

GODALMING TOWN COUNCIL

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107-109 High Street
Godalming
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Sir/Madam

I HEREBY SUMMON YOU to attend the Full Council Meeting of the Godalming Town Council to be held in the Council Chamber, Waverley Borough Council, The Burys, Godalming on THURSDAY, 11 DECEMBER 2025 at 6.30pm.

Andy Jeffery

DATED this 5th day of December 2025.

Andy Jeffery
CEO to the Town Council

If you wish to speak at this meeting, please contact Godalming Town Council on 01483 523575 or email office@godalming-tc.gov.uk

Where possible proceedings will be live streamed via the Town Council's Facebook page. If you wish to watch the council meeting's proceedings, please go to Godalming Town Council's [YouTube](#) page.

The meeting will be preceded by prayer with the Revd Martin Whitell of the Godalming Unitarian Church officiating – all who wish to participate in prayers are most welcome to do so; however, anyone not wishing to participate may leave the chamber or sit quietly for the short duration of the prayers. All individuals' decisions in this matter are respected.

A G E N D A

1. MINUTES

THE TOWN MAYOR to sign as a correct record the Minutes of the Meeting of the Council held on the 13 November 2025.

2. APOLOGIES

TO RECEIVE apologies for absence.

3. DISCLOSABLE PECUNIARY INTERESTS AND OTHER REGISTERABLE INTERESTS

To receive from Members any declarations of interests in relation to any items included on the agenda for this meeting required to be disclosed by the Localism Act 2011 and the Godalming Members' Code of Conduct.

4. PETITIONS/STATEMENTS/QUESTIONS FROM MEMBERS OF THE PUBLIC

THE TOWN MAYOR to invite members of the public to make representations, ask or answer questions and give evidence in respect of the business on the agenda or other matters not on the agenda. This forum to be conducted in accordance with Standing Order 5:

- a. The period of time designated for public participation at a meeting for a maximum of three minutes per person or 15 minutes overall, unless otherwise directed by the Chair of the meeting,

Members of the Public have the right to attend all meetings of the Town Council and its Committees and are welcome.

- b. A question shall not require a response at the meeting nor start a debate on the question. The Chair of the meeting may direct that a written or oral response be given. If a matter raised is one for principal councils or other authorities, the person making representations will be informed of the appropriate contact details.

5. QUESTIONS BY MEMBERS

To consider any questions from councillors in accordance with Standing Order 6.

6. RECEIPT OF OFFICIAL ANNOUNCEMENTS

To receive official announcements, letters, etc.

7. RECEIPT OF COMMITTEE CHAIRS' REPORTS

To receive Chairmen's reports of the Committees as under:

7.1 Environment & Planning Committee – Cllr Kiehl

The Environment & Planning Committee has met once since the last Full Council meeting, on 27 November 2025.

The Committee continued its core role in considering planning matters affecting the town. Members reviewed the full schedule of new planning applications, including a proposal for open-sided padel tennis courts and associated facilities.

Members received a presentation from the Broadwater Youth & Community Centre regarding proposals for biodiversity improvements on Town Council-owned land to the rear of the Centre. This early-stage concept work highlights opportunities to enhance local green space and youth engagement, and Members welcomed the initiative.

A Motion on Notice concerning the Peperharow Road allotment land was also considered. The Committee discussed the proposals to increase allotment provision, improve underused areas of the site, and pursue structured engagement with local residents and the Residents' Association. The motion reaffirms the importance of the site as a community asset and sets out a practical and collaborative path for its future use.

Members reviewed the Town Council's draft response to Waverley Borough Council's Local Plan Issues & Options Consultation, agreeing that the submission needed strengthening in some areas to reflect the town's environmental constraints, infrastructure pressures, and other concerns around, what the committee Members believe to be, an unrealistically high housing requirement figure. The amended response submitted to Waverley Borough Council is attached for Members' information.

Finally, the Committee considered a request from Waverley Borough Council for a letter of support for its Strategic CIL funding bid relating to improvements at Aarons Hill Recreation Ground. This includes a proposed new concrete skate and bike park, access improvements and wider landscaping enhancements. Members approved a letter to be sent to WBC.

7.2 Policy & Management Committee – Cllr Follows (Chair)

The Policy & Management Committee has met once since the last Full Council meeting, on 27 November 2025.

The Committee continued its routine oversight of the Council's financial and operational management. Members reviewed the schedule of payments and receipts for the period 28 October–26 November, with all expenditure confirmed as compliant with approved budgets or prior resolutions. Regular governance reviews were completed without issue.

Members considered the annual review of Fees & Charges for 2026/27, agreeing updated schedules for community buildings and cemetery services, and approving modest increases to allotment rents for both GTC-managed sites and the Farncombe & District Allotment Association.

The Committee reviewed the Revised Estimates and 2026/27 Draft Budget and associated financial planning; however, the resulting recommendations will be addressed under the separate budget item on this agenda. Members did agree an additional action: inviting the Godalming BID to present an update on its work since establishment.

A series of Community Grant applications were approved, supporting projects at Godalming Junior School (two residential trips), Godalming Town FC, St Mark's Community Centre, Roots for the Future, and St Edmund's Catholic Primary School PSA. Presentations were received from two applicants, and Members expressed appreciation for the quality and community value of the projects brought forward.

Members also recorded their thanks to Council staff for their work in delivering recent civic and community events, including Remembrance, the Fireworks event, and the Christmas Lights Switch-On, and the Christmas Festival Market and Farncombe festive events.

Two items—Town Council Representation on External Bodies, and the update on Local Government Reorganisation & Community Asset Transfers—were deferred to Full Council for consideration at this meeting.

7.3 Staffing Committee – Cllr Heagin

The Staffing Committee has met once since the last Full Council meeting, on 13 November 2025, with an Extraordinary Meeting held on 4 December 2025 to consider urgent staffing matters.

At its November meeting, the Committee continued its routine oversight of staffing governance and reviewed progress against the Committee's Work Programme. Members agreed to incorporate a new workstream ensuring that the Council's staffing policies remain aligned with the requirements of the Employment Rights Bill as it is enacted.

The Committee undertook a scheduled review of annual leave and TOIL levels. Members also considered amendments to the Leave Policy, agreeing that a fuller update will be required once national legislation is finalised. In particular, the Committee resolved that the revised policy must clearly set out the differing entitlements under the NJC (Green Book) and JNC (Pink Book), reconcile any inconsistencies with the Particulars of Employment, and include comparison tables and a supporting procedural guide for managers.

The updated Statement of Staff Management, reflecting the change in title from Town Clerk to CEO and removing gender-specific language, was approved.

In exempt session, Members considered several staffing matters.

An Extraordinary Meeting of the Committee was held on 4 December 2025 to address further confidential staffing matters. The Chair of Staffing will report on these items in exempt session later in this meeting.

8. RECEIPT OF COMMITTEE MINUTES

To receive the minutes of the undermentioned Committees:

Environment & Planning

Meetings Dated
30 October 2025

9. REVISED ESTIMATES 2025/26, DRAFT BUDGET 2026/27 AND ASSOCIATED VIREMENTS – ITEM FOR DECISION

Members are asked to consider the recommendations made by the Policy & Management Committee at its meeting of 27 November 2025 regarding the Revised Estimates for 2025/26 and the draft Budget for 2026/27.

The 2025/26 Revised Estimates and draft 2026/27 Revenue Budget, the Statement of Variation, and the Reserve Balances (attached for the information of Members) agreed by the Policy & Management Committee on 27 November 2025 (Min No 399-25 refers) are attached for the information of Members.

Members are requested to resolve the following:

- a. to approve the Revised Estimates for 2025/26;
- b. to approve the draft Budget for 2026/27 and set a Precept of £1,357,554, representing Band D equivalent of £132.09, an increase of £9.94 per annum (8.14%);
- c. to note and approve the 3-year forward projections for 2027/28–2029/30 as set out in the Statement of Variation;
- d. to consider and determine whether the forecast level of the General Reserve represents an appropriate percentage of the precept in accordance with the Council's Reserves Policy;
- e. to review and approve the purposes and levels of the Earmarked Reserves; and
- f. to approve the virements required to implement the Revised Estimates 2025/26, as set out in the attached virement schedule, in accordance with Financial Regulations.

10. POLITICAL PROPORTIONALITY OF COMMITTEES – POST BY-ELECTION REVIEW – ITEM FOR DECISION

Members are asked to consider the attached report on the political proportionality of the Council following the by-election held on 25 November 2025. The report sets out the updated political balance and the resulting allocation of committee seats required to ensure compliance with statutory proportionality rules.

Recommendations

That Full Council:

- a. considers and notes the political composition of the Council following the by-election;
- b. approves the allocation of committee seats as set out in the attached report; and
- c. authorises the Chief Executive Officer to invite Group Leaders to submit nominations to committees in accordance with the approved allocations.

11. GODALMING AMATEUR SWIMMING CLUB (GASC) – UPDATE AND RELEASE OF CONTINGENCY GRANT – ITEM FOR DECISION

Following meetings due to be held prior to this meeting of Full Council, Members to receive an update on the outcome of those meetings and the resulting effect on the position of Godalming Amateur Swimming Club (GASC) following the significant increases in lane hire charges at Godalming Leisure Centre introduced in April 2025.

Members are asked to consider the update, if it is still required, and to reconfirm the Council's previous commitment to release a one-off £5,000 grant from the Emerging Projects Fund.

Recommendation

That Full Council:

- a. notes the update on the current position of negotiations between Waverley Borough Council and the Godalming Amateur Swimming Club; and
- b. determine whether to reconfirm the Council's decision of 8 May 2025 (Min No 650-24), authorising the Chief Executive Officer to release the one-off £5,000 grant to GASC from the Emerging Projects Fund.

12. EASHING CEMETERY LODGE – DOOR REPLACEMENT

Since its major renovation in 2009/10, Eashing Cemetery Lodge has generally remained in a good state of repair. However, the timber front door has now deteriorated due to rot and general material failure and requires replacement.

The Operations & Compliance Officer has reviewed a range of external door construction options. Taking into account initial cost, durability and future maintenance requirements, a composite door is considered the most appropriate replacement for the existing timber door. Quotations have been sought from a number of suppliers. The most competitive quotation received to date is £1,895.70 from a locally based, FENSA-registered contractor.

Budget Provision

The cost of replacing the front door can be met from budget heading 301/4102 – Cemeteries Property Maintenance.

Recommendation

That Members approve the replacement of the front door at Eashing Cemetery Lodge, at a cost of up to £1,895.70, to be funded from budget code 301/4102 (Cemeteries Property Maintenance).

13. SURREY ASSOCIATION OF LOCAL COUNCILS – CONFERENCE REPORT

Members to receive a report (attached for the information of Members) from Cllr Heagin on the Surrey Association of Local Councils conference held 13 November 2025.

14. BANK MANDATE

In order to put arrangements in place to enable the new Finance Manager, Irena Hearfield, to fulfil the functions of the role, Full Council is requested to resolve to authorise that Irena Hearfield be added to the Council's bank mandate to act as the Service Administrator of, and signatory for, the Council's electronic banking system.

The Town Clerk & Responsible Finance Officer should be instructed to make arrangements to affect the resolution.

15. EVENTS CALENDAR 2026/27 – ITEM TO NOTE

Members to receive the Events Calendar 2026/27 (attached for the information of Members).

16. LGR & COMMUNITY ASSET TRANSFERS – UPDATE

Members to receive an update from the Committee Chair on LGR in Surrey.

17. AUTHORISATION OF THE CHIEF EXECUTIVE OFFICER

TO AUTHORISE the Chief Executive Officer to sign or, where appropriate to have sealed on behalf of the Town Council any orders, deeds, or documents necessary to give effect to any

of the matters contained in the Reports received at this meeting or in any Resolution passed by the Council.

18. DATE OF NEXT MEETING

The date of the next Full Council meeting is scheduled to be held in the Council Chamber on Thursday, 12 February 2025 at 6.30pm.

19. ANNOUNCEMENTS

Brought forward by permission of the Chair. Requests to be submitted prior to commencement of the meeting.

IN PURSUANCE OF THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 S.1(2), THE COMMITTEE MAY WISH TO RESOLVE TO EXCLUDE THE PUBLIC AND PRESS FROM THE MEETING AT THIS POINT PRIOR TO CONSIDERATION OF AGENDA ITEM(S) 20 BY REASON OF THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE TRANSACTED I.E STAFFING MATTERS.

20. STAFFING MATTERS

Members to receive an update from the Chair of the Staffing Committee on staffing matters.

GODALMING TOWN COUNCIL



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GU7 1AQ

3 December 2025

Sent via Email: planningpolicy@waverley.gov.uk

Claire Upton-Brown
Assistant Director, Planning

Dear Ms Upton-Brown

Response to Waverley Local Plan Issues & Options Consultation 2025

Godalming Town Council (GTC) welcomes the opportunity to comment on the Waverley Local Plan Issues & Options 2025 and has set out its view below and provided responses to the questions asked in the consultation documents.

