

**MINUTES AND REPORT OF THE MANAGEMENT COMMITTEE
HELD ON 18 JUNE 2026**

*	Councillor	Follows – Chair
*	Councillor	Heagin
*	Councillor	Marshall
*	Councillor	PS Rivers
0	Councillor	Duce
*	Councillor	Adam
0	Councillor	Crowe
0	Councillor	S Downey
*	Councillor	Holliday
*	Councillor	Weightman
0	Councillor	Williams

Substitutes Councillor Crooks for Councillor Williams
 Councillor PMA Rivers for Councillor Crowe

* Present # Absent & No Apology Received 0 Apology for Absence L Late

91.180626

MINUTES

The Minutes of the meeting of the former Policy & Management Committee held on 23 April 2026, having been previously circulated were signed by the Chair as a true record.

92.180626

APOLOGIES FOR ABSENCE

Apologies for absence were received and recorded as above. Members agreed substitutes.

93.180626

ELECTION OF COMMITTEE VICE-CHAIR

Proposed by Cllr PMA Rivers, seconded by Cllr Weightman Members elected Cllr Heagin as Vice-Chair of the Committee.

94.180626

DISCLOSABLE PECUNIARY INTERESTS AND OTHER REGISTERABLE INTERESTS

Councillor Holliday declared an other registerable interest in Agenda Item 10, Neighbourhood CIL application on behalf of Moss Lane School on the grounds that he has a child that attends the school and that his wife is a member of the school PTA and left the Chamber when that agenda item was debated.

95.180626

PETITIONS/STATEMENTS/QUESTIONS FROM MEMBERS OF THE PUBLIC

No petitions/statements/questions had been received from members of the public in accordance with Standing Order No 4.

96.180626

QUESTIONS BY MEMBERS

No questions from Councillors were submitted in accordance with Standing Order 6.

97.180626

MANAGEMENT COMMITTEE MEMBERS BRIEF

Members received a briefing from the CEO on the role of the Management Committee within the Council's new Committee structure.

98.180626

ACCOUNTS PAID SINCE LAST MEETING & SCHEDULE OF PAYMENTS

	£
Godalming Town Council	
Accounts paid between 1 April and 18 June 2026	1,108,816.13
Receipts received between 1 April and 18 June 2026	1,173,112.36
Balance held in HSBC Current Account	
Balance at 18 June 2026	132,834.83
Balance held in the HSBC Business Deposit Account	
Balance at 18 June 2026	397,186.71
CCLA Deposit Account	
Balance at 18 June 2026	1,150,000.00

A schedule of the accounts paid was tabled for the information of Members. The vouchers relating to these payments were also tabled at the meeting for inspection. All payments made were in line with the agreed budget or other resolution of this Committee or Full Council.

Members agreed that the Chair should sign the schedule of accounts paid.

99.180626

BUDGET MONITORING

Members noted the budget monitoring report to 31 May 2026 (detailed report attached to record minutes) and raised no concerns.

100.180626

COMMUNITY INFRASTRUCTURE LEVY

Members considered the Neighbourhood CIL applications and the officer's reports shown below, against Godalming Town Council's CIL Policy and their compliance and justification against Regulation 59C of the Community Infrastructure Levy Regulations 2010 (as amended).

Broadwater School – Feasibility Study for Combined Education and Community Facility

On the proposal of Cllr Follows, Seconded by Cllr PMA Rivers, Members unanimously RESOLVED to approve a Neighbourhood CIL funding award of £23,000 to Greenshaw Learning Trust / Broadwater School in support of feasibility work for a proposed combined education and community facility at Broadwater School, Summers Road, Farncombe, Godalming.

In approving the award Members RESOLVED that the additional conditions be included in the award offer letter:

- a. That the eligible project cost excludes recoverable VAT and that no recoverable VAT is funded from Neighbourhood CIL.

- b. That the applicant provides a short community-use statement for the proposed artificial pitch, including likely hours of availability, pricing and booking principles, and arrangements for local club/community access.
- c. That the funded feasibility study be completed by the end of October 2026 and that the applicant provides a summary of the feasibility study outcomes to GTC within three months of completion, including whether the project will proceed to Strategic CIL application stage.
- d. That any publicity, media, or future bid material relating to the project acknowledges the financial contribution of Godalming Town Council through Neighbourhood CIL.

