

**MINUTES AND REPORT OF THE POLICY & MANAGEMENT COMMITTEE  
HELD ON 30 JANUARY 2025**

- \* Councillor Follows – Chair
- \* Councillor Weightman – Vice Chair

- |                       |                         |
|-----------------------|-------------------------|
| * Councillor Adam     | * Councillor Holliday   |
| 0 Councillor Clayton  | * Councillor Kiehl      |
| * Councillor Crooks   | 0 Councillor Martin     |
| * Councillor Crowe    | * Councillor PMA Rivers |
| * Councillor C Downey | 0 Councillor Steel      |
| 0 Councillor S Downey | * Councillor Thomson    |
| 0 Councillor Duce     | * Councillor Williams   |
| * Councillor Heagin   |                         |

\* Present                      # Absent & No Apology Received                      0 Apology for Absence                      L Late

440. MINUTES

The Minutes of the meeting held on 9 January 2025, having been previously circulated were signed by the Chair as a true record.

441. APOLOGIES FOR ABSENCE

Apologies for absence were received and recorded as above.

442. DISCLOSABLE PECUNIARY INTERESTS AND OTHER REGISTERABLE INTERESTS

Members made no declarations of interest in relation to any item on the agenda for this meeting, which is required to be disclosed by the Localism Act 2011 and the Godalming Members' Code of Conduct.

443. PETITIONS/STATEMENTS/QUESTIONS FROM MEMBERS OF THE PUBLIC

No petitions/statements/questions had been received from members of the public in accordance with Standing Order No 4.

444. QUESTIONS BY MEMBERS

No questions from Councillors were submitted in accordance with Standing Order 6.

445. ACCOUNTS PAID SINCE LAST MEETING & SCHEDULE OF PAYMENTS

	£
Godalming Town Council	
Accounts paid from 28 November 2024 to 29 January 2025	265,919.01
Receipts received from 28 November 2024 to 30 January 2025	251,772.33
Balance held in HSBC Current Account	
Balance at 13:49 on 30 January 2025	110,269.38
Balance held in the HSBC Business Deposit Account	
Balance at 30 January 2025	942,294.46
CCLA Deposit Account	
Balance at 30 January 2025	950,000.00

A schedule of the accounts paid was tabled for the information of Members and a copy is attached to record minutes. The vouchers relating to these payments were also tabled at the meeting for inspection. All payments made were in line with the agreed budget or other resolution of this Committee or Full Council.

Members agreed that the Chair should sign the schedule of accounts paid. Members noted the intent to transfer monies from the HSBC account to the CCLA account in order to attract a higher return.

446. BUDGET MONITORING

Members considered a budget monitoring report to 31 December 2024 (detailed report attached to record minutes). Members noted a higher than expected income from cemetery operations, and were informed that cemetery budget income is currently set based on a rolling 10 year average of use.

447. JNC YOUTH & COMMUNITY WORKERS PAY AWARD

Members noted that in order to avoid unnecessary delays in the payment of the pay award for youth staff, at its meeting of 21 November 2024, Full Council agreed that if the settlement for the youth staff paid on JNC scales is of an equal or lesser amount than that agreed for staff paid on the NJC scales (which was approved in November 2024), the Town Clerk be authorised to implement the JNC pay award with immediate affect (Min No 330 refers).

Notification of the JNC Youth & Community Workers pay agreement 2024/25 has been received. The agreed settlement is a pay increase of £1,290 on all pay points on the pay scale, plus an increase of 2.5% of the London Allowance (London Fringe Allowance) payable from 1 September 2024.

The JNC pay award is no greater than that agreed for the NJC staff, as such, in accordance with the resolution of Full Council, payment of the award will be made to eligible staff in full, including back pay, in February's pay.

448. LETTER RELATING TO LOCAL GOVERNMENT REORGANISATION

On the 9 January 2025, Cllr Kiehl asked a question under Standing Order 6 requesting that the Leader of the Council write to The Deputy Prime Minister & Secretary of State for Housing, Communities and Local Government and The Minister of State for Housing, Communities and Local and Government, copied to the Leader of Surrey County Council. The question concerned the proposal by Surrey County Council to postpone the County Elections scheduled for May 2025, Cllr Follows stated that he would bring a draft letter to this committee for the consideration and approval of Members (Min No 416-24 refers).

Having previously been circulated, an amended draft of the proposed letter, with data correct as of 30 January was tabled at the meeting for Members to consider.

Following an update from the Leader of the Council on the position as currently understood by the Leaders of Surrey's District, Borough and County Council Leaders, the Clerk clarified that a letter could be sent by the Leader of the Council on behalf of the Council if Members so wished and resolved for it to be sent.

Having debated the letter, the committee chair requested a recorded vote to authorise the sending of the letter.

Members to resolve to authorise the letter as tabled (copy attached to the record minutes) be signed by the Leader of the Council, Cllr Follows, on behalf of the Council and sent to The Deputy Prime Minister & Secretary of State for Housing, Communities and Local Government and The Minister of State for Housing, Communities and Local and Government, copied to the Leader of Surrey County Council.

Recorded Vote:

Cllr Adam	For	Cllr Holliday	Abstain
Cllr Crooks	For	Cllr Kiehl	For
Cllr Crowe	For	Cllr PMA Rivers	For
Cllr C Downey	For	Cllr Thomson	For
Cllr Follows	For	Cllr Weightman	For
Cllr Heagin	For	Cllr Williams	For

The recommendation was carried with eleven votes for, none against and one abstention.

#### 449. UPCOMING EVENTS

Members noted the following upcoming event(s):

Date	Event
Saturday, 1 March	Godalming Street Market
Saturday, 5 April	Spring Festival

#### 450. TOWN COUNCIL REPRESENTATION ON EXTERNAL BODIES

There were no updates received.

#### 451. COMMUNICATIONS ARISING FROM THIS MEETING

Members identified the following items from this meeting to be publicised and the type of publicity required:

Letter to The Deputy Prime Minister to be posted on GTC social media platforms.

#### 452. DATE OF NEXT MEETING

The next meeting of the Policy & Management Committee is scheduled to be held in the Council Chamber on Thursday, 20 February 2025 at 7.00pm or at the conclusion of the preceding Environment & Planning Committee meeting, whichever is later.

#### 453. ANNOUNCEMENTS

The Chair informed Members that following the press announcement of the closing of the Godalming Branch of Lloyds Bank, a letter had been sent from the Town Centre ward councillors to Lloyds Bank asking them to reconsider the decision. Lloyds Bank has responded to confirm they are willing to meet with councillors to discuss the situation. The Chair will keep Members advised of the situation.