GTC recognises the need for a new Local Plan and agrees with the principles of positive plan-making, sustainability, and meeting local needs. However, Godalming is a highly constrained settlement with limited opportunity for expansion. Our response reflects a realistic assessment of what can be accommodated without undermining the town's character, infrastructure, and community wellbeing.

The comments below draw on the Godalming & Farncombe Neighbourhood Plan, the GTC Corporate Plan, and the Farncombe Village & Binscombe Community Vision, all of which prioritise sustainable development, protection of local character, and ensuring infrastructure keeps pace with growth.

1. Housing Need and Spatial Strategy

Fundamental Concerns about Housing Targets

The Government's standard method figure of 1,458 dwellings per year presents an **unrealistic and undeliverable level of growth for Waverley**, and especially for Godalming. The scale of housing implied bears no relationship to the physical, environmental, or infrastructure constraints experienced in the town and its surrounding settlements.

Godalming has already undergone **significant housing expansion in the last decade**, absorbing multiple large developments. As a result, any further substantial growth would, in practical terms, require development on:

- recreational and sports grounds,
- Green Belt, or
- **other policy-constrained land** such as important green gaps, valued landscapes, and areas critical to settlement separation.

Such options would be unsustainable and contrary to the long-established character and identity of the town.

Capacity Limits and Infrastructure Overload

GTC is firmly of the view that Godalming's remaining capacity for additional housing is severely limited. The town faces:

- constrained highways with no realistic scope for expansion,
- utilities networks already operating near capacity,
- primary care and dental services that are struggling to meet existing demand, and
- schools approaching or at their limits.

Any attempt to accommodate the scale of housing currently implied would risk **overwhelming essential services**, harming both existing communities and future residents.

Risks to Townscape and Heritage

The pressure to meet unrealistically high housing numbers creates a real danger that development proposals will:

- rely on **inappropriately tall residential buildings** that would overshadow the town's historic core;
- undermine the established **rooflines, views, and heritage setting** that define Godalming; and
- erode the qualities that make the town distinctive and valued.

Godalming Town Council is clear that **Godalming cannot and should not become a location for high-rise residential development** simply to satisfy externally imposed housing targets.

GTC Position

Godalming Town Council:

- accepts that new housing is required but **rejects any assumption** that Godalming can or should absorb significant further allocations;
- emphasises that realistic growth scenarios must be **capacity-led**, not target-driven;
- supports only:
 - brownfield redevelopment,
 - small-scale, design-led infill, and
 - limited town-centre regeneration opportunities;
- maintains that **large-scale edge-of-settlement extensions around Godalming are unsustainable** due to topography, flood risk, limited transport capacity, and the town's landscape setting.

Affordable Housing

The Town Council continues to support delivery of **genuinely affordable homes**, particularly smaller units suitable for younger people and downsizers, provided they can be delivered in a way that respects local character and does not exacerbate existing infrastructure pressures.

2. Environment, Character and Biodiversity

Godalming's setting in the Wey Valley is a defining feature of the town. The Neighbourhood Plan places great weight on conserving:

- the town's historic core;
- the character of Farncombe and Binscombe;
- the river corridor; and
- green gaps and key views.

GTC supports WBC's intention to place the environment at the heart of the spatial strategy and urges:

- protection of the green corridor through Godalming;
- biodiversity net gain above the minimum where viable;
- safeguarding of heritage assets and conservation areas; and
- a cautious approach to development on sensitive hillsides and high landscapes.

3. Transport and Movement

The local network is already under strain, particularly:

- Flambard Way;
- Meadow;
- Borough Road/Farncombe Street;
- Holloway Hill; and
- A3100/A281 corridors.

Godalming Town Council supports:

- investment in active travel infrastructure;
- enhanced walking and cycling links between neighbourhoods;
- further improvements to station access at Godalming and Farncombe; and
- better east–west bus connectivity.

However, significant new housing without transport improvements would be unsustainable.

4. Town Centres: Godalming & Farncombe

The Godalming & Farncombe Neighbourhood Plan seeks thriving, mixed-use centres. GTC supports:

- flexible uses that keep high streets active;
- reuse of vacant units;
- residential use above shops;
- enhancements to the public realm;
- protecting the primary shopping frontages in Godalming; and
- maintaining and strengthening Farncombe Local Centre.

We do not support any reduction in Farncombe Centre's boundary and are open to minor extensions where supported by community evidence.

5. Infrastructure

Infrastructure capacity continues to be a source of concern. GTC emphasises an infrastructure-first approach:

- school capacity must be planned with Surrey County Council and its future successor, West Surrey Unitary Authority;
- primary care and dental provision require expansion;
- water/wastewater capacity and flood risk mitigation must be addressed before growth; and
- community facilities—especially in Farncombe and Binscombe—require investment.

Developments that proceed ahead of infrastructure risk undermining quality of life and community wellbeing.

6. Climate Change and Sustainability

GTC supports:

- higher-than-minimum energy efficiency standards;
- rooftop and site-appropriate solar energy;
- climate-resilient design;
- water efficiency measures; and
- support for community-owned renewable energy schemes.

Given the Wey corridor's flood risk, Godalming would expect all new development to demonstrate exemplary climate resilience.

Conclusion

Godalming Town Council welcomes the preparation of a new Local Plan but reiterates its **serious concern** regarding the scale of housing growth implied by the Government's standard method. For Godalming, this level of growth is **neither realistic nor sustainable**.

The town's physical constraints — from its valley setting and steep topography to flood risk, protected landscapes, and narrow transport corridors — mean that attempting to accommodate high housing numbers would inevitably force development onto **recreational grounds, Green Belt, or other policy-protected land**. It would also risk prompting **inappropriately tall or dense schemes** that would overshadow the historic town centre and undermine local character.

Infrastructure in Godalming, including highways, utilities, medical provision, and schools, is already under strain. Further large-scale development without substantial, prior investment would be **to the detriment of both existing residents and new communities**.

Accordingly, the Town Council urges Waverley Borough Council to adopt a **capacity-led approach** to growth, reflecting the genuine limitations of its most constrained settlements. Godalming will continue to support modest, well-designed, affordable housing delivered in sustainable locations — but rejects any assumption that it can meet unrealistic housing targets that threaten the town's identity, liveability, and heritage.

Recommended Answers to Key Consultation Questions

Spatial Strategy (Q4–Q8) Recommended Response:

Godalming Town Council supports a balanced spatial strategy that places **capacity, environmental limits, and infrastructure availability at its core**. Given the extensive constraints affecting Godalming — flood risk, steep topography, protected landscapes, conservation areas, and restricted road capacity — the town is **not a sustainable location for significant further housing growth**.

The housing numbers set out in the Issues & Options document vastly exceed what can realistically be delivered without:

- the loss of recreational and sports grounds,
- encroachment into Green Belt and other policy-constrained land, and
- development of a scale or height that would undermine Godalming's historic character and settlement pattern.

The Town Council therefore supports a spatial strategy that prioritises:

- brownfield regeneration,
- small-scale, design-led infill,
- town centre sites where appropriate, and
- sites that can be demonstrated to be **infrastructure-led**, not target-led.

GTC strongly oppose any strategy that assumes Godalming can absorb significant growth through major edge-of-settlement expansions. Existing road networks — including Flambard Way, Meadow, Holloway Hill, and the A3100/A281 corridors — are already operating at or beyond capacity and cannot sustain additional private car movements without severe adverse impact.

Any spatial strategy must recognise that **Godalming has passed the point at which further large allocations are environmentally or socially sustainable**. Growth must reflect what can be accommodated **without harm**, rather than what is theoretically required by the standard method.

Environment & Biodiversity (Q17–26) Recommended Response:

The Wey Valley corridor, steep wooded slopes, and conservation areas are critical to Godalming's identity and biodiversity. The Plan should exceed minimum biodiversity net gain requirements and strengthen green/blue infrastructure links. The historic environment—including the Godalming, Charterhouse, and Farncombe conservation areas—requires continued protection and policy reinforcement.

Housing (Q27–44) Recommended Response:

Godalming supports a focus on smaller, affordable homes, including 1–2 bed units suitable for young people and downsizers. Development must respect existing character and comply with Neighbourhood Plan design policies. Large-scale new allocations in Godalming are not justified due to infrastructure pressure and environmental constraints.

Transport (Q45–54) Recommended Response:

New development should contribute to active travel corridors, improved station access, and routes that link neighbourhoods to schools and shops. Godalming's network cannot support significant additional private car traffic without major investment. Public transport enhancements are essential.

Town & Local Centres (Q55–57) Recommended Response:

Protecting and enhancing the primary shopping area in Godalming is essential. Farncombe Local Centre boundary should be retained or modestly extended where evidence justifies it. Mixed-use development and reuse of vacant units are supported.

Infrastructure (Q58–65) Recommended Response:

Infrastructure must precede growth, especially where school, health, and transport services are already stretched. Godalming supports a strengthened Infrastructure Delivery Plan and expects early engagement with town/parish councils.

Climate Change & Net Zero (Q66–70) Recommended Response:

Support for higher energy-efficiency standards, community-led renewable projects, and water efficiency. All new homes should be resilient to overheating and flood risk. Renewable energy generation should be supported where landscape impact is acceptable.

Yours sincerely

Andrew Jeffery

Andrew Jeffery
Chief Executive Officer

Cc: Cllr Kiehl - Chair, GTC Environment & Planning Committee

DRAFT - GTC Summary Revenue Budget 2026/27 - UPDATE 26 Nov 2025

2024/25 Actual £		2025/26 Budget £	2025/26 Revised Estimate £	2026/27 Budget £	Variation 2025/26 to 2026/27 £	Notes
Employees						
566,306	Direct employee expenses	669,342	680,281	753,249	83,907	restructure costs + pay award provision
53,146	Er's NIC	83,037	78,029	94,866	11,829	restructure costs + pay award provision
83,784	Er's Supn	118,413	106,859	128,862	10,449	restructure costs + pay award provision
0	Agency staff	0	0	0	0	
9,992	Indirect employee expenses	11,948	6,500	13,000	1,052	
3,229	Advertising	2,030	1,800	1,800	-230	
3,187	Other	2,112	2,112	2,112	0	Inc Saturday Sextion payments recovered by Client fees for weekend burials
Premises Related Expenditure						
50,501	Repairs, alteration & maintenance of buildings	58,474	47,773	46,726	-11,748	
35,097	Energy costs	35,674	36,022	36,022	348	
0	CRC allowances	0	0	0	0	
2,554	Rents	6,820	2,843	6,848	28	
15,448	Rates	15,741	18,458	25,694	9,953	
5,429	Water services	6,192	6,752	7,002	810	
2,538	Fixtures and fittings	3,000	2,500	0	-3,000	Moved to Equipment Line
69,442	Cleaning & domestic supplies	84,693	86,233	86,493	1,800	Contractor increases and Sustainable waste Regulations
45,314	Grounds maintenance costs	49,848	52,220	54,645	4,797	Move of Floral Godalming Costs into grounds maint
0	Premises insurance	0	0	0	0	
0	Contribution to premises-related provisions	0	0	0	0	
Transport Related Expenditure						
62	Public transport	80	0	0	-80	
8,263	Vehicle & Transport Costs	32,528	33,582	32,760	232	
Supplies & Services						
1,695	Equipment, furniture and materials	35,184	35,332	37,082	1,898	
3,934	Catering & Hospitality	2,900	1,610	1,828	-1,072	
10,324	Clothes, uniform & laundry	4,604	2,846	2,850	-1,754	
144,672	Printing, stationery & general office expenses	9,453	7,007	7,122	-2,331	
3,025	Services	83,982	101,965	84,762	780	
21,562	Audit fees	3,366	3,366	3,528	162	
2,230	Insurance	23,148	23,265	24,358	1,210	
619	Bank charges	552	300	240	-312	
5,473	Communications & computing	1,248	800	780	-468	
22,614	telephones & broadband	8,328	10,017	10,368	2,040	
2,012	computers	33,658	36,148	27,608	-6,050	
8,368	website	2,448	1,584	1,584	-864	
0	publicity advertertising	7,338	6,838	7,038	-300	
265	newsletter	0	0	0	0	
179	Expenses	0	0	0	0	
60	Mayor's allowance	1,344	1,344	1,344	0	
14,369	Members' Training	1,200	800	840	-360	
56,789	BWPYC Creativity & Art	18,600	18,400	18,400	-200	
9,762	Grants & Subscriptions	65,100	65,100	75,100	10,000	Increase of non-SLA grant by 2% + £8,000 for General Grant Fund + Choirblast Grant
589,890	Subscriptions	8,321	8,104	8,104	-217	
67,124	Contributions to provisions	6,000	6,000	31,000	25,000	To Election Expenses EMR / £25,000 to LGR reserve
0	Miscellaneous expenses	6,210	8,533	8,792	2,582	
0	Misc Expense funded from Reserves		190,222	0	0	
Income						
-337,984	Government Grants (including CIL)	0	0	0	0	
-193,069	Other grants, reimbursements & contributions	-10,000	-14,138	-11,233	-1,233	
-440,689	Customer & client receipts	-264,758	-279,515	-274,108	-9,350	
-61,644	Interest	-25,000	-53,000	-27,615	-2,615	based on 2.63% return of CCLA investment (25/26 +£8971 minute 627-24 - it upgrade.) (26/27 £35,000 Genneral Reserve revenue suppoprt)
-203,199	Recharges (TX From General Reserves)	-44,470	-44,470	-50,000	-5,530	
	Transfer from EMR	0	-190,222	0		
682,673	Net Cost of Services	1,158,688	1,110,200	1,279,851	121,163	
77,704	Capital Financing Costs (Not inc in net cost of Services)	77,703	77,703	77,703	0	
760,377	Net Expenditure	1,236,391	1,187,903	1,357,554	121,163	
Net Expenditure by Cost Centre						
£		£	£	£	£	
386,495	101 - GTC	458,578	434,386	545,693	87,115	
15,664	102 - Civic Expenses	20,364	19,112	19,580	-784	
5,934	104 - Street Scene - Not in Use	4,900	1,583	0	-4,900	
4,140	105 - Staycation - Not in Use	5,460	4,610	0	-5,460	
-9,186	106 - Festivals & Markets & Events	2,145	-2,803	3,765	1,620	
46,629	108 - Christmas Lights	48,600	49,700	51,030	2,430	
16,349	109 - Ockford & Aaron Hill Hub	7,512	2,351	2,351	-5,161	
252,640	201 - Youth Service	336,166	327,854	337,092	926	
8,946	202 - Pepperpot	2,425	1,403	780	-1,645	
-12,812	203 - The Square	-12,600	-12,600	-12,600	0	
3,429	204 - Allotments	-1,137	832	832	1,969	
-10,249	205 - Wilfrid Noyce Centre	9,328	7,924	7,029	-2,299	
1,414	206 - Bandstand	2,250	1,350	1,350	-900	
68,286	207 - Culture, Arts & Museum Service	73,084	78,941	100,326	27,242	
175,623	208 - Public Conveniences	40,608	39,298	40,758	150	
-148,533	301 - Cemeteries, Open Spaces & Public Realm	161,005	156,259	181,865	20,860	
804,769	Net Cost of Services (excl. Financing Costs)	1,158,688	1,110,200	1,279,851	121,163	
	Financing	77,703	77,703	77,703		
	Net Expenditure incl Finance	1,236,391	1,187,903	1,357,554	121,163	