Guildford Rugby Club – Pitch 1 Floodlight Replacement / Upgrade

On the proposal of Cllr Follows, Seconded by Cllr Adam, Members unanimously RESOLVED to approve a Neighbourhood CIL funding award of £40,780 to Guildford Rugby Club / Broadwater Sports Club Limited in support of the installation of new LED floodlights, including columns and luminaires, on Pitch 1 at Guildford Rugby Club, Guildford Road, Godalming

In approving the award Members RESOLVED that the additional conditions be included in the award offer letter:

- a. That confirmation of the RFU Floodlighting Investment Programme contribution of £40,780 is provided before any GTC funds are released.
- b. That the eligible project cost excludes recoverable VAT and that no recoverable VAT is funded from Neighbourhood CIL.
- c. That no funds are released until any required planning permission has been granted and any relevant pre-commencement conditions have been discharged.
- d. That evidence of landowner consent and sufficient tenure is provided before funds are released.
- e. That the applicant confirms contractor appointment, RFU framework procurement/cost certainty and arrangements for meeting any project shortfall.
- f. That GTC releases up to 50% of submitted eligible invoices, up to a maximum GTC contribution of £40,780.
- g. That the applicant reports to GTC within 12 months of completion on community usage, additional capacity created, and any revenue/energy implications.
- h. That any publicity, media, or signage relating to the floodlight upgrade acknowledges the financial contribution of Godalming Town Council through Neighbourhood CIL.

Moss Lane School – Canopy and Awning Project

On the proposal of Cllr Follows, Seconded by Cllr PMA Rivers, Members unanimously RESOLVED to approve a Neighbourhood CIL funding award of £34,264.59 to Moss Lane School in support of the installation of a fixed pergola awning ("The Den") and replacement wall-mounted canopy between Reception classrooms at Moss Lane School, Moss Lane, Godalming.

In approving the award Members RESOLVED that the additional conditions be included in the award offer letter:

- a. Confirmation that the eligible project cost excludes any recoverable VAT and the award is based on net eligible costs only.
- b. Submission of two competitive quotes (or procurement framework evidence) and written confirmation of contractor appointment and a delivery programme that demonstrates works will be completed within 12 months of the approval of the award.

- c. A short community-use statement demonstrating any planned benefit to the wider community (if none, explanation why and clarification that the primary benefit is for pupils).
- d. Acknowledgement of GTC funding in any publicity or signage.

101.180626

COMMUNITY ASSET TRANSFERS – UPDATE AND CONSIDERATION OF BUSINESS CASE SUBMISSIONS

Members received an update from Cllr Heagin, the Chair of the Community Asset Working Group on the work of that group relating to Community Asset Transfers (CAT) with Waverley Borough Council (WBC).

Members considered the draft business cases for the sites listed below and RESOLVED to agree that the business cases should be submitted to Waverley Borough Council in support of this Council’s Community Asset Transfer requests:

Combe Road Recreation Ground
 Crownpits Recreation Ground
 Longbourne Green Play Area
 Ockford Ridge Green and Play Area

102.180626

UPCOMING EVENTS

Members noted the following upcoming events:

Date	Event
4 July	Summer Food Festival
5 July	Classic Car Show

103.180626

COMMUNICATIONS ARISING FROM THIS MEETING

Members agreed that following conclusion of the administrative process required of Neighbourhood CIL awards, the awards should be posted on the Council’s social media.

104.180626

DATE OF NEXT MEETING

The next meeting of the Management Committee is scheduled to be held in the Council Chamber on Thursday, 23 July 2026 at 6.30pm, or at the conclusion of the preceding Planning Committee, whichever is later.

105.180626

ANNOUNCEMENTS

Members were informed that the portable cabin to support Kit4Kids was delivered to site on Thursday 11 June and GTC staff are currently constructing the access ramp. It is expected that Kit4Kids will be re-open to support the community before the end of June.

In pursuance of the public bodies (admission to meetings) act 1960 s.1(2), the committee may wish to resolve to exclude the public and press from the meeting at this point prior to consideration of agenda item 16 by reason of the confidential nature of the business to be transacted i.e personal and sensitive information.

