

## GODALMING TOWN COUNCIL

Tel: 01483 523575  
E-Mail: [office@godalming-tc.gov.uk](mailto:office@godalming-tc.gov.uk)  
Website: [www.godalming-tc.gov.uk](http://www.godalming-tc.gov.uk)

107-109 High Street  
Godalming  
Surrey  
GU7 1AQ

26 January 2024

I HEREBY SUMMON YOU to attend the **ENVIRONMENT & PLANNING COMMITTEE** Meeting to be held in the Council Chamber, Waverley Borough Council, The Burys, Godalming on THURSDAY, 1 FEBRUARY 2024 at 6.30pm.

*Andy Jeffery*

Andy Jeffery  
Town Clerk

If you wish to speak at this meeting please contact Godalming Town Council on 01483 523575 or email [office@godalming-tc.gov.uk](mailto:office@godalming-tc.gov.uk)

**Where possible proceedings will be live streamed via the Town Council's Facebook page.** If you wish to watch the council meeting's proceedings, please go to Godalming Town Council's [Facebook](#) page.

Committee Members:	Councillor Kiehl – Chair Councillor Clayton – Vice Chair
Councillor Adam	Councillor PS Rivers
Councillor Crooks	Councillor PMA Rivers
Councillor Crowe	Councillor Steel
Councillor Downey	Councillor Taylor
Councillor Follows	Councillor Thomson
Councillor Heagin	Councillor Weightman
Councillor Holliday	Councillor Williams
Councillor Martin	

### AGENDA

1. MINUTES

To approve as a correct record the minutes of the meeting of the Committee held on the 11 January 2024, a copy of which has been circulated previously.

2. APOLOGIES FOR ABSENCE

3. DISCLOSABLE PECUNIARY INTERESTS AND OTHER REGISTERABLE INTERESTS

To receive from Members any declarations of interests in relation to any items included on the agenda for this meeting required to be disclosed by the Localism Act 2011 and the Godalming Members' Code of Conduct.

The Comments and observations from the following Waverley Borough Councillors are preliminary ones prior to consideration at Borough Council level and are based on the evidence and representations to the Town Council.

Councillor Crowe, Councillor Martin, Councillor PMA Rivers

#### 4. PETITIONS/STATEMENTS/QUESTIONS FROM MEMBERS OF THE PUBLIC

The Chair to invite members of the public to make representations, ask or answer questions and give evidence in respect of the business on the agenda or other matters not on the agenda. This forum to be conducted in accordance with Standing Order 5:

- the period of time designated for public participation at a meeting for a maximum of three minutes per person or 15 minutes overall, unless otherwise directed by the chair of the meeting;
- a question shall not require a response at the meeting nor start a debate on the question. The chair of the meeting may direct that a written or oral response be given. If a matter raised is one for principal councils or other authorities, the person making representations will be informed of the appropriate contact details.

#### 5. QUESTIONS BY MEMBERS

To consider any questions from Councillors in accordance with Standing Order 6.

#### 6. REVIEW OF SURREY COUNTY COUNCIL'S RIGHTS OF WAY IMPROVEMENT PLAN

Surrey County Council's Rights of Way Improvement Plan (ROWIP) is an important strategic policy document, which the county council is required by law to have in place. It sets out how Surrey County Council can make sure the public rights of way network meet the needs of the public, now and in the future. More information on ROWIPs can be found at <https://www.gov.uk/guidance/local-authority-rights-of-way-improvement-plans>

Surrey County Council has written to inform Godalming Town Council that the process of carrying out a new assessment and review of Surrey's ROWIP is underway. The process of reviewing the ROWIP, and the engagement being carried out before a new ROWIP is drafted, will help Surrey County Council to better understand the needs of Surrey's residents. The ROWIP aims to address the priorities of the area in terms of health and wellbeing, supporting people living with disabilities and mental health issues, regeneration, growth, transport, climate change, tourism and other priorities. The views of parish and town councils are important to do this. To assist, SCC would like the views of Godalming Town Council (all other Town & Parish Councils have also been written to).

The feedback will help to develop the priorities and actions of the new ROWIP, which will be produced later in 2024.