Cost Centre: 101 GTC Office

2024/25			2025/26	2025/26	2026/27	Variation
Actual			Budget	Revised	Budget	2025/26 to
£			£	Estimate	£	2026/27
Employees						£
232447	Direct employee expenses	Salaries	262321	263297	316274	53953
24175		Er's NIC	34679	29902	42067	7388
39863		Er's Supn	46377	44359	55980	9603
		Agency staff & Contractors				0
4992	Indirect employee expenses	Training	3816	2500	4000	184
1619		Advertising	1530	1300	1300	-230
1290		Other	612	612	612	0
Premises Related Expenditure						0
4289	Repairs, alteration & maintenance of buildings		4752	3552	3660	-1092
7209	Energy costs		6120	6120	6120	0
	CRC allowances		0		0	0
1232	Rents		2700	1222	3224	524
6968	Rates		6440	8625	9775	3335
668	Water services		312	400	400	88
16	Fixtures and fittings		0			0
5660	Cleaning & domestic supplies		6996	5744	5988	-1008
0	Grounds maintenance costs		0			0
0	Premises insurance		0			0
0	Contribution to premises-related provisions		0			0
Transport Related Expenditure						0
0	Public transport		0			0
1343	Car allowances		1440	1490	720	-720
Supplies & Services						0
1748	Equipment, furniture and materials		2000	1500	1500	-500
487	Catering & Hospitality		696	250	480	-216
57	Clothes,uniform & laundry					0
7720	Printing, stationery & general office expenses		7347	5861	5976	-1371
61411	Services	Professional Fees	13200	27500	13200	0
3025		Audit fees	3366	3366	3528	162
17465		Insurance	19010	19180	20138	1128
462		Bank charges	552	300	240	-312
619	Communications & computing	postage	1008	800	780	-228
2544		telephones & broadband	2856	3189	3540	684
14754		computers	24150	26000	17460	-6690
2012		website	2448	1584	1584	-864
0		publicity advert				0
0		newsletter				0
0	Expenses	Members & Staff expenses				0
0		Mayor's expenses				0
0		Members' training				0
5		Youth expenses				0
56659	Grants & Subscriptions	Grants	65100	65100	71600	6500
6772		Subscriptions	6239	6122	6122	-117
400864	Contributions to provisions (Transfer to EMR Reserves)		0	0	25000	25000
60118	Miscellaneous expenses		1981	1981	2040	59
	Misc Expense funded from Reserves			179749		0
Total expenditure			528048	711605	623308	95260
Transfer Payments						0
Support Services						0
Depreciation & Impairment Costs						0
-337864	Income	Government Grants (Incl CIL)				0
-2490	Sale of assets	Other grants etc				0
0		Customer & client receipts				0
-61644		Interest	-25000	-53000	-27615	-2615
-180000		Recharges (TX From General Reserves)	-44470	-44470	-50000	-5530
		Transfer from EMR		-179749		0
Total Income			-69470	-277219	-77615	
386495	Net Expenditure		458578	434386	545693	87115
77703	Capital Finance Costs (Not included in net costs of Services)		77703	77703	77703	0
Net Income/Expenditure			536281	512089	623396	87115

Cost Centre: 102 Civic Expenses

2024/25			2025/26	2025/26	2026/27	Variation
Actual			Budget	Revised Estimate	Budget	2025/26 to 2026/27
£			£	£	£	£
Employees						
0	Direct employee expenses	Salaries				
703		Er's NIC				
0		Er's Supn				
0		Agency staff & Contractors				
30	Indirect employee expenses	Training				
		Advertising				
		Other				
Premises Related Expenditure						
0	Repairs, alteration & maintenance of buildings					
0	Energy costs					
	CRC allowances		0		0	0
0	Rents		2420	0	0	-2420
0	Rates					
0	Water services					
0	Fixtures and fittings					
0	Cleaning & domestic supplies					
0	Grounds maintenance costs					
0	Premises insurance					
0	Contribution to premises-related provisions					
Transport Related Expenditure						
0	Public transport					
0	Car allowances		0	94	0	
Supplies & Services						
0	Equipment, furniture and materials		0	350	350	
306	Catering & Hospitality		1000	500	480	-520
450	Clothes,uniform & laundry		500	300	300	-200
254	Printing, stationery & general office expenses		816	816	816	0
-4631	Services	Professional Fees	300	608	650	350
0		Audit fees				
0		Insurance				
1761		bank charges				
0	Communications & computing	postage				
0		telephones & broadband				
2461		computers	4200	4200	4200	0
		website				
2168		publicity advert	1600	1600	1600	0
		newsletter				
265	Expenses	Members & Staff expenses				
179		Mayor's expenses	1344	1344	1344	0
60		Members' training	1200	800	840	-360
		Youth expenses				
	Grants & Subscriptions	Grants				
		Subscriptions				
11026	Contributions to provisions (Transfer to EMR Reserves)		6000	6000	6000	0
647	Miscellaneous expenses		984	2500	3000	2016
	Misc Expense funded from Reserves					0
Total Expenditure			20364	19112	19580	-1134
Transfer Payments						
Support Services						
Depreciation & Impairment Costs						
Income						
		Government Grants	0	0	0	
		Other grants etc	0	0	0	
-15		Customer & client receipts	0	0	0	
		Interest	0	0	0	
		Recharges	0	0	0	
Total Income			0	0	0	
15664	Net Income/Expenditure		20364	19112	19580	-784

Cost Centre: 104 Street Scene - To be Discontinued Cost Centre 2026/27

2024/25			2025/26	2025/26	2026/27	Variation
Actual	£		Budget	Revised Estimate	Budget	2025/26 to 2026/27
			£	£	£	£
		Employees				
		Direct employee expenses				
		Indirect employee expenses				
		Premises Related Expenditure				
		0 Repairs, alteration & maintenance of buildings	2400	6065	0	-2400
		Energy costs				
		Rents				
		Rates				
		Water services				
		108 Fixtures and fittings	2500	2500	0	-2500
		321 Cleaning & domestic supplies				
		3608 Grounds maintenance costs				
		Premises insurance				
		Contribution to premises-related provisions				
		Transport Related Expenditure				
		Public transport				
		728 Car allowances & Other transport costs				
		Supplies & Services				
		894 Equipment, furniture and materials				
		295 Catering & Hospitality				
		Clothes,uniform & laundry				
		615 Printing, stationery & general office expenses				
		1436 Services				
		Communications & computing				
		1629				
		Expenses				
		Grants & Subscriptions				
		0				
		Contributions to provisions				
		142 Miscellaneous expenses				
		Misc Expense funded from Reserves				0
		Total Expenditure	4900	8565	0	-4900
		Income				
		-2017				
		-1825		-6982		
		Total Income	0	-6982	0	
		Net Income/Expenditure	4900	1583	0	-4900

Cost Centre: 105 Staycation - Delete Cost Centre - allocated to Markets, Festivals & Events

2024/25 Actual £		2025/26 Budget £	2025/26 Revised Estimate £		2026/27 Budget £	Variation 2025/26 to 2026/27 £
	Employees					
	Direct employee expenses					
	Salaries	0		0	0	
	Er's NIC	0		0	0	
	Er's Supn	0		0	0	
	Agency staff & Contractors					
	Indirect employee expenses					
	Training					
	Advertising					
	Other					
	Premises Related Expenditure					
	Repairs, alteration & maintenance of buildings					
	Energy costs					
	Rents					
	Rates					
	Water services					
	Fixtures and fittings					
717	Cleaning & domestic supplies	1500	1500	0	-1500	
	Grounds maintenance costs					
	Premises insurance					
	Contribution to premises-related provisions					
	Transport Related Expenditure					
	Public transport					
	Car allowances					
	Supplies & Services					
	Equipment, furniture and materials					
	Catering & Hospitality					
	Clothes, uniform & laundry					
	Printing, stationery & general office expenses					
2198	Services	3150	2500	0	-3150	
	Professional Fees					
	Audit fees					
	Insurance					
	bank charges					
	Communications & computing					
	postage					
	telephones & broadband					
	computers					
	website					
262	publicity advert	650	450	0	-650	
	newsletter					
	Expenses					
	Staff expenses					
	Mayor's expenses					
	Members' training					
	Youth expenses					
130	Grants & Subscriptions					
	Grants					
	Subscriptions	160	160	0	-160	
	Contributions to provisions					
833	Miscellaneous expenses					
	Misc Expense funded from Reserves					0
	Total expenditure	5460	4610	0	-5460	
	Income					
	Government Grants	0	0	0		
	Other grants etc	0	0	0		
	Customer & client receipts	0	0	0		
	Interest	0	0	0		
	Recharges	0	0	0		
	Total Income	0	0	0		
4140	Net Income/Expenditure	5460	4610	0	-5460	

Cost Centre: 106 Markets, Festivals & Events

2024/25 Actual £		2025/26 Budget £	2025/26 Revised Estimate £	2026/27 Budget £	Variation 2025/26 to 2026/27 £
Employees					
90	Direct employee expenses				
	Salaries	2589	2589	3795	1206
	Er's NIC	388	388	569	181
	Er's Supn	451	451	672	221
	Agency staff & Contractors				
	Training				
	Advertising				
	Other				
Premises Related Expenditure					
	Repairs, alteration & maintenance of buildings				
	Energy costs				
	Rents				
	Rates				
	Water services				
	Fixtures and fittings				
588	Cleaning & domestic supplies	1100	1100	1100	0
	Grounds maintenance costs				
	Premises insurance				
	Contribution to premises-related provisions				
Transport Related Expenditure					
	Public transport				
116	Car allowances				
Supplies & Services					
2414	Equipment, furniture and materials	3192	3192	3192	0
573	Catering & Hospitality	460	460	460	0
	Clothes,uniform & laundry				
20	Printing, stationery & general office expenses	930	330	330	-600
3845	Services				
	Professional Fees	3200	3200	4350	1150
	Audit fees				
	Insurance				
7	bank charges				
	postage				
	telephones & broadband				
	computers				
	website				
3415		4392	4392	5042	650
	publicity advert				0
	newsletter				0
	Staff expenses				0
	Mayor's expenses				0
	Members' training				0
	Youth expenses				0
	Grants & Subscriptions			3500	
1068	Subscriptions	600	600	760	160
	Contributions to provisions				0
4525	Miscellaneous expenses	1253	2500	2000	747
	Misc Expense funded from Reserves				0
					0
Total Expenditure		18555	19202	25770	7215
Income					0
	Government Grants				0
	Other grants etc	-2000	-3233	-3233	-1233
-25847	Customer & client receipts	-14410	-18772	-18772	-4362
	Interest				0
	Recharges				0
Total Income		-16410	-22005	-22005	-5595
-9186	Net Income/Expenditure	2145	-2803	3765	1620

