

## GODALMING TOWN COUNCIL

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107-109 High Street  
Godalming  
Surrey  
GU7 1AQ

17 May 2024

I HEREBY SUMMON YOU to attend the **ENVIRONMENT & PLANNING COMMITTEE** Meeting to be held in the Council Chamber, Waverley Borough Council, The Burys, Godalming on THURSDAY, 23 MAY 2024 at 6.30pm.

*Andy Jeffery*

Andy Jeffery  
Town Clerk

If you wish to speak at this meeting please contact Godalming Town Council on 01483 523575 or email [office@godalming-tc.gov.uk](mailto:office@godalming-tc.gov.uk)

**Where possible proceedings will be live streamed via the Town Council's You Tube page.** If you wish to watch the council meeting's proceedings, please go to Godalming Town Council's [YouTube](#) page.

Committee Members: Councillor Kiehl – Chair

Councillor Adam	Councillor Heagin
Councillor Clayton	Councillor Holliday
Councillor Crooks	Councillor Martin
Councillor Crowe	Councillor PMA Rivers
Councillor C Downey	Councillor Steel
Councillor S Downey	Councillor Thomson
Councillor Duce	Councillor Weightman
Councillor Follows	Councillor Williams

### AGENDA

1. ELECTION OF COMMITTEE CHAIR

To receive nominations for the Chair of the Committee and to elect said Chair.

2. ELECTION OF COMMITTEE VICE-CHAIR

To receive nominations for the Vice-Chair of the Committee and to elect said Vice-Chair.

3. MINUTES

To approve as a correct record the minutes of the meeting of the Committee held on the 25 April 2024, a copy of which has been circulated previously.

4. APOLOGIES FOR ABSENCE

To receive apologies for absence.

5. DISCLOSABLE PECUNIARY INTERESTS AND OTHER REGISTERABLE INTERESTS

To receive from Members any declarations of interests in relation to any items included on the agenda for this meeting required to be disclosed by the Localism Act 2011 and the Godalming Members' Code of Conduct.

The Comments and observations from the following Waverley Borough Councillors are preliminary ones prior to consideration at Borough Council level and are based on the evidence and representations to the Town Council.

Councillor Crowe, Councillor Martin, Councillor PMA Rivers

6. PETITIONS/STATEMENTS/QUESTIONS FROM MEMBERS OF THE PUBLIC

The Chair to invite members of the public to make representations, ask or answer questions and give evidence in respect of the business on the agenda or other matters not on the agenda. This forum to be conducted in accordance with Standing Order 5:

- the period of time designated for public participation at a meeting for a maximum of three minutes per person or 15 minutes overall, unless otherwise directed by the Chair of the meeting;
- a question shall not require a response at the meeting nor start a debate on the question. The Chair of the meeting may direct that a written or oral response be given. If a matter raised is one for principal councils or other authorities, the person making representations will be informed of the appropriate contact details.

7. QUESTIONS BY MEMBERS

To consider any questions from Councillors in accordance with Standing Order 6.

8. PLANNING APPLICATIONS - CONSULTATION

Members to consider the following applications:

WA/2024/00813 – FIRST FLOOR & SECOND FLOOR 106-108 HIGH STREET  
GODALMING GU7 1DW

Change of use of first and second floor of 106-108 High Street Godalming (use class e) to house in multiple occupation HMO (use class sul generis) for occupation by more than 6 persons

The full schedule of planning applications received from the Local Planning Authority since the last meeting is attached for the information of Members.

9. COMMUNICATIONS ARISING FROM THIS MEETING

Members to identify which matters (if any), discussed at this meeting, are to be publicised.

10. DATE OF NEXT MEETING

The next meeting of the Environment & Planning Committee is scheduled to take place in the Council Chamber on Thursday, 13 June 2024 at 6.30pm.

11. ANNOUNCEMENTS

Brought forward by permission of the Chair. Requests to be submitted prior to commencement of the meeting.