106.180626

NOMINATION FOR HONORARY FREEDOM OF THE TOWN OF GODALMING

Members considered nominations received for the award of the Honorary Freedom of the Town of Godalming and recommended nominations to be considered by Full Council. Additionally members requested the CEO to bring an additional nomination citation to this committee on 23 July.

9. BUDGET MONITORING REPORT

Members to consider a budget monitoring report to 31 May 2026 against the estimates agreed at Full Council for the 2026/27 financial year (detailed report attached for the information of Members).

Cost Centre	Year-to-date Variance	Projected Variance @ Year End
Head Office Costs	£31,150 u/s	On budget
Civic Expenses	£313 u/s	On budget
Festivals & Markets	£5,493 o/s	On budget
Christmas Lights	£0	On budget
Ockford Building	£1,776 u/s	On budget
Community Asset Transfer	£0	£0 (EMR Funded)
BWP Youth Centre	£7,709 u/s	On budget
Pepperpot	£64 u/s	On budget
The Square	£2,078 o/s	On budget
Allotments	£355 u/s	On budget
Wilfrid Noyce Community Centre	£1,019 o/s	On budget
Bandstand	£600 u/s	On budget
Godalming Museum	£2,452 u/s	On budget
Public Conveniences	£429 o/s	On budget
Pepperpot External Redecoration	£74,209 o/s (EMR Funded)	£0 (EMR funded)
Cemeteries	£56,661 u/s	£ On budget
TOTAL	£17,852 u/s	on Budget

Commentary

The monitoring report shows a current variance of £17,852 underspent against the profiled estimate budget. This is driven in part by timing issue in transferring EMR to the revenue account for Pepperpot refurbishment costs and CIL payment, alongside higher levels of income than profiled for this time in the financial year. The predicted year end is currently broadly on budget.

NOTE: +£ = additional income or less expenditure than budgeted.
-£ = a lower income or higher expenditure than budgeted.

Key Variances

Significant Underspends

- **Head Office(+£31,150)** timing issue, relating to income and expenditure profiles.
- **Cemeteries & Open Spaces (+£56,661)** – The most significant favourable variance, driven by strong early income from interments and grave purchases, alongside controlled expenditure. It should be noted that this early income does not indicate that overall income will be above projected estimates
- **BWP Youth Centre (+£7,709)** – This is mainly due to timing of activity programme and lower than expected ENIC and Superannuation payments. .

Significant Overspends

- **Pepperpot External Redecoration (-£74,209)** This is a timing issue related to the internal movement of funding from Ear Marked Reserves to revenue account.
- **Festivals, Markets & Events (-£5,493)** – Timing issue only, outgoing for Choirblast and market /festival expenses before pitch fee remittances received.

Conclusion

Month 2 is not necessarily an accurate reflection of the overall income against expenditure budget profile position, with income higher than profiled due to cemetery income and expenditure higher due to early annual expenditures including insurance and rates.

Internal movement of Ear Marked Reserves to/from revenue is expected to be reflected in the next monitoring report. The Committee is asked to note the contents of this report.

STATEMENT OF GENERAL AND EARMARKED RESERVES 31 MAY 2026

		Opening Balance 1 April 2026	Income	Expenditure	Closing Balance 31 May 2026
Unallocated Reserve		£	£	£	£
1	Revenue Reserve	676,740.66			676,740.66
GTC Unallocated Reserves		676,740.66			676,740.66 (a)
Earmarked Reserves					
2	Election Expenses Fund	6,892.67			6,892.67
3	Emerging Projects Fund	58,500.25			58,500.25
4	Youth Provision	9,878			9,878
5	Afghan Refugees	529			529
6	Land & Property	223,756			223,756
7	Flood Alleviation	6,000			6,000
8	Community Asset Transfer Fund	74,002.89		3,433.32	70,569.57
Sub-total GTC Earmarked Reserves		379,558.81			376,125.49 (b)
9	Community Infrastructure Levy	211,570.67	45,851.79	12,000	245,422.46 (c)
Total Earmarked Reserves		591,129.48			b+c= 621,547.95 (d)
Balances		1,267,870.14			a+d = 1,298,288.61