Cost Centre: 108 Christmas Lights

2024/25			2025/26	2025/26	2026/27	Variation
Actual			Budget	Revised	Budget	2025/26 to
£			£	Estimate	£	2026/27
				£		£
	Employees					
	Direct employee expenses	Salaries				
		Er's NIC				
		Er's Supn				
		Agency staff & Contractors				
	Indirect employee expenses	Training				
		Advertising				
		Other				
	Premises Related Expenditure					
	Repairs, alteration & maintenance of buildings					
	Energy costs					
	Rents					
	Rates					
	Water services					
	Fixtures and fittings					
	Cleaning & domestic supplies					
	Grounds maintenance costs					
	Premises insurance					
	Contribution to premises-related provisions					
	Transport Related Expenditure					
	Public transport					
	Car allowances					
	Supplies & Services					
1158	Equipment, furniture and materials					
	Catering & Hospitality					
	Clothes,uniform & laundry					
	Printing, stationery & general office expenses					
45471	Services	Professional Fees	48600	49700	51030	2430
		Audit fees				
		Insurance				
		bank charges				
	Communications & computing	postage				
		telephones & broadband				
		computers				
		website				
		publicity advert				
		newsletter				
	Expenses	Staff expenses				
		Mayor's expenses				
		Members' training				
		Youth expenses				
	Grants & Subscriptions	Grants				
		Subscriptions				
	Contributions to provisions					
	Miscellaneous expenses					
	Misc Expense funded from Reserves					0
	Total Expenditure		48600	49700	51030	2430
	Income	Government Grants	0	0	0	0
		Other grants etc				
		Customer & client receipts				
		Interest				
		Recharges				
	Total Income		0	0	0	0
46629	Net Income/Expenditure		48600	49700	51030	2430

Cost Centre: 109 Ockford & Aaron Hill Hub

2024/25 Actual £		2025/26 Budget £	2025/26 Revised Estimate £	2026/27 Budget £	Variation 2025/26 to 2026/27 £
Employees					
Direct employee expenses	Salaries				
	Er's NIC				
	Er's Supn				
	Agency staff & Contractors				
Indirect employee expenses	Training				
	Advertising				
	Other				
Premises Related Expenditure					
3991 Repairs, alteration & maintenance of buildings		2760	1560	1560	-1200
Energy costs		1320	1320	1320	0
Rents		400	400	400	0
3279 Rates		1500	1775	1775	275
Water services		396	396	396	0
20 Fixtures and fittings					0
183 Cleaning & domestic supplies		4536	300	300	-4236
Grounds maintenance costs					
Premises insurance					
Contribution to premises-related provisions					
Transport Related Expenditure					
Public transport					
Car allowances					
Supplies & Services					
8876 Equipment, furniture and materials					
Catering & Hospitality					
Clothes,uniform & laundry					
Printing, stationery & general office expenses					
Services	Professional Fees				
	Audit fees				
	Insurance				
	bank charges				
Communications & computing	postage				
	telephones & broadband	600	600	600	0
	computers				
	website				
	publicity advert				
	newsletter				
Expenses	Staff expenses				
	Mayor's expenses				
	Members' training				
	Youth expenses				
Grants & Subscriptions	Grants				
	Subscriptions				
Contributions to provisions					
Miscellaneous expenses					
Misc Expense funded from Reserves					0
Total Expenditure		11512	6351	6351	-5161
Income					
	Government Grants				0
	Other grants etc				0
	Customer & client receipts	-4000	-4000	-4000	0
	Interest				0
	Recharges				0
Total Income		-4000	-4000	-4000	0
16,349 Net Income/Expenditure		7512	2,351	2,351	-5161

Cost Centre: 201 Youth Services

2024/25			2025/26	2025/26	2026/27	Variation
Actual			2025/26	Revised	2026/27	2025/26 to
£			Budget	Estimate	Budget	2026/27
			£	£	£	£
Employees						
180552	Direct employee expenses	Salaries	229100	229100	227953	-1147
14188		Er's NIC	26719	26719	27446	727
21619		Er's Supn	40551	33000	38,742	-1809
		Agency staff & Contractors				
2697	Indirect employee expenses	Training	3816	2000	4000	184
1610		Advertising	500	500	500	0
		Other				
Premises Related Expenditure						
8321	Repairs, alteration & maintenance of buildings		3636	5020	3520	-116
8882	Energy costs		4896	4896	4896	0
	CRC allowances		0		0	0
	Rents					
1556	Rates		1596	2784	2997	1401
541	Water services		708	900	900	192
	Fixtures and fittings					
10706	Cleaning & domestic supplies		10716	14292	14292	3576
332	Grounds maintenance costs		348	720	720	372
	Premises insurance					
	Contribution to premises-related provisions		0		0	0
Transport Related Expenditure						
62	Public transport		80	0	0	-80
4319	Car allowances		2984	2690	2984	0
Supplies & Services						
9849	Equipment, furniture and materials			48	48	
5	Catering & Hospitality					
	Clothes,uniform & laundry		504	746	750	246
1524	Printing, stationery & general office expenses					
3972	Services	Professional Fees	132	132	132	0
		Audit fees				
		Insurance				
		bank charges				
	Communications & computing	postage				
1559		telephones & broadband	1752	2424	2424	672
1992		computers	2148	2148	2148	0
		website				
100		publicity advert	300	0	0	-300
		newsletter				
	Expenses	Staff expenses				
		Mayor's expenses				
		Members' training				
14364		Youth expenses	18600	18400	18400	-200
	Grants & Subscriptions	Grants				
323		Subscriptions				
170500	Contributions to provisions		0		0	0
621	Miscellaneous expenses		480	240	240	-240
	Misc Expense funded from Reserves					0
Total Expenditure			349566	346759	353092	3478
Transfer Payments						
Support Services						
Depreciation & Impairment Costs						
Income						
		Government Grants	0		0	0
-184101		Other grants etc	-8000	-10905	-8000	0
-23453		Customer & client receipts	-5400	-8000	-8000	-2600
		Interest				
		Recharges				
Total Income			-13400	-18905	-16000	-2600
252640	Net Income/Expenditure		336166	327854	337092	926

Cost Centre: 202 The Pepperpot

2024/25 Actual £		2025/26 Budget £	2025/26 Revised Estimate £	2026/27 Budget £	Variation 2025/26 to 2026/27 £
	Employees				
	Direct employee expenses				
	Salaries				
	Er's NIC				
	Er's Supn				
	Agency staff & Contractors				
	Indirect employee expenses				
	Training				
	Advertising				
	Other				
	Premises Related Expenditure				
5213	Repairs, alteration & maintenance of buildings	2400	1200	1200	-1200
3364	Energy costs	2652	2652	2652	0
	Rents				
175	Rates	805	419	500	-305
	Water services				
	Fixtures and fittings				
2510	Cleaning & domestic supplies	3780	2856	3252	-528
	Grounds maintenance costs				
	Premises insurance				
	Contribution to premises-related provisions	0	0	0	0
	Transport Related Expenditure				
	Public transport				
	Car allowances				
	Supplies & Services				
113	Equipment, furniture and materials	600	600	600	0
	Catering & Hospitality				
	Clothes,uniform & laundry				
	Printing, stationery & general office expenses				
3750	Services				
	Professional Fees				
	Audit fees				
	Insurance				
	bank charges				
	postage				
594	telephones & broadband	720	1104	1104	384
	computers				
	website				
	publicity advert				
	newsletter				
	Expenses				
	Staff expenses				
	Mayor's expenses				
	Members' training				
	Youth expenses				
	Grants & Subscriptions				
70	Grants	72	72	72	0
	Subscriptions				
2500	Contributions to provisions				
	Miscellaneous expenses				
	Misc Expense funded from Reserves				0
	Total Expenditure	11029	8903	9380	-1649
	Income				
	Government Grants				
	Other grants etc				
-9343	Customer & client receipts	-8604	-7500	-8600	4
	Interest				
	Recharges				
	Total Income	-8604	-7500	-8600	4
8946	Net Income/Expenditure	2425	1403	780	-1645

Cost Centre: 203 The Square

2024/25		2025/26	2025/26	2026/27	Variation
Actual		Budget	Revised	Budget	2025/26 to
£		£	Estimate	£	2026/27
			£		£
Employees					
Direct employee expenses					
		Salaries			
		Er's NIC			
		Er's Supn			
		Agency staff & Contractors			
Indirect employee expenses		Training			
		Advertising			
		Other			
Premises Related Expenditure					
Repairs, alteration & maintenance of buildings					
Energy costs					
Rents					
Rates					
Water services					
Fixtures and fittings					
Cleaning & domestic supplies					
Grounds maintenance costs					
Premises insurance					
Contribution to premises-related provisions					
Transport Related Expenditure					
Public transport					
Car allowances					
Supplies & Services					
Equipment, furniture and materials					
Catering & Hospitality					
Clothes,uniform & laundry					
Printing, stationery & general office expenses					
Services		Professional Fees			
		Audit fees			
1998		Insurance	2020	1998	2020
		Bank charges			0
Communications & computing		postage			
		telephones & broadband			
		computers			
		website			
		publicity advert			
		newsletter			
Expenses		Staff expenses			
		Mayor's expenses			
		Members' training			
		Youth expenses			
Grants & Subscriptions		Grants			
		Subscriptions			
Contributions to provisions					
Miscellaneous expenses					
Misc Expense funded from Reserves					0
Total Expenditure			2020	1998	2020
					0
Income					
		Government Grants			
		Other grants etc			
-14810		Customer & client receipts	-14620	-14598	-14620
		Interest			0
		Recharges			
Total Income			-14620	-14598	-14620
Net Income/Expenditure			-12600	-12600	-12600
					0

Cost Centre: 204 Allotments

2024/25 Actual £		2025/26 Budget £	2025/26 Revised Estimate £	2026/27 Budget £	Variation 2025/26 to 2026/27 £
Employees					
Direct employee expenses	Salaries				
	Er's NIC				
	Er's Supn				
	Agency staff & Contractors				
Indirect employee expenses	Training				
	Advertising				
	Other				
Premises Related Expenditure					
871 Repairs, alteration & maintenance of buildings		300	300	300	0
Energy costs					
Rents					
Rates					
315 Water services		248	432	432	184
Fixtures and fittings					
Cleaning & domestic supplies		215	0	0	-215
5007 Grounds maintenance costs		1000	3000	3000	2000
Premises insurance					
Contribution to premises-related provisions					
Transport Related Expenditure					
Public transport					
Car allowances					
Supplies & Services					
Equipment, furniture and materials					
Catering & Hospitality					
Clothes,uniform & laundry					
Printing, stationery & general office expenses					
Services	Professional Fees				
	Audit fees				
	Insurance				
	bank charges				
Communications & computing	postage				
	telephones & broadband				
	computers				
	website				
	publicity advert				
	newsletter				
Expenses	Staff expenses				
	Mayor's expenses				
	Members' training				
	Youth expenses				
Grants & Subscriptions	Grants				
	Subscriptions				
Contributions to provisions					
Miscellaneous expenses					
Misc Expense funded from Reserves					0
Total Expenditure		1763	3732	3732	
Income					
	Government Grants				
	Other grants etc				
-2764	Customer & client receipts	-2900	-2900	-2900	0
	Interest				
	Recharges				
Total Income		-2900	-2900	-2900	
3429	Net Income/Expenditure	-1137	832	832	1969