**SCC is asking Godalming Town Council to complete a questionnaire (attached for the information of Members) and for it to be returned by the 10 March 2024.**

Only one official response may be submitted on behalf of Godalming Town Council; Members are asked to consider the questions being asked and indicate the response they wish the Town Clerk to submit on behalf of the Council.

#### Views of Individual Councillors and Members of the Public

The views of individual councillors and members of the public are also important and welcome. To gather these, SCC has also set up an online public questionnaire. SCC has requested that GTC publicises this questionnaire and encourages people to complete it. This has been put out on social media.

The questionnaire for the public is online at: <https://www.surreysays.co.uk/environment-and-infrastructure/rowip-public/>

This public questionnaire closes at midnight on **10 March 2024**.

If Members wish further information about public rights of way and country parks in Surrey please visit <https://www.surreycc.gov.uk/culture-and-leisure/countryside>

Issues regarding a public right of way, should be reported via Surrey County Council's website at <https://rightsofway.surreycc.gov.uk/>

The draft ROWIP is due to be completed later in 2024. All parish and town councils will be invited to comment on the draft.

## 7. PLANNING APPLICATIONS – CONSULTATION

Members have not referred any specific applications to review.

The full schedule of planning applications received from the Local Planning Authority since the last meeting is attached for the information of Members.

## 8. NOTIFICATION FROM WAVERLEY PLANNING COMMITTEE – ITEM FOR DECISION

**Recommendation: Members to determine whether they wish to nominate a representative to speak to this application at WBC's Planning Committee.**

**Reference:** WA/2023/01714

**Proposal:** Erection of 27 dwellings (affordable houses) and associated works including a vehicular, cycle and pedestrian accesses, open space and landscaping.

**Location:** LAND CENTRED COORDINATES 496830 146100 SOUTH EAST OF BINSCOMBE GODALMING

This application is due to be considered by the Waverley Planning Committee on 7 February 2024 at 6.00pm.

Under Waverley's Public Speaking Scheme, **a representative of the Town Council may speak on this application.** Only the nominated spokespersons will be able to speak and will be allowed 4 minutes to make a representation to the committee.

If the Town Council wishes to speak in respect of this application, the Town Clerk is required to inform Waverley by midday on 2 February of the name of the representative who will be speaking.

If the nominated speakers wish to join the meeting via Zoom, details of how to do this will be provided by Waverley's Democratic Services Team in advance of the meeting.

For information, when this committee considered this application on 31 August 2023 it stated to the Planning Authority that:

"As the Town Council for the area where the proposed development is located, Godalming Town Council supports this application as the 100% affordable housing nature of the development will be a significant benefit to the local community. However, Godalming Town Council wishes to caveat its support on the basis that a safe vehicle entry and egress to the site is created via Binscombe and not Copse Side and would wish to see a 20mph limit on Binscombe between New Pond Road and Binscombe Lane. Additionally, Godalming Town Council would wish to see any development conditional on the SUD proposal being fully compliant and following best environmental practice".

9. **RENEWABLE ENERGY GENERATION AND USEAGE – ITEM TO NOTE**

Members to note the renewable energy generation and usage during the first full month (1/1/24 – 31/1/24) of the new solar PV installation at Broadwater Park Youth & Community Centre. Information to be tabled at the meeting.

10. **COMMUNICATIONS ARISING FROM THIS MEETING**

Members to identify which matters (if any), discussed at this meeting, are to be publicised.

11. **DATE OF NEXT MEETING**

The next meeting of the Environment & Planning Committee is scheduled to take place in the Council Chamber on Thursday, 22 February 2024 at 6.30pm.

12. **ANNOUNCEMENTS**

Brought forward by permission of the Chair. Requests to be submitted prior to commencement of the meeting.

## Overview

Surrey County Council is responsible for around 2164 miles (3482 km) of public rights of way. These paths are both in the countryside and urban areas. They are important for enjoying and exploring, for travelling to work or school and for health and wellbeing. They are part of what makes Surrey a special place to live, work and enjoy.

A public right of way is a path that anyone, by law, has the right to use. There are four types:

- Footpaths for walking, mobility scooters or powered wheelchairs
- Bridleways for walking, horse riding, cycling, mobility scooters or powered wheelchairs
- Restricted byways for walking, horse riding, cycling, mobility scooters or powered wheelchairs and horse-drawn carriages  
Byways for all modes including motorised vehicles

Every council that is responsible for public rights of way must have a Rights of Way Improvement Plan (ROWIP). This sets out how public rights of way meet the needs of the public, now and in the future. Our current Rights of Way Improvement Plan dates from 2014 and needs to be reviewed.