Detailed Income & Expenditure by Phased Budget Heading 03/06/2026

Month No: 2

Cost Centre Report

	Current Month Actual	Current Month Budget	Current Month Variance	Year To Date Actual	Year To Date Budget	Year To Date Variance	Total Annual Budget	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>101 Head Office Costs</u>											
1001 Precept	0	0	0	678,777	678,772	(5)	1,357,544			50.0%	
1102 Community Infrastructure Levy	0	0	0	45,852	0	(45,852)	0			0.0%	45,852
1401 Interest Received	4,459	2,300	(2,159)	8,116	4,600	(3,516)	27,615			29.4%	
Head Office Costs :- Income	4,459	2,300	(2,159)	732,744	683,372	(49,372)	1,385,159			52.9%	45,852
4001 Salaries	22,604	26,356	3,752	48,038	52,712	4,674	316,274	268,236		15.2%	
4002 Employer's NIC	3,015	3,506	491	6,393	7,012	619	42,067	35,674		15.2%	
4003 Employer's Superannuation	3,752	4,665	913	7,974	9,330	1,356	55,980	48,006		14.2%	
4011 Staff Training	420	333	(87)	420	666	246	4,000	3,580		10.5%	
4012 Recruitment Advertising	139	0	(139)	139	1,300	1,161	1,300	1,161		10.7%	
4013 Other Staff Expenses	9	51	42	0	102	102	612	612		0.0%	
4102 Property Maintenance	0	100	100	0	200	200	1,200	1,200		0.0%	
4103 Maintenance Contracts	0	205	205	0	410	410	2,460	2,460		0.0%	
4111 Energy Costs	242	510	268	242	1,020	778	6,120	5,878		3.9%	
4121 Rents	0	0	0	0	3,224	3,224	3,224	3,224		0.0%	
4131 Rates	0	0	0	9,724	9,775	51	9,775	51		99.5%	
4141 Water Services	(104)	33	137	(86)	66	152	400	486		(21.5%)	
4161 Cleaning	0	362	362	275	724	449	4,344	4,069		6.3%	
4162 Waste Removal	0	80	80	0	160	160	960	960		0.0%	
4163 Domestic Supplies	22	57	35	79	114	35	684	605		11.5%	
4202 Car Allowances	0	50	50	5	100	95	600	595		0.9%	
4203 Other Transport Costs	0	10	10	0	20	20	120	120		0.0%	
4301 Equipment	492	0	(492)	492	0	(492)	1,500	1,008		32.8%	

Detailed Income & Expenditure by Phased Budget Heading 03/06/2026

Month No: 2

Cost Centre Report

	Current Month Actual	Current Month Budget	Current Month Variance	Year To Date Actual	Year To Date Budget	Year To Date Variance	Total Annual Budget	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4304 Catering & Hospitality	0	40	40	0	80	80	480		480	0.0%	
4306 Printing	0	145	145	102	290	188	1,740		1,638	5.8%	
4307 Stationery	102	333	231	1,000	666	(334)	3,996		2,996	25.0%	
4308 General Office Expense	0	20	20	0	40	40	240		240	0.0%	
4311 Professional Fees - Legal	0	417	417	0	834	834	5,000		5,000	0.0%	
4313 Professional Fees - Other	1,977	683	(1,294)	2,238	1,370	(868)	8,200		5,963	27.3%	
4314 Audit Fees	0	0	0	189	306	118	3,528		3,340	5.3%	
4315 Insurance	0	0	0	20,671	20,138	(533)	20,138		(533)	102.6%	
4321 Bank Charges	12	20	8	14	40	26	240		226	5.9%	
4322 Postage	0	65	65	0	130	130	780		780	0.0%	
4323 Telephones & Broadband	194	295	101	389	590	201	3,540		3,151	11.0%	
4325 Computing	1,759	1,455	(304)	7,573	2,910	(4,663)	17,460		9,887	43.4%	
4326 Website	73	132	60	145	264	119	1,584		1,439	9.2%	
4341 Grants	56	0	(56)	1,921	45,000	43,079	71,600		69,679	2.7%	
4342 Subscriptions	0	100	100	6,325	5,000	(1,325)	6,000		(325)	105.4%	
4343 Licensing/PRS	0	122	122	0	122	122	122		122	0.0%	
4900 Miscellaneous Expenses	467	170	(297)	730	340	(390)	2,040		1,310	35.8%	
4901 Misc Exps funded frm Reserves	2,810	0	(2,810)	68,285	0	(68,285)	0		(68,285)	0.0%	12,000
6000 Debt Charges - Principal	6,330	5,978	(352)	6,330	5,978	(352)	34,501		28,171	18.3%	
6001 Debt Charges - Interest	9,987	10,338	351	9,987	10,338	351	43,202		33,215	23.1%	
Head Office Costs :- Indirect Expenditure	54,359	56,631	2,272	199,593	181,371	(18,222)	676,011	0	476,418	29.5%	12,000
Net Income over Expenditure	(49,900)	(54,331)	(4,431)	533,151	502,001	(31,150)	709,148				
5200 plus Transfer from EMR	0	0	0	12,000	0	(12,000)	0				
5201 less Transfer to EMR	0	0	0	45,852	0	(45,852)	0				
Movement to/(from) Gen Reserve	(49,900)	(54,331)	(4,431)	499,299	502,001	(89,002)	709,148				