Cost Centre: 205 Wilfrid Noyce Centre

2024/25 Actual £		2025/26 Budget £	2025/26 Revised Estimate £	2026/27 Budget £	Variation 2025/26 to 2026/27 £
Employees					
19	Direct employee expenses	Salaries	0	0	0
		Er's NIC	0	0	0
		Er's Supn	0	0	0
		Agency staff & Contractors			
	Indirect employee expenses	Training			
		Advertising			
		Other			
Premises Related Expenditure					
9404	Repairs, alteration & maintenance of buildings		14832	10500	-4332
8184	Energy costs		12192	12192	0
90	Rents		0	0	0
1160	Rates		3000	2050	-950
1681	Water services		1452	1200	-252
	Fixtures and fittings				
19115	Cleaning & domestic supplies		18710	22645	3935
	Grounds maintenance costs				
	Premises insurance				
	Contribution to premises-related provisions		0	0	0
Transport Related Expenditure					
	Public transport				
	Car allowances				
Supplies & Services					
101	Equipment, furniture and materials		3000	3000	-1000
	Catering & Hospitality				
	Clothes,uniform & laundry				
	Printing, stationery & general office expenses				
	Services	Professional Fees	0	0	0
		Audit fees			
		Insurance			
		bank charges			
	Communications & computing	postage			
661		telephones & broadband	1200	1500	300
		computers			
		website			
		publicity advert			
		newsletter			
	Expenses	Staff expenses			
		Mayor's expenses			
		Members' training			
		Youth expenses			
	Grants & Subscriptions	Grants			
368		Subscriptions	650	650	0
2500	Contributions to provisions				
23	Miscellaneous expenses		552	552	0
	Misc Expense funded from Reserves				0
Total Expenditure			55588	54184	-2299
Income					
		Government Grants			
		Other grants etc			
-53555		Customer & client receipts	-46260	-46260	0
		Interest			
		Recharges			
Total Income			-46260	-46260	
Net Income/Expenditure			9328	7924	-2299

Cost Centre: 206 Bandstand

2024/25			2025/26	2025/26	2026/27	Variation
Actual			Budget	Revised	Budget	2025/26 to
£			£	Estimate £	£	2026/27
						£
	Employees					
	Direct employee expenses	Salaries				
		Er's NIC				
		Er's Supn				
		Agency staff & Contractors				
	Indirect employee expenses	Training				
		Advertising				
		Other				
	Premises Related Expenditure					
300	Repairs, alteration & maintenance of buildings		1500	600	600	-900
200	Energy costs		250	250	250	0
	Rents					
	Rates					
	Water services					
	Fixtures and fittings					
	Cleaning & domestic supplies					
	Grounds maintenance costs					
	Premises insurance					
	Contribution to premises-related provisions					
	Transport Related Expenditure					
	Public transport					
44	Car allowances					
	Supplies & Services					
	Equipment, furniture and materials					
	Catering & Hospitality					
	Clothes,uniform & laundry					
	Printing, stationery & general office expenses					
	Services	Professional Fees				
		Audit fees				
		Insurance				
		bank charges				
	Communications & computing	postage				
		telephones & broadband				
		computers				
		website				
		publicity advert				
		newsletter				
	Expenses	Staff expenses				
		Mayor's expenses				
		Members' training				
		Youth expenses				
	Grants & Subscriptions	Grants				
914		Subscriptions	500	500	500	0
	Contributions to provisions					
	Miscellaneous expenses					
	Misc Expense funded from Reserves					0
	Total Expenditure		2250	1350	1350	-900
	Income					
		Government Grants				
		Other grants etc				
-44		Customer & client receipts				
		Interest				
		Recharges				
	Total Income		0	0	0	0
1414	Net Income/Expenditure		2250	1350	1350	-900

Cost Centre: 207 Culture, Arts & Museum Service

2024/25			2025/26	2025/26	2026/27	Variation
Actual			Budget	Revised Estimate	Budget	2025/26 to 2026/27
£			£	£	£	£
Employees						
56236	Direct employee expenses	Salaries	54338	64301	77277	22939
4335		Er's NIC	6102	5871	8592	2490
6370		Er's Supn	9618	7633	10821	1203
		Agency staff & Contractors				
	Indirect employee expenses	Training	500	500	1000	500
		Advertising				
97		Other				
Premises Related Expenditure						
4786	Repairs, alteration & maintenance of buildings		4904	4356	4356	-548
	Energy costs					
1064	Rents		1300	1221	3224	1924
	Rates					
	Water services					
	Fixtures and fittings					
	Cleaning & domestic supplies					
	Grounds maintenance costs					
	Premises insurance					
	Contribution to premises-related provisions					
Transport Related Expenditure						
	Public transport					
	Car allowances		108	0	60	-48
Supplies & Services						
	Equipment, furniture and materials					
	Catering & Hospitality					
	Clothes,uniform & laundry					
	Printing, stationery & general office expenses		360	0	0	-360
1645	Services	Professional Fees				
		Audit fees				
1926		Insurance	2118	2087	2200	82
		bank charges				
	Communications & computing	postage	240	0	0	-240
		telephones & broadband				0
2962		computers	3160	3800	3800	640
		website				
		publicity advert				
		newsletter				
	Expenses	Staff expenses				
		Mayor's expenses				
		Members' training				
		Youth expenses				
	Grants & Subscriptions	Grants	0	0	0	0
		Subscriptions	100	0	0	-100
	Contributions to provisions					
	Miscellaneous expenses					
	Misc Expense funded from Reserves					0
Total Expenditure			82848	89769	111330	28482
Income						
		Government Grants				
		Other grants etc				
-11135		Customer & client receipts	-9764	-10828	-11,004	-1240
		Interest				
		Recharges				
Total Income			-9764	-10828	-11004	-1240
68286	Net Income/Expenditure		73084	78941	100326	27242

Cost Centre: 208 Public Conveniences

2024/25 Actual £		2025/26 Budget £	2025/26 Revised Estimate £	2026/27 Budget £	Variation 2025/26 to 2026/27 £
Employees					
96962	Direct employee expenses	0	0	0	0
9745	Er's NIC	0	0	0	0
15932	Er's Supn	0	0	0	0
	Agency staff & Contractors				
	Training				
	Advertising				
	Other				
200	Indirect employee expenses				
Premises Related Expenditure					
7748	Repairs, alteration & maintenance of buildings	4560	2200	2200	-2360
1860	Energy costs	2244	2592	2592	348
168	Rents				
	Rates				
1731	Water services	2500	2500	2750	250
1434	Fixtures and fittings	500	0	0	-500
25075	Cleaning & domestic supplies	30204	30996	32116	1912
1225	Grounds maintenance costs	0		0	0
	Premises insurance				
	Contribution to premises-related provisions	0		0	0
Transport Related Expenditure					
	Public transport				
1065	Car allowances	0		0	0
Supplies & Services					
33568	Equipment, furniture and materials		250	500	
29	Catering & Hospitality				
3375	Clothes,uniform & laundry	0		0	0
5	Printing, stationery & general office expenses				
	Services		360		
	Professional Fees				
	Audit fees				
173	Insurance				
	bank charges				
	Communications & computing				
10	postage				
445	telephones & broadband				
	computers				
	website				
	publicity advert				
	newsletter				
	Expenses				
	Staff expenses				
	Mayor's expenses				
	Members' training				
	Youth expenses				
	Grants & Subscriptions				
	Grants				
	Subscriptions				
2500	Contributions to provisions				
33	Miscellaneous expenses	600	400	600	0
	Misc Expense funded from Reserves				0
Total Expenditure		40608	39298	40758	-350
Income					
-4461	Government Grants				0
	Other grants etc				0
	Customer & client receipts				0
	Interest				0
-23199	Recharges				0
Total Income		0	0	0	0
<u>175623</u>	Net Expenditure	40608	39298	40758	150

Cost Centre: 301 Cemeteries, Open Spaces & Public Realm

2024/25			2025/26	2025/26	2026/27	Variation
Actual			2025/26	Revised	2026/27	2025/26 to
£			Budget	Estimate	Budget	2026/27
			£	£	£	£
	Employees					
0	Direct employee expenses	Salaries	120994	120994	127950	6956
0		Er's NIC	15149	15149	16192	1043
0		Er's Supn	21416	21416	22647	1231
		Agency staff & Contractors				0
2073	Indirect employee expenses	Training	3816	1500	4000	184
0		Advertising				0
1800		Other Staff Expenses	1,500	1500	1,500	0
	Premises Related Expenditure					
5578	Repairs, alteration & maintenance of buildings		16430	12420	18830	2400
5398	Energy costs		6,000	6000	6,000	0
	CRC allowances					0
	Rents					0
2310	Rates		2400	2910	8597	6197
493	Water services		576	924	924	348
960	Fixtures and fittings					
4567	Cleaning & domestic supplies		6936	6800	6800	-136
35142	Grounds maintenance costs		48500	48500	50925	2425
	Premises insurance					
	Contribution to premises-related provisions					
	Transport Related Expenditure					
	Public transport					
648	Car allowances		27996	29308	28996	1000
	Supplies & Services					
63375	Equipment, furniture and materials		26,392	26392	28,892	2500
0	Catering & Hospitality		744	400	408	-336
52	Clothes,uniform & laundry		3600	1800	1800	-1800
186	Printing, stationery & general office expenses					
25575	Services	Professional Fees	15400	17965	15400	0
0		Audit fees				
		Insurance				
		bank charges				
	Communications & computing	postage				
105		telephones & broadband	1200	1200	1200	0
		computers				
		website				
794		publicity advert	396	396	396	0
		newsletter				
	Expenses	Staff expenses				
		Mayor's expenses				
		Members' training				
		Youth expenses				
	Grants & Subscriptions	Grants				
247		Subscriptions				
	Contributions to provisions					
182	Miscellaneous expenses		360	360	360	0
	Misc Expense funded from Reserves			10473		0
	Total Expenditure		319805	326407	341817	22012
	Transfer Payments					
	Support Services					
	Depreciation & Impairment Costs					
-120	Income	Government Grants	0		0	0
		Other grants etc	0		0	0
-297898		Customer & client receipts	-158800	-159675	-159952	-1152
		Interest	0		0	0
		Recharges (TX From General Reserves)	0		0	0
		Transfer from EMR		-10473		
	Total Income		-158800	-170148	-159952	-1152
-148533	Net Income/Expenditure		161005	156259	181865	20860

Godalming Town Council
STATEMENT OF VARIATION 2026/27

2026/27	£
Base Budget (net) i.e. Precept 2025/26	1,236,391
Add Increase Staffing Costs (Salary & Pension)	94,359
Add Additional National Insurance	11,826
Add Inflation, Contractor Increases and net minor adjustments	7,572
Add increase Business Rates	9,953
Add provision of 2025/26 general reserve grant support	35,500
Add Additional Grant Budget	10,500
Add LGR Community Asset Transfer support	25,000
less additional Interest income	-2,615
less efficiency savings	-20,932
less 2026/27 general reserve grant	-50,000
Estimated Budget (Precept) Requirement 2025/26	1,357,554
General Reserve predicted percentage	49.79%
Total increase required	121,163
% increase in cash terms	9.80%
Tax base 2025/26 (Band D Equivalent figure)	10,122.3
Precept per Band D property	£122.15
Tax base 2025/26 (Band D Equivalent)	10,277.8
Precept per Band D property	£132.09
Increase per Band D Property	£9.94
% Increase per Band D Property	8.14%

Statement of Variation - Forward Projections

Predicted Inflation	2.00%	1.75%	1.50%
Forward Projection	2027/28	2028/29	2029/30
Precept c/f	1,357,554	1,419,658	1,482,405
Add Staffing Cost Inflation @1.5% (incl on costs)	14,547	14,765	14,987
Add Inflation and net minor adjustments	10,057	10,481	10,442
Add reduction in Burials	22,500	22,500	22,500
Add base provision for general reserve support	50,000	35,000	20,000
less current year general reserve support	-35,000	-20,000	-10,000
Estimated Budget Requirement	1,419,658	1,482,405	1,540,334
General Reserve requirement at 45% precept	638,846	667,082	693,150
General Reserve predicted percentage	50%	47%	45%
Total increase required	62,104	62,747	57,929
% increase in cash terms	4.57%	4.42%	3.91%
Assumed Tax Base(Band D Equivalent)	10327.8	10377.8	10427.8
Precept per Band D property	£ 137.46	£ 142.84	£ 147.71
 Increase per Band D Property	 £5.37	 £5.38	 £4.87
% Increase per Band D Property	3.91%	3.77%	3.30%

Notes:

Increase of Grant budget incl Choirblast (Cost Centre 106 £3.5K) & General Grant Fund (Cost Centre 101 £4K)
 Civic Misc Expenses increased for Twinning visit
 In-house efficiency savings - tasks from external contractors to GTC staff