## Why your views matter

Your council's views will help us to make sure that our new Rights of Way Improvement Plan meets the needs of everyone in Surrey.

Your feedback will help to develop the priorities and actions of the new Rights of Way Improvement Plan, which will be produced in 2024. Once the new Rights of Way Improvement Plan has been finalised and approved by the council it will be published on Surrey County Council's website.

Please complete our survey by 10 March 2024.

Please only submit one official response for your council.

If you wish to respond as an individual, please visit <https://www.surreysays.co.uk/environment-and-infrastructure/rowip-public> for our public survey. This also closes on 10 March 2024.

The process of producing the new ROWIP is being supported by an external consultant. If you need to discuss the process of preparing the new ROWIP please contact [sccrowip@blackwoodbayne.co.uk](mailto:sccrowip@blackwoodbayne.co.uk). Alternatively, please contact Surrey County Council at [sccrowip@surreycc.gov.uk](mailto:sccrowip@surreycc.gov.uk) or on 0300 200 1003.

This survey is to support the Improvement Plan only. If you want to report an issue on a public right of way please click on this link: Contact us or report an issue on a Right of Way - Surrey County Council (surreycc.gov.uk) <https://rightsofway.surreycc.gov.uk/> or call 0300 200 1003.

---

## Section 1

**Please enter the name of the town or parish council you are replying on behalf of:**  
(Required)

Godalming Town Council

**Please provide your name**  
(Required)

Andrew Jeffery

**Please provide your contact details in case we need to get in touch with you. This could be an email address or a phone number**

townclerk@godalming-tc.gov.uk

**In what capacity are you representing the parish or town council (choose all that apply). Note – this should be the official response of the council**  
(Required)

*Please select only one item*

Parish or town clerk

If other selected, please specify below:

**Does your parish have a public rights of way officer, warden or other representative?**

*(Required)*

*Please select only one item*

No

If yes, please provide further details on the role of your public rights of way officer, warden or other parish council representative.

**Do you pay for any maintenance work on public rights of way in your parish?**

*(Required)*

*Please select only one item*

No

If yes, please provide further details. On average, how much do you pay annually? Do you have an annual budget? What works do you pay for?

**Do you have volunteers who help with the maintenance and improvement of public rights of way in your area?**

*(Required)*

*Please select only one item*

No

If yes, please provide further details on what work your volunteers carry out. Please provide an estimate of how many work days volunteers contribute to works on public rights of way

**Does your council promote any routes?**

*(Required)*

*Please select only one item*

Yes

If yes, please provide further details or a link to your promoted routes.

Throughout the year we promote various walks via the Council's social media linking to either our own or third party websites, as a stakeholder of the Hills To Harbour Community Rail Partnership we also promote walking & cycling trails via the Hills to Harbour website.. Godalming Museum also provides themed trail walking maps in hard copy.

<https://hillstoharbourcrp.co.uk/how-to-enjoy-our-area/walks/>

<https://godalming-tc.gov.uk/town-centre-walk-and-tree-trail/>

[https://www.surreycc.gov.uk/\\_data/assets/pdf\\_file/0006/98583/Explore-Surrey-Godalming-and-Eashing.pdf](https://www.surreycc.gov.uk/_data/assets/pdf_file/0006/98583/Explore-Surrey-Godalming-and-Eashing.pdf)

<https://www.komoot.com/guide/749363/hiking-around-godalming>



Section 2

**How satisfied are you with the following aspects of public rights of way in your parish?**

	Very dissatisfied	Dissatisfied	Neither satisfied or dissatisfied	Satisfied	Very satisfied
Vegetation clearance (paths are not overgrown) <i>Please select only one item</i>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Reinstatement and clearance of paths through crops <i>Please select only one item</i>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Waymarking of routes – the directional signing along routes <i>Please select only one item</i>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Fingerposts at the end of public rights of way where the route leaves the road <i>Please select only one item</i>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
The condition of stiles and gates <i>Please select only one item</i>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Surface condition <i>Please select only one item</i>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Accessibility for less mobile users <i>Please select only one item</i>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Paths being free from obstructions (not including crops) <i>Please select only one item</i>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