**GODALMING TOWN COUNCIL**

**ENVIRONMENT & PLANNING - SCHEDULE OF PLANNING APPLICATIONS – 15 APRIL MAY TO 13 MAY 2024**

<u>Ref</u>	<u>Ward</u>	<u>Proposal</u>	<u>Site Address</u>	<u>GTC Observations</u>
<b>WBC Weekly List 24/15</b>				
WA/2024/00676	Godalming Binscombe & Charterhouse	Installation of rooflights and alterations to gable to provide feature window.	1 Deanery Road Godalming GU7 2PQ	
WA/2024/00701	Godalming Binscombe & Charterhouse	Application under Section 73 to vary conditions 1 (approved plans) and 2 (materials) to allow alterations to elevations.	Binscombe Church Loseley Road Farncombe Godalming GU7 3RF	
WA/2024/00699	Godalming Binscombe & Charterhouse	Alterations to attached garage to provide habitable accommodation; alterations to elevations and demolition of existing conservatory.	40 Birch Road Farncombe Godalming GU7 3NT	
TM/2024/00692	Godalming Binscombe & Charterhouse	APPLICATION FOR REMOVAL OF TREE SUBJECT OF TREE PRESERVATION ORDER 07/07	30 Woodmancourt Godalming GU7 2BT	
WA/2024/00696	Godalming Central & Ockford	Erection of two semi-detached dwellings with associated works and relevant demolition of an unlisted building in a conservation area.	The Old Stables Wiggins Yard Bridge Street Godalming GU7 1HW	
WA/2024/00721	Godalming Central & Ockford	Application under Section 19 of the Planning (Listed Buildings and Conservation Areas) Act 1990 to vary Condition 1 of WA/2021/03186 (approved plan numbers) to allow for repositioning of gate access.	Waggoners 14-18 Ockford Road Godalming GU7 1QY	
TM/2024/00690	Godalming Holloway	APPLICATION FOR WORKS TO TREE SUBJECT OF TREE PRESERVATION ORDER 09/12	47 High Ridge Godalming GU7 1YF	

<u>Ref</u>	<u>Ward</u>	<u>Proposal</u>	<u>Site Address</u>	<u>GTC Observations</u>
<b>WBC Weekly List 24/16</b>				
WA/2024/00738	Godalming Binscombe & Charterhouse	Erection of detached garage with external staircase and games room over, together with replacement of concrete block retaining walls with new retaining walls and associated landscaping following demolition of existing single storey garage.	Holt House Frith Hill Road Godalming GU7 2EE	
WA/2024/00728	Godalming Binscombe & Charterhouse	Listed Building Consent for internal and external alterations to dwelling and erection of a boundary wall.	128 Binscombe Godalming GU7 3QL	
WA/2024/00727	Godalming Binscombe & Charterhouse	Erection of extensions and alterations and erection of a boundary wall.	128 Binscombe Godalming GU7 3QL	
WA/2024/00748	Godalming Binscombe & Charterhouse	Erection of a two storey extension.	42 Birch Road Farncombe Godalming GU7 3NT	
TM/2024/00762	Godalming Binscombe & Charterhouse	APPLICATION FOR REMOVAL OF TREE SUBJECT OF TREE PRESERVATION ORDER 09/24	Drumlin Ballfield Road Godalming GU7 2EZ	
TM/2024/00771	Godalming Binscombe & Charterhouse	APPLICATION FOR WORKS TO TREE SUBJECT OF TREE PRESERVATION ORDER 02/04	7 Dormers Close Godalming GU7 2QX	
WA/2024/00743	Godalming Central & Ockford	Erection of a single storey extension and alterations to side elevation.	Mulberry Lodge 1b Ockford Ridge Godalming GU7 2NP	
WA/2024/00725	Godalming Central & Ockford	Listed Building consent for the removal of an internal wall.	22 Mint Street Godalming GU7 1HD	
WA/2024/00749	Godalming Holloway	Certificate of Lawfulness under Section 192 for erection of an outbuilding.	7 Town End Street Godalming GU7 1BQ	
WA/2024/00757	Godalming Holloway	Erection of extensions and alterations including covered porch.	Craven Lodge Grosvenor Road Godalming GU7 1PA	