Godalming Town Council
Budget 2026/27 Projection of Reserves to March 31 2026

	Balance b/f 1 April 2025 £	Deficit/Surplus from Revenue a/c £	Transfer from Revenue a/c	Transfer to Revenue a/c	Transfers between Reserves	Projected Balance 31 March 2026	
Unallocated Reserve							
1 Revenue Reserve	969,488			-8,970	-283,948	676,570	
Sub-total unallocated reserves	969,488					676,570	
Earmarked Reserves							
2 Election Expenses Fund	15,026		6,000			21,026	To Fund GTC Elections & By-elections
3 Emerging Projects	47,591			-21,500	27,409	53,500	Support for Farncombe Day Centre & Pride in Surrey/GASC
4 Youth	5,250					5,250	Donations to Youth Centre
5 Afghan Refugees	529					529	Donations received to be redistributed
6 Land & Property Maintenance	227,500	42000		-267,600	56,539	58,439	Maintenance of GTC property assets, Nightingale Cemetery Railing / Pepperpot
7 Capital Works Programme	59,900			-159,900	100,000	0	Pepperpot external decoration, Decarbinisation works
8 Flood Wall Maintenance	6,000					6,000	Cosmetic maintenance of flood defence wall and maint of access stairs
9 Mayor's Charity	2,012			-1,007		1,005	Holding account for past mayors charitable fund raising
10 Professional Fees	17,000			-17,000		0	Survey, Legal, HR fees
11 Local Government Reorganisation	0			-50,000	100,000	50,000	LGR & CAT Support Tranche 1 - 3, residents surveys and information
Sub-total GTC Earmarked Reserves	380,808					195,750	
12 Community Infrastructure Levy	455,589		50,930		-356,271	150,248	Farncombe Day Centre, St John's PCC, Guildford Hockey Club, Moss Lane School, Baden Hall, Farncombe Cricket Club
Sub-total Earmarked Reserves	836,397					345,998	
Balances	1,805,885	42,000	56,930	-525,977	-356,271	1,022,568	

Budget 2026/27 Projection of Reserves to March 31 2027

	Balance b/f 1 April 2026 £	Deficit/Surplus from Revenue a/c £	Transfer from Revenue a/c	Transfer to Revenue a/c	Transfers between Reserves	Projected Balance 31 March 2027
Unallocated Reserve						
1 Revenue Reserve	676,570	26,000	35,500	-50,000		688,070
Sub-total unallocated reserves	676,570					688,070
Earmarked Reserves						
2 Election Expenses Fund	21,026		6,000			27,026 To fund future elections
3 Emerging Projects	53,500					53,500 unbudgeted projects agreed by GTC
4 Youth	5,250					5,250 Unspent donations received for Youth Centre in the preceeding year
5 Afghan Refugees	529					529 Anonymous donation. Suggest a donation is made to an appropriate charity
6 Land & Property Maintenance	58,439					58,439 GTC has over £20m of land and property with 7 grade II listed assets. Unallocated revenue surplus should be used to build this reserve
7 Capital Works Programme	0					0 To fund agreed capital projects, incl BWP air source heat pumps.
8 Flood Wall Maintenance	6,000					6,000 Cosmetic maintenance of flood defence wall and maintenance of access stairs
9 Mayor's Charity	1,005					1,005
10 Professional Fees	0					0 Insurance reinstatement valuation costs
11 Local Government Reorganisation	50,000		25,000			75,000 LGR & CAT Support
Sub-total GTC Earmarked Reserves	195,750					226,750
13 Community Infrastructure Levy	150,248					150,248 Farncombe Cricket Club, Bus Shelters, Crown Court WC, BWP Extension
Sub-total Earmarked Reserves	345,998					376,998
Balances	1,022,568	26,000	66,500	-50,000	0	1,065,068

Virement Date: 28/11/2025					Virement Ref No: 4	
A/c Code	Description	Centre	Description	Virement Description	Amount Decreased	Amount Increased
1401	Interest Received	101	Head Office Costs	revised estimate		28,000
4001	Salaries	101	Head Office Costs	revised estimate		976
4002	Employer's NIC	101	Head Office Costs	revised estimate	4,777	
4003	Employer's	101	Head Office Costs	revised estimate	2,018	
4011	Staff Training	101	Head Office Costs	revised estimate	1,316	
4012	Recruitment Advertising	101	Head Office Costs	revised estimate	230	
4102	Property Maintenance	101	Head Office Costs	revised estimate	1,200	
4121	Rents	101	Head Office Costs	revised estimate	1,478	
4131	Rates	101	Head Office Costs	revised estimate		2,185
4141	Water Services	101	Head Office Costs	revised estimate		88
4161	Cleaning	101	Head Office Costs	revised estimate	1,668	
4162	Waste Removal	101	Head Office Costs	revised estimate		138
4163	Domestic Supplies	101	Head Office Costs	revised estimate		278
4203	Other Transport Costs	101	Head Office Costs	revised estimate		50
4301	Equipment	101	Head Office Costs	revised estimate	500	
4304	Catering & Hospitality	101	Head Office Costs	revised estimate	446	
4306	Printing	101	Head Office Costs	revised estimate	456	
4307	Stationery	101	Head Office Costs	revised estimate	900	
4308	General Office Expense	101	Head Office Costs	revised estimate	130	
4311	Professional Fees - Legal	101	Head Office Costs	revised estimate	2,500	
4313	Professional Fees - Other	101	Head Office Costs	revised estimate		16,800
4315	Insurance	101	Head Office Costs	revised estimate		170
4321	Bank Charges	101	Head Office Costs	revised estimate	252	
4322	Postage	101	Head Office Costs	revised estimate	208	
4323	Telephones & Broadband	101	Head Office Costs	revised estimate		333
4325	Computing	101	Head Office Costs	revised estimate		1,850
4326	Website	101	Head Office Costs	revised estimate	864	
4342	Subscriptions	101	Head Office Costs	revised estimate	117	
5200	Transfer from EMR	101	Head Office Costs	revised estimate	31,808	
Narrative: 101 cost centre revised estimate 5200 101 balancing code					Virement Totals	
					50,868	50,868

12:57

Virement Date: 28/11/2025					Virement Ref No: 5	
A/c Code	Description	Centre	Description	Virement Description	Amount Decreased	Amount Increased
4121	Rents	102	Civic Expenses	revised estimate	2,420	
4203	Other Transport Costs	102	Civic Expenses	revised estimate		94
4301	Equipment	102	Civic Expenses	revised estimate		350
4304	Catering & Hospitality	102	Civic Expenses	revised estimate	500	
4305	Clothes, Uniform &	102	Civic Expenses	revised estimate	200	
4313	Professional Fees - Other	102	Civic Expenses	revised estimate		308
4334	Members' Training	102	Civic Expenses	revised estimate	400	
4900	Miscellaneous Expenses	102	Civic Expenses	revised estimate		1,516
1303	Other customer/client	104	Street Scene	revised estimate		6,982
4102	Property Maintenance	104	Street Scene	revised estimate		3,665
4313	Professional Fees - Other	105	Staycation	revised estimate	650	
4327	Publicity Advertising	105	Staycation	revised estimate	200	
5200	Transfer from EMR	101	Head Office Costs	revised estimate	8,545	
Narrative: 102 104 105 cost centre revised estimate				Virement Totals	12,915	12,915
5200 101 balancing code						

Virement Date: 28/11/2025					Virement Ref No: 6	
A/c Code	Description	Centre	Description	Virement Description	Amount Decreased	Amount Increased
1303	Other customer/client	106	Festivals, Markets &	revised estimate		4,362
1304	Donations	106	Festivals, Markets &	revised estimate		1,233
4306	Printing	106	Festivals, Markets &	revised estimate	600	
4900	Miscellaneous Expenses	106	Festivals, Markets &	revised estimate		1,247
4313	Professional Fees - Other	108	Christmas Lights	revised estimate		1,100
5200	Transfer from EMR	101	Head Office Costs	revised estimate	7,342	
Narrative: 106 108 cost centre revised estimate 5200 101 balancing code					Virement Totals	
					7,942	7,942

Virement Date: 28/11/2025					Virement Ref No: 7	
A/c Code	Description	Centre	Description	Virement Description	Amount Decreased	Amount Increased
4102	Property Maintenance	109	Ockford Building	revised estimate	144	
4103	Maintenance Contracts	109	Ockford Building	revised estimate	1,056	
4131	Rates	109	Ockford Building	revised estimate		275
4161	Cleaning	109	Ockford Building	revised estimate	3,336	
4162	Waste Removal	109	Ockford Building	revised estimate	900	
5200	Transfer from EMR	101	Head Office Costs	revised estimate		5,161
Narrative: 109 budget estimate 5200 101 balancing code					Virement Totals	
					5,436	5,436

15:01

Virement Date: 28/11/2025					Virement Ref No: 8	
A/c Code	Description	Centre	Description	Virement Description	Amount Decreased	Amount Increased
1201	Grants - SCC	201	BWP Youth &	revised estimate		2,705
1202	Grants - WBC	201	BWP Youth &	revised estimate		200
1301	Premises Hire Charges	201	BWP Youth &	revised estimate		2,600
4003	Employer's	201	BWP Youth &	revised estimate	7,551	
4011	Staff Training	201	BWP Youth &	revised estimate	1,816	
4012	Recruitment Advertising	201	BWP Youth &	revised estimate		664
4103	Maintenance Contracts	201	BWP Youth &	revised estimate		720
4131	Rates	201	BWP Youth &	revised estimate		1,188
4141	Water Services	201	BWP Youth &	revised estimate		192
4161	Cleaning	201	BWP Youth &	revised estimate		3,500
4162	Waste Removal	201	BWP Youth &	revised estimate		76
4171	Grounds Maintenance	201	BWP Youth &	revised estimate		372
4201	Public Transport	201	BWP Youth &	revised estimate	80	
4202	Car Allowances	201	BWP Youth &	revised estimate	40	
4204	Vehicle Fuel Costs	201	BWP Youth &	revised estimate	254	
4301	Equipment	201	BWP Youth &	revised estimate		48
4305	Clothes, Uniform &	201	BWP Youth &	revised estimate		246
4323	Telephones & Broadband	201	BWP Youth &	revised estimate		672
4327	Publicity Advertising	201	BWP Youth &	revised estimate	300	
4900	Miscellaneous Expenses	201	BWP Youth &	revised estimate	240	
7104	BWP - Decorations &	201	BWP Youth &	revised estimate	200	
5200	Transfer from EMR	101	Head Office Costs	revised estimate	2,702	
Narrative: 201 cost centre revised estimate 5200 101 balancing code					Virement Totals	
					13,183	13,183

Virement Date: 28/11/2025					Virement Ref No: 9	
A/c Code	Description	Centre	Description	Virement Description	Amount Decreased	Amount Increased
1301	Premises Hire Charges	202	Pepperpot	revised estimate	1,104	
4102	Property Maintenance	202	Pepperpot	revised estimate	600	
4103	Maintenance Contracts	202	Pepperpot	revised estimate	600	
4131	Rates	202	Pepperpot	revised estimate	386	
4161	Cleaning	202	Pepperpot	revised estimate	924	
4323	Telephones & Broadband	202	Pepperpot	revised estimate		384
1303	Other customer/client	203	The Square	revised estimate	22	
4315	Insurance	203	The Square	revised estimate	22	
4141	Water Services	204	Allotments	revised estimate		184
4162	Waste Removal	204	Allotments	revised estimate	215	
4171	Grounds Maintenance	204	Allotments	revised estimate		2,000
5200	Transfer from EMR	101	Head Office Costs	revised estimate		1,305
Narrative: 202 203 204 cost centre estimate					Virement Totals	
					3,873	3,873

Virement Date: 28/11/2025					Virement Ref No: 10	
A/c Code	Description	Centre	Description	Virement Description	Amount Decreased	Amount Increased
4102	Property Maintenance	205	Wilfrid Noyce	revised estimate		1,660
4103	Maintenance Contracts	205	Wilfrid Noyce	revised estimate	5,992	
4131	Rates	205	Wilfrid Noyce	revised estimate	1,055	
4141	Water Services	205	Wilfrid Noyce	revised estimate	252	
4161	Cleaning	205	Wilfrid Noyce	revised estimate		3,045
4162	Waste Removal	205	Wilfrid Noyce	revised estimate		940
4163	Domestic Supplies	205	Wilfrid Noyce	revised estimate	50	
4323	Telephones & Broadband	205	Wilfrid Noyce	revised estimate		300
4102	Property Maintenance	206	Bandstand	revised estimate	900	
1303	Other customer/client	207	Godalming Museum	revised estimate		1,064
4001	Salaries	207	Godalming Museum	revised estimate		9,963
4002	Employer's NIC	207	Godalming Museum	revised estimate	231	
4003	Employer's	207	Godalming Museum	revised estimate	1,985	
4102	Property Maintenance	207	Godalming Museum	revised estimate	500	
4103	Maintenance Contracts	207	Godalming Museum	revised estimate	48	
4121	Rents	207	Godalming Museum	revised estimate	79	
4202	Car Allowances	207	Godalming Museum	revised estimate	108	
4307	Stationery	207	Godalming Museum	revised estimate	360	
4315	Insurance	207	Godalming Museum	revised estimate	31	
4322	Postage	207	Godalming Museum	revised estimate	240	
4325	Computing	207	Godalming Museum	revised estimate		640
4342	Subscriptions	207	Godalming Museum	revised estimate	100	
5200	Transfer from EMR	101	Head Office Costs	revised estimate	5,681	
Narrative: 205 206 207 cost centre revised estimate				Virement Totals	17,612	17,612

