

PARISH OF GODALMING

MINUTES OF A MEETING OF THE TOWN COUNCIL

OF THE PARISH OF GODALMING HELD

ON THURSDAY, 25 JULY 2024

- * Town Mayor (Cllr PS Rivers)
- 0 Deputy Town Mayor (Cllr Clayton)

0	Councillor Adam	0	Councillor Holliday
*	Councillor Crooks	*	Councillor Kiehl
*	Councillor Crowe	*	Councillor Martin
*	Councillor C Downey	*	Councillor PMA Rivers
0	Councillor S Downey	*	Councillor Steel
*	Councillor Duce	0	Councillor Thomson
*	Councillor Follows	0	Councillor Weightman
*	Councillor Heagin	0	Councillor Williams

* Present # Absent & No Apology Received 0 Apology for Absence L Late

157. MINUTES

The Minutes of the meeting of the Council held on 16 May 2024 were signed by the Mayor as a correct record.

158. APOLOGIES FOR ABSENCE

Apologies for absence were received and recorded as above.

159. DISCLOSABLE PECUNIARY INTERESTS AND NON-PECUNIARY INTERESTS

Members made no declarations of interest in relation to any item on the agenda for this meeting, which is required to be disclosed by the Localism Act 2011 and the Godalming Members' Code of Conduct.

160. PETITIONS/STATEMENTS/QUESTIONS FROM MEMBERS OF THE PUBLIC

No petitions/statements/questions had been received from members of the public in accordance with Standing Order No 5.

161. QUESTIONS BY MEMBERS

No questions from Councillors were submitted in accordance with Standing Order 6.

162. OFFICIAL ANNOUNCEMENTS, LETTERS, ETC

There were none.

163. COMMITTEE REPORTS

The reports of the following Committees setting out decisions taken pursuant to delegated powers were RECEIVED:

Environment & Planning Committee

Environment & Planning Committee recommended that Full Council approve to agree the allocation of up to £30,000 from the Land & Property Maintenance reserve for use in respect of maintenance works to Nightingale Cemetery Grade II listed railings and gates to be undertaken within the 2024/25 financial year (Min No 115-24 refers).

Full Council resolved to agree to allocate £30,000 from the Land & Property Maintenance Reserve for use in respect of maintenance works to Nightingale Cemetery Grade II listed railings and gates to be undertaken within the 2024/25 financial year.

Policy & Management Committee

Policy & Management Committee recommended Full Council agree to approve the proposed Management Agreement between The Council and the Godalming Museum Trust.

Full Council resolved to approve the Management Agreement between The Council and the Godalming Museum Trust (attached to the record Minutes).

Policy Document Review

The Policy & Management Committee recommended the adoption of the Freedom of Information – Publicity Schedule document to Full Council.

Full Council resolved to adopt the Freedom of Information – Publicity Schedule document (attached to the record Minutes).

164. TO RECEIVE MINUTES OF COMMITTEE MEETINGS

The reports of the following committees setting out decisions taken pursuant to delegated powers were RECEIVED:

	Meetings Dated
Audit Committee	23 May 2024 18 July 2024
Environment & Planning	23 May 2024 13 June 2024 11 July 2024
Policy & Management Committee	23 May 2024 11 July 2024
Staffing Committee	23 May 2024 14 June 2024 10 July 2024

165. ACCESSIBILITY REGULATIONS 2018

Due to a change in the regulations and in order to assess the Council's compliance with the revised regulations, a high-level accessibility review of the website was completed in October 2023. The review concluded that the Council's website is currently partially accessible. A total

of 3 general and 1 specific issue were identified, for those users most likely to encounter issues whilst navigating with a screen reader.

Work has already commenced to address some of the issues that are largely to do with design. All remaining issues are controlled by the theme and plugin creators which are used to build our website. We are continually liaising with the theme and plugin creators and will continue to do so in the hope that they can resolve the issues mentioned via their updates. Any issues unable to be resolved are noted in the Council's Accessibility Statement, as required by the Regulation (copy of the Statement attached to record minutes).

Members requested their thanks be passed to the Support Services Executive for her work in achieving such a high level of accessibility on the Council's website.

Full Council resolved to approve the revised Accessibility Statement for the Town Council's website.

166. SEALING OF DOCUMENTS, ETC.

The following resolution was passed nem con.

THAT THE TOWN CLERK BE AUTHORISED TO SIGN OR WHERE APPROPRIATE, TO HAVE SEALED ON BEHALF OF THE TOWN COUNCIL ANY ORDERS, DEEDS OR DOCUMENTS NECESSARY TO GIVE EFFECT TO ANY OF THE MATTERS CONTAINED IN THE REPORTS RECEIVED AT THIS MEETING OR IN ANY RESOLUTION PASSED BY THE TOWN COUNCIL.

167. DATE OF NEXT MEETING

The date of the next Full Council meeting is scheduled to be held in the Council Chamber on Thursday, 5 September 2024 at 6.30pm.

168. ANNOUNCEMENTS

There were no announcements.

IN PURSUANCE OF THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 S.1(2), THE COMMITTEE RESOLVED TO EXCLUDE THE PUBLIC AND PRESS FROM THE MEETING AT THIS POINT PRIOR TO CONSIDERATION OF AGENDA ITEM(S) 13 BY REASON OF THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE TRANSACTED I.E COMMERCIAL-IN CONFIDENCE/LEGALLY PRIVILEGED INFORMATION

169. 109A HIGH STREET LEASE

Members considered a report on the draft of the proposed lease for 109a High Street Godalming between Godalming Town Council and the Godalming Museum Trust and resolved to agree the recommendations contained within the report to agree the length of the lease and to set the initial rent.