<u>Ref</u>	<u>Ward</u>	<u>Proposal</u>	<u>Site Address</u>	<u>GTC Observations</u>
CA/2024/00755		OCKFORD ROAD CONSERVATION AREA WORKS TO AND REMOVAL OF TREES	Ashbrook 102 Ockford Road Godalming GU7 1RG	
<b>WBC Weekly List 24/17</b>				
TM/2024/00798	Godalming Binscombe & Charterhouse	APPLICATION FOR WORKS TO AND REMOVAL OF TREES SUBJECT OF TREE PRESERVATION ORDER 12/19	Cliff Hanger Frith Hill Road Godalming GU7 2EE	
NMA/2024/00817	Godalming Binscombe & Charterhouse	Amendment to WA/2021/02275 (/APP/R3650/W/22/3295025) - removal of small dormers, removal of x1 small window on North Elevation & x2 small windows on South Elevation. Removal of x3 windows to the Side Elevations. Maintain x1 window to first & second floor. North Elevation windows will be obscured glazing, as approved.	Green Mantle Charterhouse Road Godalming GU7 2AQ	
NMA/2024/00820	Godalming Binscombe & Charterhouse	Amendment to WA/2021/02659 design of extension, retention of existing fireplace, beam in kitchen, layout of beam and utility room, internal kitchen layout amended and steps to access back garden.	148 Peperharow Road Godalming GU7 2PW	
WA/2024/00813	Godalming Central & Ockford	Change of use of first and second floor of 106,108 High Street, Godalming (Use Class E) to house in multiple occupation HMO (Use Class Sui Generis) for occupation by more than 6 persons.	First Floor & Second Floor 106-108 High Street Godalming GU7 1DW	
WA/2024/00816	Godalming Central & Ockford	Erection of a single storey extension.	3 Old Lodge Close Godalming GU7 2LA	
TM/2024/00797	Godalming Farncombe & Catteshall	APPLICATION FOR WORKS TO TREES SUBJECT OF TREE PRESERVATION ORDER 14/01	Kingsdowne House 69 Meadrow Godalming GU7 3DN	
WA/2024/00791	Godalming Farncombe & Catteshall	Listed Building Consent to replace all existing windows and enlarge front window.	13 Meadrow Godalming GU7 3HJ	

<u>Ref</u>	<u>Ward</u>	<u>Proposal</u>	<u>Site Address</u>	<u>GTC Observations</u>
WA/2024/00790	Godalming Farncombe & Catteshall	Listed Building Consent to replace all existing windows and enlarge front window.	11 Meadrow Godalming GU7 3HJ	
NMA/2024/00805	Godalming Holloway	Amendment to WA/2023/02652 - reduce the approved extension width by approximately 790mm to enable side access alongside the dwelling, & to allow the existing retaining wall to remain in place & unaffected by the development. This will also result in some windows, rooflights and doors reduced in size and locations adjusted to suit the proposed envelope amendment.	18 Pound Lane Godalming GU7 1BT	
WA/2024/00824	Godalming Holloway	Erection of dormer extensions to existing bungalow to provide habitable accommodation in roof space with alteration to elevation and associated works.	14 Rectory Close Godalming GU7 1TT	
<b>WBC Weekly List 24/18</b>				
WA/2024/00836	Godalming Binscombe & Charterhouse	Change of use of half of Stainers from residential institution (use Class C2) to a single dwelling (Use Class C3) with associated garage and parking.	Stainers House 2 North Way Godalming GU7 2RE	
NMA/2024/00843	Godalming Central & Ockford	Amendment to WA/2024/00194 - Change French doors and window to bifolds and add in two roof lights around the kitchen area to bring more light into the kitchen area.	54 Aarons Hill Godalming GU7 2LH	
WA/2024/00837	Godalming Holloway	Certificate of Lawfulness under Section 192 for hip to gable and dormer extensions and installation of rooflights with alterations to roof space to provide habitable accommodation.	36a Croft Road Godalming GU7 1DD	

## GODALMING TOWN COUNCIL

Disclosure by a Member<sup>1</sup> of a disclosable pecuniary interest or other registerable interest (non-pecuniary interest) in a matter under consideration at a meeting (S.31 (4) Localism Act 2011 and the adopted Godalming Members' Code of Conduct).

As required by the Localism Act 2011 and the adopted Godalming Members' Code of Conduct, **I HEREBY DISCLOSE**, for the information of the authority that I have [a disclosable pecuniary interest]<sup>2</sup> [a registerable interest (non-pecuniary interest)]<sup>3</sup> in the following matter:-

**COMMITTEE:** \_\_\_\_\_

**DATE:** \_\_\_\_\_

**NAME OF COUNCILLOR:** \_\_\_\_\_

Please use the form below to state in which agenda items you have an interest.

Agenda No.	Subject	Disclosable Pecuniary Interests	Other Registerable Interests (Non-Pecuniary Interests)	Reason

**Signed** \_\_\_\_\_

**Dated** \_\_\_\_\_

<sup>1</sup> "Member" includes co-opted member, member of a committee, joint committee or sub-committee

<sup>2</sup> A disclosable pecuniary interest is defined by the Relevant Authorities (Disclosable Pecuniary Interests) regulations 2012/1464 and relate to employment, office, trade, profession or vocation, sponsorship, contracts, beneficial interests in land, licences to occupy land, corporate tenancies and securities

<sup>3</sup> A registerable interest (non-pecuniary interest) is defined by Section 9 of the Godalming Members' Code of Conduct.