Virement Date: 28/11/2025

Virement Ref No: 11

A/c Code	Description	Centre	Description	Virement Description	Amount Decreased	Amount Increased
4102	Property Maintenance	208	Public Conveniences	revised estimate	560	
4103	Maintenance Contracts	208	Public Conveniences	revised estimate	1,800	
4111	Energy Costs	208	Public Conveniences	revised estimate		348
4151	Fixtures & Fittings	208	Public Conveniences	revised estimate	500	
4161	Cleaning	208	Public Conveniences	revised estimate		792
4301	Equipment	208	Public Conveniences	revised estimate		250
4313	Professional Fees - Other	208	Public Conveniences	revised estimate		360
4900	Miscellaneous Expenses	208	Public Conveniences	revised estimate	200	
4304	Catering & Hospitality	301	Cemeteries & Open	revised estimate	344	
4305	Clothes, Uniform &	301	Cemeteries & Open	revised estimate	1,800	
4311	Professional Fees - Legal	301	Cemeteries & Open	revised estimate		2,000
4312	Professional Fees -	301	Cemeteries & Open	revised estimate		565
5200	Transfer from EMR	301	Cemeteries & Open	revised estimate		10,473
5200	Transfer from EMR	101	Head Office Costs	revised estimate	9,584	
Narrative: 208 301 cost code revised estimate				Virement Totals	14,788	14,788
5200 101 balancing code						

Virement Date: 28/11/2025

Virement Ref No: 12

A/c Code	Description	Centre	Description	Virement Description	Amount Decreased	Amount Increased
4012	Recruitment Advertising	201	BWP Youth &	adj to earlier virem	664	
4102	Property Maintenance	201	BWP Youth &	adj to earlier virem		664
1701	Monument	301	Cemeteries & Open	adj to earlier virem		875
4011	Staff Training	301	Cemeteries & Open	adj to earlier virem	2,316	
4102	Property Maintenance	301	Cemeteries & Open	adj to earlier virem	3,800	
4103	Maintenance Contracts	301	Cemeteries & Open	adj to earlier virem	210	
4131	Rates	301	Cemeteries & Open	adj to earlier virem		510
4141	Water Services	301	Cemeteries & Open	adj to earlier virem	348	
4163	Domestic Supplies	301	Cemeteries & Open	adj to earlier virem		440
4203	Other Transport Costs	301	Cemeteries & Open	adj to earlier virem		992
4205	Vehicle Costs (exc Fuel)	301	Cemeteries & Open	adj to earlier virem		320
5200	Transfer from EMR	101	Head Office Costs	adj to earlier virem		3,537
Narrative: 201 301 correct earlier virement						
5200 101 balancing code						
Virement Totals					7,338	7,338

Virement Date: 28/11/2025					Virement Ref No: 13	
A/c Code	Description	Centre	Description	Virement Description	Amount Decreased	Amount Increased
4141	Water Services	301	Cemeteries & Open	correction of virement		696
4161	Cleaning	301	Cemeteries & Open	correction of virement	576	
5200	Transfer from EMR	101	Head Office Costs	correction of virement	120	
Narrative: 301 correction				Virement Totals	696	696
5200 101 balancing code						

Virement Date: 28/11/2025					Virement Ref No: 14	
A/c Code	Description	Centre	Description	Virement Description	Amount Decreased	Amount Increased
4901	Misc Exps funded frm	101	Head Office Costs	additonal virement		179,749
5200	Transfer from EMR	101	Head Office Costs	additonal virement	179,749	
4901	Misc Exps funded frm	301	Cemeteries & Open	additonal virement		10,473
5200	Transfer from EMR	101	Head Office Costs	additonal virement	10,473	
Narrative: additional virem				Virement Totals	190,222	190,222

10. POLITICAL PROPORTIONALITY OF COMMITTEES – POST BY-ELECTION REVIEW

1. **Purpose of Report**

To inform Members of the updated political balance of the Council following the recent by-election and to approve the allocation of committee seats to ensure political proportionality in accordance with statutory requirements.

2. **Background**

Following the by-election of 25 November 2025, the political composition of the Council is:

Political Group	Number of Members
Liberal Democrat	11
Green	3
Labour	2
Conservative	2
Total	18

The Mayor is a member of the **Green Group**.

Under the Local Government and Housing Act 1989 and the Local Government (Committees and Political Groups) Regulations 1990, the Council is required to allocate seats on committees so far as reasonably practicable in proportion to the political balance of the Council.

The main principles are that:

1. seats on committees are to be allocated between political groups in proportion to their representation on the Council;
2. the majority group should have a majority of seats on each committee (unless all Members serve on it); and
3. subject to the above, the total number of seats across all committees should reflect the overall political balance of the Council.

3. **Political Proportionality**

Based on 18 Members, the proportions are:

- Liberal Democrat: 11/18 ≈ **61.11%**
- Green: 3/18 ≈ **16.67%**
- Labour: 2/18 ≈ **11.11%**
- Conservative: 2/18 ≈ **11.11%**

These percentages have been applied to the committees as set out below.

4. **Policy & Management Committee**

The Policy & Management Committee comprises all Members except the Mayor, giving a total of 17 Members.

5. **Environment & Planning Committee**

The Environment & Planning Committee also comprises all Members except the Mayor, giving a total of 17 Members.

6. **Audit Committee**

The Audit Committee comprises 5 Members.

Applying the political proportions to 5 seats gives:

- Liberal Democrat: $5 \times 11/18 \approx 3.06$
- Green: $5 \times 3/18 \approx 0.83$
- Labour: $5 \times 2/18 \approx 0.56$
- Conservative: $5 \times 2/18 \approx 0.56$

Rounded using largest remainders and to ensure overall fairness between the smaller groups across committees, the proposed allocation for the Audit Committee is:

Group	Seats on Audit
Liberal Democrat	3
Green	1
Labour	0
Conservative	1
Total	5

7. Staffing Committee

The Staffing Committee comprises 6 Members.

Applying the political proportions to 6 seats gives:

- Liberal Democrat: $6 \times 11/18 \approx 3.67$
- Green: $6 \times 3/18 = 1.00$
- Labour: $6 \times 2/18 \approx 0.67$
- Conservative: $6 \times 2/18 \approx 0.67$

Rounded using largest remainders and to balance representation between Labour and Conservative across the two smaller committees, the proposed allocation for the Staffing Committee is:

Group	Seats on Staffing
Liberal Democrat	4
Green	1
Labour	1
Conservative	0
Total	6

8. Overall Check Across Smaller Committees

Across Audit (5 seats) and Staffing (6 seats), a total of 11 seats are available:

Group	Total Seats (Audit + Staffing)
Liberal Democrat	7
Green	2
Labour	1
Conservative	1
Total	11

Theoretical proportional allocation over 11 seats (using the Council balance) is:

- Liberal Democrat: $11/18 \times 11 \approx 6.72 \rightarrow 7$
- Green: $3/18 \times 11 \approx 1.83 \rightarrow 2$
- Labour: $2/18 \times 11 \approx 1.22 \rightarrow 1$
- Conservative: $2/18 \times 11 \approx 1.22 \rightarrow 1$

The proposed allocations therefore achieve proportionality across the smaller committees taken together, while ensuring the majority group retains a majority on each committee.

9. Nominations

Subject to Council approving the allocations in Sections 4–7, Group Leaders will be invited to submit nominations to the Chief Executive Officer in accordance with the agreed political balance.

10. Recommendations

Council is asked to:

- note** the political composition of the Council following the by-election (11 Liberal Democrat, 3 Green, 2 Labour, 2 Conservative);
- approve** the allocation of committee seats as follows:
 - **Policy & Management Committee** (17 Members): 11 Liberal Democrat, 2 Green, 2 Labour, 2 Conservative (all Members except the Mayor);
 - **Environment & Planning Committee** (17 Members): 11 Liberal Democrat, 2 Green, 2 Labour, 2 Conservative (all Members except the Mayor);
 - **Audit Committee** (5 Members): 3 Liberal Democrat, 1 Green, 1 Conservative; and
 - **Staffing Committee** (6 Members): 4 Liberal Democrat, 1 Green, 1 Labour.
- authorise** the Chief Executive Officer to invite Group Leaders to nominate Members to the above committees in accordance with these allocations and to report the final membership to the next available meeting of Full Council for information.

SALC Conference - 13 November 2025

The conference was held at Silvermere Golf Course and was well attended.

LGR related topics dominated the agenda, but there were also a couple of short sessions on IT related matters delivered by Cloudy IT, who were sponsoring the event.

SALC has a new Chair - Cllr Deborah Sherry from Woldingham Parish Council. She is also a Tandridge councillor, representing the Residents Alliance.

Chris Howard (previous chair) remains as a director of SALC, and one of their representatives to NALC (National Association of Local Councils).

Sally Harman (Chief County Officer) is recruiting for a part time Business Support manager to enable Sally to focus on LGR. She will also need to find a new office manager as Anna Beams will be leaving at the end of end of March.

Power of Place - Melanie Brain, Communities Services Director with Cornwall Council

This was the stand out presentation for me. It was optimistic; describing positive experiences from having become a unitary, although it has taken over 16 years to reach this point. Some of the successes she described have only been operating for a fraction of that time. For example their Community Action Partnerships (equivalent of NACs) have only been operating in their present form since 2022. There is quite a bit of detail about how they operate in her presentation which I'm attaching to this report for information.

There are several slides relating to devolution, which is their blanket description for transfers of assets and services. The 2 slides on Lessons Learned may prove very helpful in our own negotiations with WBC and our future unitary.

Not covered on the slide but as part of an answer to a question was a passing reference to crowd funding. I've researched this subsequently, and find that the council has formed a partnership with Crowdfunder to provide match funding by the council for community projects. Maybe something to consider as a way to leverage the power of our grants budget? <https://www.crowdfunder.co.uk/programmes/crowdfund-cornwall>

Other LGR related messages

There was little that we are not already considering but as a flavour of the messaging:

SALC's Top Tips are:

- Early engagement with new Unitary Councillors
- Get involved with your local NAC
- Due diligence on assets & services
- Get trained (SALC will be offering this)
- Share learning - SALC again through Clerk & Councillor forums and webinars
- Civility & Respect

Key messages from NALC:

- Devolution is a massive opportunity - lets rise to the challenge
- It's an opportunity to rewire relationships
- Don't get left behind

Some interesting examples from other places - given by Ian Lynch of Farnham Town Council

- Bridgewater have taken on management of all town's green spaces, street cleaning and minor highway repairs
- Yeovil have taken over significant assets involving the transfer of 32 permanent and 90 casual staff from Somerset CC. Estimated savings: £500k pa

Non-LGR topics

SALC highlighted new legislation to prepare for in 2026

- Remote meetings
- Employment Rights
- Martyn's Law
- Standards consultation
- Assertion 10

Cloudy IT were extolling the merits of their products to support hybrid meetings, and also gave a very useful exposition of the positive power of AI in a council context - provided that sensible questions are asked, of an AI provider who has appropriate safeguards, such as GOVASSIST & COPILOT 365.

Full copies of all presentations are available for anyone interested.

