

## PARISH OF GODALMING

### MINUTES OF AN EXTRAORDINARY MEETING OF THE TOWN COUNCIL

#### OF THE PARISH OF GODALMING HELD

ON THURSDAY, 2 NOVEMBER 2023

- \* Town Mayor (Cllr Duce)
- \* Deputy Town Mayor (Cllr PS Rivers)

0	Councillor Adam	*	Councillor Kiehl
*	Councillor Clayton	*	Councillor Martin
*	Councillor Crooks	*	Councillor PMA Rivers
*	Councillor Crowe	*	Councillor Steel
0	Councillor Downey	*	Councillor Taylor
*	Councillor Follows	*	Councillor Thomson
*	Councillor Heagin	*	Councillor Weightman
*	Councillor Holliday	*	Councillor Williams

\* Present      # Absent & No Apology Received      0 Apology for Absence      L Late

#### 348. MINUTES

The Minutes of the meeting of the Council held on 21 September 2023 were signed by the Mayor as a correct record.

#### 349. APOLOGIES FOR ABSENCE

Apologies for absence were received and recorded as above.

#### 350. DISCLOSABLE PECUNIARY INTERESTS AND NON-PECUNIARY INTERESTS

Members made no declarations of interest in relation to any item on the agenda for this meeting, which is required to be disclosed by the Localism Act 2011 and the Godalming Members' Code of Conduct.

#### 351. PETITIONS/STATEMENTS/QUESTIONS FROM MEMBERS OF THE PUBLIC

No petitions/statements/questions had been received from members of the public in accordance with Standing Order No 5.

#### 352. QUESTIONS BY MEMBERS

No questions from Councillors were submitted in accordance with Standing Order 6.

#### 353. OFFICIAL ANNOUNCEMENTS, LETTERS, ETC

There were none.

354. TO RECEIVE MINUTES OF COMMITTEE MEETINGS

The reports of the following committees setting out decisions taken pursuant to delegated powers were RECEIVED:

	Meetings Dated
Environment & Planning	21 September 2023 12 October 2023
Policy & Management Committee	12 October 2023

355. MOTION ON NOTICE - CORPORATE PLAN

Proposer – Cllr Follows  
Seconders – Cllr Weightman, Cllr Downey

Motion prepared by Cllrs Follows, Weightman, Downey, PMA Rivers, Williams, Heagin and Crowe on behalf of the administration.

The Motion

**Full Council to adopt the Godalming Town Council Corporate Plan 2023/27**

Full Council considered the proposed Godalming Town Council Corporate Plan 2023/27 (attached to record minutes).

The aim of the Corporate Plan is to set the objectives and direction of Godalming Town Council for the period 2023-2027.

After Members debated this item, a recorded vote was taken (see below) with the resolution to adopt the Godalming Town Council Corporate Plan 2023/27 being carried with 14 for and two against.

For	Councillor Duce	For	Councillor Kiehl
For	Councillor Clayton	Against	Councillor Martin
For	Councillor Crooks	For	Councillor PMA Rivers
For	Councillor Crowe	For	Councillor Steel
For	Councillor PS Rivers	For	Councillor Taylor
For	Councillor Follows	For	Councillor Thomson
For	Councillor Heagin	For	Councillor Weightman
Against	Councillor Holliday	For	Councillor Williams

356. NEIGHBOURHOOD COMMUNITY INFRASTRUCTURE LEVY

Crown Court Public Toilets – Community Ownership Fund – Match Funding

On the recommendation of the Environment & Planning Committee, Full Council agreed the awarding of £41,500 of Neighbourhood CIL, to provide the required 20% of Match Funding in support of the Community Ownership Fund capital grant of £165,988 towards the renovation of the Crown Court public toilets.

Having unanimously approved the design and high-level costings for the renovation of the Crown Court public toilets, a funding application was made to the Department for Levelling Up, Housing and Communities (DLUHC) Community Ownership Fund (COF) (Min No 118-23 refers). Godalming Town Council has now been notified by the DLUHC that it's funding

bid was successful and that it has received an in-principle award from the COF of £165,988 capital funding and £28,498 revenue funding for the Crown Court public toilets renovation.

The capital grant is 80% of the estimated building works, with a condition of the award being contingent upon the applicant (GTC) funding the remaining 20%, which in this case is £41,497. When GTC consulted with residents as to whether it should apply to the DLUHC for funding to renovate the public toilets, it also consulted as to whether the match funding should come from Neighbourhood CIL (Min No 159-23 refers). 87% of respondents supported the use of Neighbourhood CIL for the required match funding.

The application submitted to the DLUHC indicated that if successful, a confirmation of the approval of match funding would be sought at the earliest opportunity.

Farncombe Community Garden

On the recommendation of the Environment & Planning Committee, Full Council agreed the awarding of £3,580 Neighbourhood CIL to the Farncombe Community Garden project for the provision of accessible pathways throughout the garden.

### 357. DOCUMENT REVIEW

Full Council agreed to strike off the Committee Chairs' & Group Leaders' Meeting – Terms of Reference document from the list of GTC's adopted Policies & Procedures.

#### [Committee Chairs' & Group Leaders' Meeting](#)

The purpose of the Committee Chairs' & Group Leaders' meeting document was to provide an agreed and structured procedure for the Town Clerk to be able to seek guidance on Council priorities and to be able to highlight concerns or issues affecting the delivery of council services outside of formal meetings.

However, the provision set out at paragraph 4 of the Council's Scheme of Delegation and Standing Order 35, which have been incorporated since the original adoption of the Committee Chairs' & Group Leaders' Meeting document, makes the procedures contained within the above document redundant. As such, it is recommended that this document is struck off from the list of GTC's adopted Policies & Procedures.

### 358. SEALING OF DOCUMENTS, ETC.

The following resolution was passed nem con.

THAT THE TOWN CLERK BE AUTHORISED TO SIGN OR WHERE APPROPRIATE, TO HAVE SEALED ON BEHALF OF THE TOWN COUNCIL ANY ORDERS, DEEDS OR DOCUMENTS NECESSARY TO GIVE EFFECT TO ANY OF THE MATTERS CONTAINED IN THE REPORTS RECEIVED AT THIS MEETING OR IN ANY RESOLUTION PASSED BY THE TOWN COUNCIL.

### 359. DATE OF NEXT MEETING

The date of the next Full Council meeting is scheduled to be held in the Council Chamber on Thursday, 14 December 2023 at 6.30pm.

### 360. ANNOUNCEMENTS

Friday 10 November 2023 at 10.00am – Day of Peace at Godalming Museum.

Sunday 12 November 2023 – Remembrance Sunday - Members wished to pass their regards to Terry Grimwood who has faithfully served as a Poppy Appeal collector at Waitrose for over 20 years who but due to ill health was unable to do so this year. They wish him a speedy recovery.

Members also wished to thank the Farncombe Air Training Corps (1254 Squadron) for stepping in to help provide a Poppy Collection presence at Waitrose.

£1,700 raised at Mayor's Quiz – thank you to all who attended.