

## Scale of Charges per hour for Wilfrid Noyce Centre From 1 April 2024

|  | *Voluntary<br>Organisations<br>(Excluding Fri & Sat<br>Evenings)<br>£ | **GU7 Rate<br>(Casual Hire)<br>(Excluding Fri & Sat<br>Evenings)<br>£ | Standard Rate<br><br>£                          |
|--|---|---|---|
| <b><u>WILFRID NOYCE CENTRE:</u></b>  |   |   |   |
| <b>WHOLE CENTRE</b><br>(including use of Kitchen for catering facilities)              | 20 + (4.00 VAT)<br><b>(24.00 per hour)</b>                            | 30 + (6.00 VAT)<br><b>(36.00 per hour)</b>                            | 40.00 + (8.00 VAT)<br><b>(48.00 per hour)</b>   |
| <b>CAUDLE + WYATT</b><br>(including use of Kitchen for catering facilities)            | 16 + (3.20 VAT)<br><b>(19.20 per hour)</b>                            | 25 + (5.00 VAT)<br><b>(30.00 per hour)</b>                            | 32.00 + (6.40 VAT)<br><b>(38.40 per hour)</b>   |
| <b>CAUDLE + OGLETHORPE</b><br>(including use of Kitchen for catering facilities)       | 16 + (3.20 VAT)<br><b>(19.20 per hour)</b>                            | 25 + (5.00 VAT)<br><b>(30.00 per hour)</b>                            | 32.00 + (6.40 VAT)<br><b>(38.40 per hour)</b>   |
| <b>CAUDLE HALL ONLY</b><br>(including shared use of Kitchen for tea/coffee facilities) | 10.50 + (2.10 VAT)<br><b>(12.60 per hour)</b>                         | 15.50 + (3.10 VAT)<br><b>(18.60 per hour)</b>                         | 21 + (4.20 VAT)<br><b>(25.20 per hour)</b>      |
| <b>WYATT ROOM ONLY</b><br>(including shared use of Kitchen for tea/coffee facilities)  | 7.50 + (1.50 VAT)<br><b>(9.00 per hour)</b>                           | 12 + (2.40 VAT)<br><b>(14.40 per hour)</b>                            | 15 + (3.00 VAT)<br><b>(18.00 per hour)</b>      |
| <b>OGLETHORPE HALL ONLY</b><br>(with kitchenette and separate toilet facilities)       | 7.50 + (1.50 VAT)<br><b>(9.00 per hour)</b>                           | 12 + (2.40 VAT)<br><b>(14.40 per hour)</b>                            | 15 + (3.00 VAT)<br><b>(18.00 per hour)</b>      |
| <b>AV EQUIPMENT</b><br>(projector, microphones, sound system)                          | 30 + (6.00 VAT)<br><b>(36.00 flat fee)</b>                            | 30 + (6.00 VAT)<br><b>(36.00 flat fee)</b>                            | 30 + (6.00 VAT)<br><b>(36.00 flat fee)</b>      |
| <b>TIERED SEATING</b>  | 50 + (10.00 VAT)<br><b>(60.00 flat fee)</b>                           | 50 + (10.00 VAT)<br><b>(60.00 flat fee)</b>                           | 50 + (10.00 VAT)<br><b>(60.00 flat fee)</b>     |
| <b>CROCKERY &amp; CUTLERY</b>  | 30 + (6.00 VAT)<br><b>(36.00 flat fee)</b>                            | 30 + (6.00 VAT)<br><b>(36.00 flat fee)</b>                            | 30 + (6.00 VAT)<br><b>(36.00 flat fee)</b>      |
| <b>STAGE</b>   | 50 + (10.00 VAT)<br><b>(60.00 flat fee)</b>                           | 50 + (10.00 VAT)<br><b>(60.00 flat fee)</b>                           | 50 + (10.00 VAT)<br><b>(60.00 flat fee)</b>     |
| <b>SET UP &amp; CLEAR DOWN</b>   | 50 + (10.00 VAT)<br><b>(60.00 flat fee)</b>                           | 50 + (10.00 VAT)<br><b>(60.00 flat fee)</b>                           | 50 + (10.00 VAT)<br><b>(60.00 flat fee)</b>     |
| <b>BANQUETING TABLES</b>   | Price on request  |   |   |
| <b>WEDDINGS</b><br>(subject to confirmation of requirement)                            |   | <b>Residents</b>  | <b>Non-Residents</b>                            |
|  |   | £1,000 + (200 VAT)<br><b>(£1,200.00 flat fee)</b>                     | 1,500 + (300 VAT)<br><b>(1,800.00 flat fee)</b> |

A charge of £50.00 per hour will be levied for Christmas Day, Boxing Day, and New Year's Eve evening and New Year's Day.

**Friday & Saturday Evenings from 18.00: Standard Rate only will apply to all hires**

**\*Voluntary Organisation Rate** is only available to local charities and voluntary organisations who have a community link with the Godalming local area (Godalming/Milford/Busbridge/Hascombe/ Witley/Wormley).

**\*\*GU7 Rate** is available to individuals and businesses living or operating within the GU7 postal area for casual one-off hires.

**Performance of Music** - With the exception of private family events, i.e. birthday parties, weddings etc., events that involve the playing of either recorded music or the performance of live music will be charged the appropriate tariff charge of the Performing Rights Society (PRS) this includes fundraising events whether free entry or not.

**DISCO's** Hirers who engage the services of a mobile disco or similar are to ensure they have a Phonographic Performance Licence (PPL) and if required a Pro-DUB licence (reputable mobile discos will hold these licences).

**Damage Deposit:** A refundable damage deposit between £30 & £500 depending on the nature of the event is required. Deposits will be returned within 15 working days of an event if no claim is required.