Joan Heagin
24.11.2025



CORNWALL
COUNCIL
one and all • onen hag oll

The Power of Place

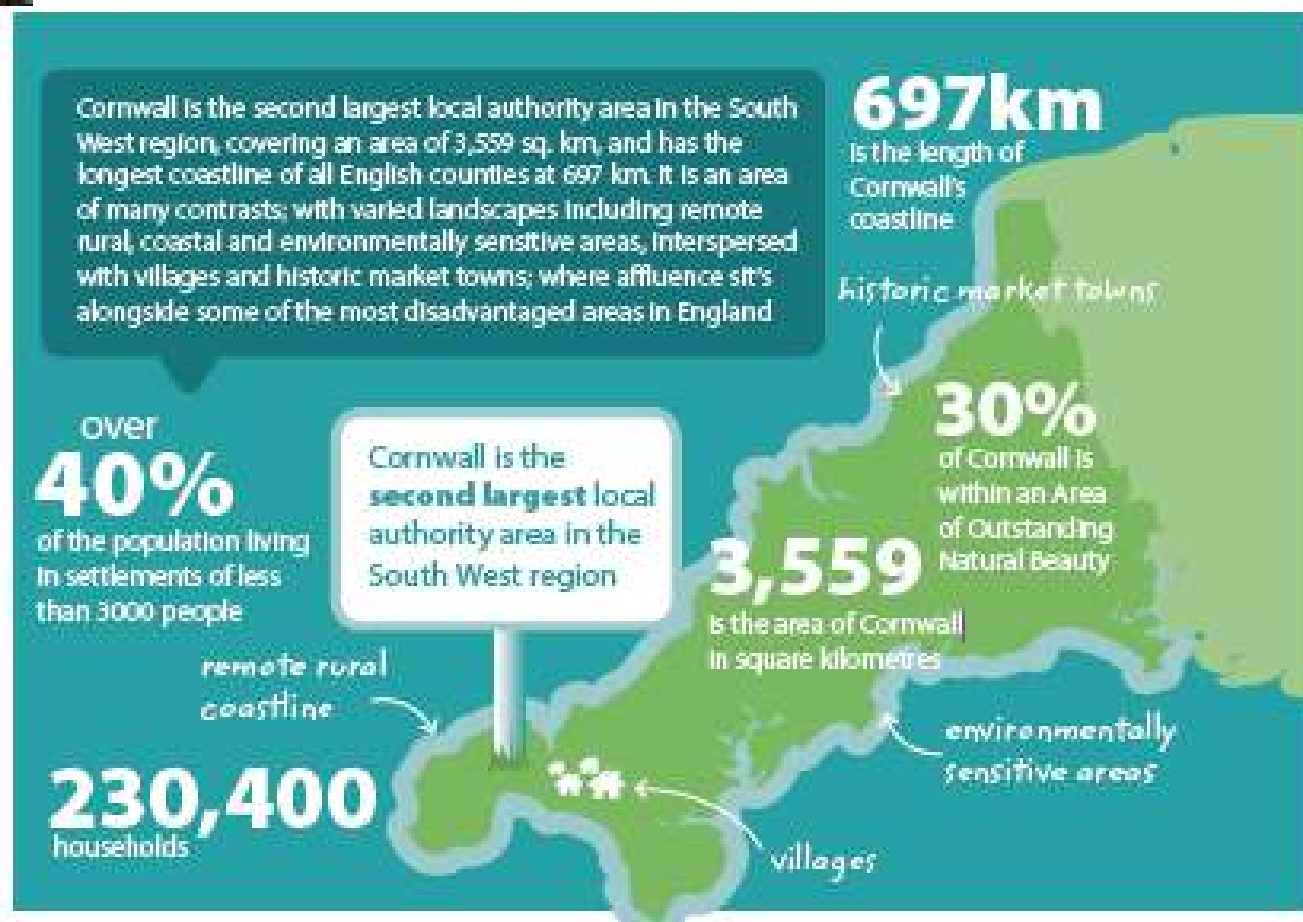
Mel Brain,
Service Director Community Services
12 November 2025



www.cornwall.gov.uk



Welcome to Cornwall





Community Action Partnerships (CAPs)

Working in Place

12 Community Area Partnerships (CAPs)

Comprising: Cornwall Councillors, Town & Parish Councils, ICB, Devon & Cornwall Police, Voluntary & Community Sector

Supported by:

Community Link Officer and a Corporate Leadership Team member (Service Director)

An Insights Report for the CAP locality

A CAP Brief prepared by the Head of Strategy and Communications

CAP's Scope

- A voice for their communities
- Take action on community priorities
- Support communities to take action to help each other
- Champion the work of Town & Parish Councils
- Make recommendations on Good Growth Programmes, area-based highways budgets
- Consultee for local service delivery, Cornwall Council budget, local service changes and the Local Plan

CAP's Outputs



At their second round of meetings in Sept-Oct 2023 each of the CAPs held a 'guided workshop' to help set their local priorities that would inform their CAP Action Plans.



In support of these workshops 'know your area profiles' were developed and presented alongside partner organisation strategic plans.



Through group exercises and discussion each CAP identified a number of priorities. A triage exercise and analysis of these priorities in November enabled them to be grouped under 10 Priority Themes.

Supported by CLOs the CAPs have since developed these priorities into more detailed and developed Action Plans which by the end of March 2024 have been drafted and made available for review.

Priority Mapping



Analysis of the 12 CAP Plans at end of March 2024 show:

10 Priority Themes: These being Housing & Planning, Environment & Climate Change, Highways Transport & Connectivity, Health & Wellbeing, Young People, Economy & Economic Development, Deprivation & Cost of Living, Community, Historic Environment and Anti-Social Behaviour.

34 Priority Issues: The most common being Affordable Housing, Access to Health and Social Care Information & Services, Young People's Engagement and Green Travel

229 Priority Activities: Across all CAPs, activity has commenced against **44%** of the activities listed.

100% of CAP activities mapped across to the Council's priorities

20 CAP activities aligned to the Police & Crime Plan

56 CAP activities aligned to the ICB's Strategic Themes

141 CAP activities aligned to VSF Alliances

Maturation



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Devolution

Devolution

- Cabinet decision in 2012 – delivery of a prioritised programme
- Bottom Up and Top Down approach:
 - Communities identify and make applications (via an Initial Proposal form) for the devolution of asset(s) within their area to support place-making, local priorities and objectives, funding opportunities etc.
 - Devolution might be put forward as a solution where a Council decision is taken to stop providing a service (e.g. public toilets).
 - The Council might identify individual assets that it no longer requires that could be devolved to a local partner (service/property driven).

Devolution Outcomes

Since 2022:

Total number of completions	101
Currently in progress – devolution programme	85
Currently in progress – play workstream	78
Devolution pipeline (projects awaiting commission)	30
Equipped play sites yet to be explored i.e. where part of wider place-based packages or yet not established as a viable project with a partner (sites falling into the latter category are a Q2 25/26 priority)	65

74% success rate

Delivering Library Services through Partnerships



THE HOW



Library partnership

24 libraries devolved to Town & Parish Councils /Community Groups



Co-location

Some libraries evolving into broader hubs

THE RESULTS



Opening hours
↑1/3



Book loans
+300,000
/year



Library joiners
↑47%

No fees or charges



Customer satisfaction **98%**



Partner satisfaction **90%**

Coronation Park managed by the South Kerrier Alliance (SKA)



Education, Environmental & Enforcement Officers – Falmouth

THE HOW



Working closely with
Street Rangers, the Police



Enforcement Powers
devolved to Town &
Parish Council



Local Officers
engage and educate



THE RESULTS



Cleaner beaches, and a
cleaner Falmouth



Benefits of a visible
community presence



Improved community
/student relationships



Building local capacity

Lessons Learned

What works well?

- Partnership working – the power of collective knowledge
- Openness, honesty and transparency
- Sustainable packages – may need to pay dowries for capital works, or assist with legal costs
- Try not to be overly onerous in terms of devolution



Learning

- Do with, not to!
- Have your ducks lined up!
- Don't overburden with conditions and overage clauses
- Transfer freehold where you can
- Balance liabilities



What Next?

Valuing Local



What next?



Thank you / Meur ras

If you have any questions or comments

Melanie.brain@cornwall.gov.uk

Calendar of Events in Godalming Jan 2026-Dec 2026				Key:	GTC Events	GTC Partnered Event	GTC Supported Event	Other Events							
Organiser	Event	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Benefit	GTC Support
GTC	Weekly Friday Pop Up Crown Court	Fri 2 (tbc), 9, 16,23,30	6,13, 20,27	6,13,20, 27	3,10,17,24	1, 8, 15,22,29	5.12.19.26	3,10,17,24,31	7,14,21, 28	4,11,18,25	2,9, 16,23,30	6,13,20,27	4,11,18	Economic/ Place-making	Curate and organise Market & activities/marketing
GTC	Spring Festival - Retail Centre				Sat 4									Economic/ Place-making	Organise Event including marketing
GTC	Floral Godalming (spopnsorship ongoing)					Blooms in place		w/c 1st week July tbc						Well-being / Place-making	GTC covers full cost offset by sponsors, GTC grounds staff responsible for Floral Godalming Displays
GTC	Staycation Holiday Programme								Sat 1 - Sun 9					Economic/ Place-making / well-being	Curate program, social media and publicity, provision of venues
GTC	Farncombe Market Station car park			Sat 14 tbc			Sat 13 tbc			Sat 12 tbc			Sat5 tbc	Economic/ Place-making	Curate and organise Market, provide Tobyman
GTC	Remembrance Service and Parade											Sun 8		Civic	GTC organises event, printing of service sheet, PA system, town wreathes/advertising campaign
GTC	Godalming Christmas Lights Switch-on											Sun 22			
GTC	Godalming Christmas Festival Market											Sat 28		Well-being / Place-making	Organise Market, activities and Switch on Charater
GTC	Farncombe Christmas Lights												Fri 4	Well-being / Place-making	Organise ativities
GTC	Farncombe Christmas Market												Sat 5 Dec tbc	Well-being / Place-making	Organise Market, provide Tobyman
GTC	Godalming Guided Walk					Sat 9 (tbc)	Sat 13 (tbc)	Sat 11 (tbc)	Sat 8 (tbc)		Sat 10 (tbc)			Well-being / Place-making	End of Staycation Event
GTC/GDCOC	Classic Car Show							Sun 5							
Sport Godalming	Godalming Run					17 tbc								Economic/ Place-making / well-being	GTC Manages Road Closure
Godalming Rugby Club	Fireworks											Fri 6		Well-being / Place-making	GTC manages infrastucture requirements, procession & Socail Media Promotion

GTC/ACVEvents	Antiques & Vintage Market			Sat 7										Economic/ Place-making / well-being	GTC Manages Road Closure, Street Trading Licence and promotes via social media.
GTC/ACVEvents	Antiques & Vintage Market in High Street and Artist & Makers Market in Church Street								Sat 8		Sat 3			Economic/ Place-making / well-being	GTC Manages Road Closure, Street Trading Licence and promotes via social media.
GTC/EVE	Plant Based Artisan Market					Sat 2 tbc						Sat 7 tbc		Economic/ Place-making / well-being	GTC Manages Road Closure, Street Trading Licence and promotes via social media.
GTC/Hills to HarbourCRP/SWR	Story Time/Winter Warmer												TBC	Well-being	GTC Station adoptors & Stakeholders of Community rail partnership, promotes events via Social media
Rotary in Godalming	Godalming Repair Café	Sat 24	Sat 28	Sat 28	Sat 25	Sat 23	Sat 27	Sat 25	Sat 22	Sat 26	Sat 26	Sat 28		Economic	GTC Hosts webpage & promotes via Social media
Rotary in Godalming	Duck Race									Sat 5 (tbc)				Well-being / Place-making	GTC loans equipment/helps promote via social media
Rotary in Godalming	Spring Fayre (the Burys)					Sat 2 (tbc)								Economic/ Place-making / well-being	GTC loans equipment
Godalming Film Society/GTC	Relaxed Screening (WNC) Dates TBC	Sat 17	Sat 21	Sat 21	Sat 18	Sat 9	Sat 20	Sat 18	Sat 15	Sat 19	Sat 19	Sat 21	Sat 19	Well-being	Grant-aid for WNC, manage tickets & social media
Churches Together	CTIG Easter Event				Fri 3 (tbc)									Well-being	Assist with road closure application
Go Godalming Association	Music in the Park Bandstand Concerts					Sun 2, 9, 16, 23, 30	Sun 6, 13, 20, 27	Sun 4, 11, 18, 25	Sun 1, 8, 15, 22, 29	Sun 5, 12, 19, 26				Economic/ Place-making / well-being	GTC Bandstand FOC, Social media promotion, GTC sponsored concert
Godalming Round Table	Round Table Town Show & Carnival					Sat 30	Sat 7							Place-making / well-being	Manage Road Closure for procession, loan equipment, FOC WNC
Choirblast	ChoirBLAST Festival						Sat 13							Well-being	GTC advise on event planning, Grant aid, facilitates infrastructure, venue hire, social media
Godalming Trust	Surrey Heritage Open Weekend									19-20				Well-being	GTC funds promotion of event, FOC use of Pepperpot, Museum manages tickets
Sport Godalming	Go Godalming AssociationSport for all Awards											Friday 27		Well-being	FOC WNC for awards ceremony
Churches Together	CTIG Carol Service/Concert												tbc	Civic / Well-being	Social media promotion

[illegible]

GODALMING TOWN COUNCIL

Disclosure by a Member¹ of a disclosable pecuniary interest or other registerable interest (non-pecuniary interest) in a matter under consideration at a meeting (S.31 (4) Localism Act 2011 and the adopted Godalming Members' Code of Conduct).

As required by the Localism Act 2011 and the adopted Godalming Members' Code of Conduct, **I HEREBY DISCLOSE**, for the information of the authority that I have [a disclosable pecuniary interest]² [a registerable interest (non-pecuniary interest)]³ in the following matter:-

COMMITTEE:

DATE:

NAME OF COUNCILLOR: _____

Please use the form below to state in which agenda items you have an interest.

Agenda No.	Subject	Disclosable Pecuniary Interests	Other Registerable Interests (Non-Pecuniary Interests)	Reason

Signed _____

Dated _____

¹ "Member" includes co-opted member, member of a committee, joint committee or sub-committee

² A disclosable pecuniary interest is defined by the Relevant Authorities (Disclosable Pecuniary Interests) regulations 2012/1464 and relate to employment, office, trade, profession or vocation, sponsorship, contracts, beneficial interests in land, licences to occupy land, corporate tenancies and securities

³ A registerable interest (non-pecuniary interest) is defined by Section 9 of the Godalming Members' Code of Conduct.