vote-and-elections/BID-Ballots>

Godalming BID's Five Year Plan

After talking to Godalming BID area businesses, Francis came up with the following potential business plan (if the BID is successful):

1. A third of the budget would go into digital marketing activities (**destination marketing**)- focusing on the (Godalming) Independent brand – to promote the distinctive brand for Godalming as a unique destination for independent shopping, leisure & hospitality. She noted there is also potential for a loyalty scheme to benefit employees and visitors.
2. **Digital high street (connecting to customers)** – This strand represents the desire to futureproof high street, resolve issues with mobile signals for card payments i.e. poor wifi etc There is also potential for public wifi infrastructure which can capture (with consent) shopper's data & potentially allows for tracking of footfall through the town. All businesses would have access to that data through the CRM system at the back of that system.
3. **Clean & attractive** – This might include efforts at making empty units look smarter, such as sprucing empty units, faux shop fronts or other innovative ways of tackling empty units. In addition, consider wayfinding signage and digital maps to find businesses in the town.
4. **Business support** – reducing costs for businesses over the period of the bid. Forum for business networking and skills training, potential for central procurement of services e.g. waste, insurance etc to save money.

In addition, there is potential cross saving for other Waverley BIDs with Farnham BID & Cranleigh BID. Godalming's BID pot should be £865K over 5 years to be spent on new projects. Volunteers would pay 2% of their rateable value. There is also potential for volunteering for the BID area in future.

Francis also gave an update on early feedback from the smaller businesses who would be charged approximately £200-400 per year. Francis noted the large numbers of small businesses in the BID area.

When asked about the potential for tackling shop lifting & other crimes Francis noted that there are existing tools for retailers such as the Discagainstcrime app [Crime Self-Management System \(discagainstcrime.com\)](https://www.discagainstcrime.com) - which offers the potential for local businesses to share intelligence on local crime such as shoplifting etc

Then Francis gave feedback on the ongoing BID businesses management / running (if successful) ... There would be an ongoing project manager as a line item in the budget costs. Waverley will collect the levy on behalf of the BID, for which there are costs such as software etc. Finally, Francis provided feedback on the BID from major retailers which is dependent on local management of those stores.

<end of report>

GODALMING TOWN COUNCIL

Disclosure by a Member¹ of a disclosable pecuniary interest or other registerable interest (non-pecuniary interest) in a matter under consideration at a meeting (S.31 (4) Localism Act 2011 and the adopted Godalming Members' Code of Conduct).

As required by the Localism Act 2011 and the adopted Godalming Members' Code of Conduct, **I HEREBY DISCLOSE**, for the information of the authority that I have [a disclosable pecuniary interest]² [a registerable interest (non-pecuniary interest)]³ in the following matter:-

COMMITTEE: _____

DATE: _____

NAME OF COUNCILLOR: _____

Please use the form below to state in which agenda items you have an interest.

Agenda No.	Subject	Disclosable Pecuniary Interests	Other Registerable Interests (Non-Pecuniary Interests)	Reason

Signed _____

Dated _____

¹ "Member" includes co-opted member, member of a committee, joint committee or sub-committee

² A disclosable pecuniary interest is defined by the Relevant Authorities (Disclosable Pecuniary Interests) regulations 2012/1464 and relate to employment, office, trade, profession or vocation, sponsorship, contracts, beneficial interests in land, licences to occupy land, corporate tenancies and securities

³ A registerable interest (non-pecuniary interest) is defined by Section 9 of the Godalming Members' Code of Conduct.