**Would your council be interested in exercising your powers as a Parish Council under Section 43 Highways Act 1980 to maintain public rights of way, or to increase your involvement in other ways?**

Please select only one item

- Yes
- No

Please provide reasons for your answer below:

**To what extent do you agree or disagree with the following statements? The public rights of way network in our parish is:**

	Strongly disagree	Disagree	Neither agree or disagree	Agree	Strongly agree
An important asset for residents in our parish <i>Please select only one item</i>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Important to support the health and well-being of residents in our parish <i>Please select only one item</i>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Important for travelling to work and school <i>Please select only one item</i>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Important for enjoying and exploring nature <i>Please select only one item</i>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Important for tourism and the visitor economy <i>Please select only one item</i>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

**Do you feel that over the last 10 years the general condition of public rights of way in your parish has:**

Please select only one item

- Improved
- Stayed the same
- Declined
- Not sure / don't know

Please provide reasons for your answer below.

---

**Section 3**

Have you reported a public rights of way issue to Surrey County Council in the past 12 months?

*(Required)*

*Please select only one item*

- No (go to Section 5)

Section 4

**How would you rate the service of Surrey County Council when you reported an issue?**

	Very poor	Poor	Neutral	Good	Very good	Not applicable
Ease of reporting the issue <i>Please select only one item</i>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Ease of tracking the progress of your report online <i>Please select only one item</i>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Overall service you received <i>Please select only one item</i>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

**How could we have improved your experience of reporting a problem on a public right of way?**

Section 5

**We aim to provide a public rights of way network that serves the needs of Surrey County residents. To do this, we may need to prioritise where we spend our available budget while delivering on our responsibilities under (within) the law. In your opinion how important are each of the following:**

	Not at all important	Of little importance	Neither important or unimportant	Important	Very important
Maintaining the current public rights of way network <i>Please select only one item</i>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Protecting and improving the public rights of way network through changes due to development and major infrastructure projects <i>Please select only one item</i>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Improving access for those living with disabilities <i>Please select only one item</i>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Improving access for people to improve their health and well-being <i>Please select only one item</i>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Improving public rights of way for commuting, to work, school or other facilities <i>Please select only one item</i>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

**Are there other areas which you think should be a priority?**

**Do you have any additional comments which will help us to draft the Rights of Way Improvement Plan?**

**Please tell us of any specific public right of way issues or improvements in your parish. Please provide route numbers (if possible) and/or a precise description of the location of the route.**

Continue separately if necessary and email to [sccrowip@blackwoodbayne.co.uk](mailto:sccrowip@blackwoodbayne.co.uk) or [sccrowip@surreycc.gov.uk](mailto:sccrowip@surreycc.gov.uk)

**GODALMING TOWN COUNCIL**

**ENVIRONMENT & PLANNING - SCHEDULE OF PLANNING APPLICATIONS – 19 DECEMBER – 22 JANUARY 2024**

<u>Ref</u>	<u>Ward</u>	<u>Proposal</u>	<u>Site Address</u>	<u>GTC Observations</u>
<b>WBC Weekly List 24/01</b>				
PRA/2024/00051	Godalming Central & Ockford	General Permitted Development Order 2015, Schedule 2 Part 3 Class MA - Prior Notification application for change of use of first floor from commercial use (Use Class E) to 3 dwellinghouses (Use Class C3).	The Old Print House 18b Bridge Mews Bridge Street Godalming GU7 1HZ	
WA/2024/00035	Godalming Farncombe & Catteshall	Installation of a 20m high monopole supporting 3 no. antennas, 2 no. 0.3m dishes, 6 no. luminaires, new 1.8m high mesh fencing and associated apparatus and ancillary works.	Telecommunications Mast GU0010 Godalming Town Football Club Meadrow Godalming	
WA/2024/00006	Godalming Farncombe & Catteshall	Erection of a detached outbuilding for ancillary use.	Gresham Warramill Road Godalming GU7 1LU	
WA/2024/00029	Godalming Holloway	Erection of a roof extension to create additional floor space (revision of WA/2022/03074).	Lakeside Dental Practice 1 Shackstead Lane Godalming GU7 1RL	
CA/2024/00024		OCKFORD ROAD CONSERVATION AREA REMOVAL OF TREE	Fords 134 Ockford Road Godalming GU7 1RG	
CA/2024/00011		CROWNPITS CONSERVATION AREA WORKS TO AND REMOVAL OF TREES	104 Brighton Road Godalming GU7 1PL	
<b>WBC Weekly List 24/02</b>				
WA/2024/00075	Godalming Binscombe & Charterhouse	Erection of a detached garage following demolition of existing outbuildings.	Trelawny 108 Binscombe Godalming GU7 3QJ	

