



Supporting Our Community

GODALMING TOWN COUNCIL'S COMMUNITY SPACES SCALE OF CHARGES FROM 1 APRIL 2026

Wilfrid Noyce Centre

	*Voluntary Organisations	**GU7 Rate (Casual Hire)	Standard Rate
	£	£	£
WHOLE CENTRE (including use of Kitchen for catering facilities)	20.00 + (4.00 VAT) (24.00 per hour)	30.00 + (6.00 VAT) (36.00 per hour)	40.00 + (8.00 VAT) (48.00 per hour)
CAUDLE HALL (including shared use of Kitchen for tea/coffee facilities)	10.50 + (2.10 VAT) (12.60 per hour)	15.50 + (3.10 VAT) (18.60 per hour)	21.00 + (4.20 VAT) (25.20 per hour)
WYATT HALL (including shared use of Kitchen for tea/coffee facilities)	7.50 + (1.50 VAT) (9.00 per hour)	12.00 + (2.40 VAT) (14.40 per hour)	15.00 + (3.00 VAT) (18.00 per hour)
OGLETHORPE HALL (with kitchenette and separate toilet facilities)	7.50 + (1.50 VAT) (9.00 per hour)	12.00 + (2.40 VAT) (14.40 per hour)	15.00 + (3.00 VAT) (18.00 per hour)
AV EQUIPMENT (projector, microphones, sound system)		30.00 + (6.00 VAT) (36.00 flat fee)	
TIERED SEATING (for GTC staff to set up, regular users by negotiation)		50.00 + (10.00 VAT) (60.00 flat fee)	
STAGE		50.00 + (10.00 VAT) (60.00 flat fee)	

A charge of £50.00 per hour will be levied for Christmas Day, Boxing Day, and New Year's Eve evening and New Year's Day.

Minimum Hire – The minimum hire period for casual (non-regular) hirers on a Saturday or Sunday is 3 hours.

***Voluntary Organisation Rate** is only available to local charities and voluntary organisations who have a community link with the Godalming local area (Godalming/Milford/Busbridge/Hascombe/Witley/Wormley).

****GU7 Rate** is available to individuals and businesses living or operating within the GU7 postal area for casual one-off hires.

Performance of Music With the exception of private family events, i.e. birthday parties, weddings etc., events that involve the playing of either recorded music or the performance of live music will be charged the appropriate tariff charge of the Performing Rights Society (PRS) this includes fundraising events whether free entry or not.

DISCO's Hirers who engage the services of a mobile disco or similar are to ensure they have a Phonographic Performance Licence (PPL) and if required a Pro-DUB licence (reputable mobile discos will hold these licences).

Damage Deposit A refundable damage deposit between £50 & £500 depending on the nature of the event is required. Deposits will be returned within 28 working days of an event if no claim is required.

Crockery & Cutlery – Price on request.

Catering Facilities – Price on request.