<u>Ref</u>	<u>Ward</u>	<u>Proposal</u>	<u>Site Address</u>	<u>GTC Observations</u>
TM/2024/00065	Godalming Binscombe & Charterhouse	APPLICATION FOR WORKS TO AND REMOVAL OF TREES SUBJECT OF TREE PRESERVATION ORDER 07/07	11 Woodmancourt Godalming GU7 2BT	
WA/2024/00064	Godalming Binscombe & Charterhouse	Erection of extensions and alterations (revision of WA/2023/02410).	53 Binscombe Crescent, Farncombe Godalming GU7 3RA	
WA/2024/00101	Godalming Central & Ockford	Certificate of lawfulness under section 192 for the erection a single storey rear extension.	7 Carex Close Godalming GU7 2FT	
WA/2024/00091	Godalming Central & Ockford	Change of use of ground floor from hair/suntan salon (Sui Generis) to podiatry clinic, Use Class E(e).	1 Queen Street Godalming GU7 1BA	
WA/2024/00084	Godalming Farncombe & Catteshall	Certificate of lawfulness under section 192 for use of wardens accommodation to be used as sheltered residential accommodation (use class C2).	21 Meadow Court Godalming GU7 3HG	
WA/2024/00072	Godalming Farncombe & Catteshall	Erection of extensions and alterations, widening of existing vehicular access with associated works following demolition of existing detached garage.	6 Perrior Road Farncombe Godalming GU7 3PY	
TM/2024/00096	Godalming Holloway	APPLICATION FOR WORKS TO TREE SUBJECT OF TREE PRESERVATION ORDER 16/01	6 Tuesley Corner Godalming GU7 1TB	
TM/2024/00089	Godalming Holloway	APPLICATION FOR REMOVAL OF TREES SUBJECT OF TREE PRESERVATION ORDER 08/12	Land Between Admiral Way & Ashstead Lane Godalming GU7 1QN	
WA/2024/00054	Godalming Holloway	Erection of single storey extensions following demolition of existing extension.	45 Quartermile Road Godalming GU7 1TJ	
NMA/2024/00085	Godalming Central and Ockford	Amendment to WA/2021/02348 to amend conditions 4 and 6	61-65a High Street Godalming GU7 1AW	



## GODALMING TOWN COUNCIL

Disclosure by a Member<sup>1</sup> of a disclosable pecuniary interest or other registerable interest (non-pecuniary interest) in a matter under consideration at a meeting (S.31 (4) Localism Act 2011 and the adopted Godalming Members' Code of Conduct).

As required by the Localism Act 2011 and the adopted Godalming Members' Code of Conduct, **I HEREBY DISCLOSE**, for the information of the authority that I have [a disclosable pecuniary interest]<sup>2</sup> [a registerable interest (non-pecuniary interest)]<sup>3</sup> in the following matter:-

**COMMITTEE:**

**DATE:**

**NAME OF COUNCILLOR:** \_\_\_\_\_

Please use the form below to state in which agenda items you have an interest.

Agenda No.	Subject	Disclosable Pecuniary Interests	Other Registerable Interests (Non-Pecuniary Interests)	Reason

**Signed** \_\_\_\_\_

**Dated** \_\_\_\_\_

<sup>1</sup> "Member" includes co-opted member, member of a committee, joint committee or sub-committee

<sup>2</sup> A disclosable pecuniary interest is defined by the Relevant Authorities (Disclosable Pecuniary Interests) regulations 2012/1464 and relate to employment, office, trade, profession or vocation, sponsorship, contracts, beneficial interests in land, licences to occupy land, corporate tenancies and securities

<sup>3</sup> A registerable interest (non-pecuniary interest) is defined by Section 9 of the Godalming Members' Code of Conduct.