Detailed Income & Expenditure by Phased Budget Heading 03/06/2026

Month No: 2

Cost Centre Report

	Current Month Actual	Current Month Budget	Current Month Variance	Year To Date Actual	Year To Date Budget	Year To Date Variance	Total Annual Budget	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>102 Civic Expenses</u>											
4301 Equipment	0	0	0	0	0	0	350		350	0.0%	
4304 Catering & Hospitality	66	40	(26)	66	80	14	480		414	13.8%	
4305 Clothes, Uniform & Laundry	0	0	0	0	0	0	300		300	0.0%	
4306 Printing	0	0	0	0	0	0	816		816	0.0%	
4313 Professional Fees - Other	0	0	0	0	650	650	650		650	0.0%	
4325 Computing	120	350	230	1,344	700	(644)	4,200		2,856	32.0%	
4327 Publicity Advertising	200	0	(200)	200	700	500	1,600		1,400	12.5%	
4332 Mayor's Expenses	0	112	112	0	224	224	1,344		1,344	0.0%	
4334 Members' Training	0	70	70	0	140	140	840		840	0.0%	
4900 Miscellaneous Expenses	826	250	(576)	1,070	500	(570)	3,000		1,930	35.7%	
Civic Expenses :- Indirect Expenditure	1,212	822	(390)	2,681	2,994	313	13,580	0	10,899	19.7%	0
Net Expenditure	(1,212)	(822)	390	(2,681)	(2,994)	(313)	(13,580)				
<u>106 Festivals, Markets & Events</u>											
1303 Other customer/client receipts	140	889	749	1,349	5,329	3,980	18,772			7.2%	
1304 Donations	25	0	(25)	115	1,233	1,118	3,233			3.6%	
Festivals, Markets & Events :- Income	165	889	724	1,464	6,562	5,098	22,005			6.7%	0
4001 Salaries	0	0	0	0	1,897	1,897	3,795		3,795	0.0%	
4002 Employer's NIC	0	0	0	0	285	285	569		569	0.0%	
4003 Employer's Superannuation	0	0	0	0	336	336	672		672	0.0%	
4162 Waste Removal	0	0	0	225	300	75	1,100		875	20.4%	

Detailed Income & Expenditure by Phased Budget Heading 03/06/2026

Month No: 2

Cost Centre Report

	Current Month Actual	Current Month Budget	Current Month Variance	Year To Date Actual	Year To Date Budget	Year To Date Variance	Total Annual Budget	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4301 Equipment	0	0	0	0	250	250	3,192		3,192	0.0%	
4304 Catering & Hospitality	55	100	45	55	160	105	460		405	12.0%	
4306 Printing	0	0	0	0	0	0	330		330	0.0%	
4313 Professional Fees - Other	0	0	0	1,730	1,984	254	4,350		2,620	39.8%	
4327 Publicity Advertising	117	420	303	1,147	840	(307)	5,042		3,895	22.7%	
4341 Grants	0	0	0	3,500	0	(3,500)	0		(3,500)	0.0%	
4343 Licensing/PRS	0	0	0	0	160	160	760		760	0.0%	
4900 Miscellaneous Expenses	143	167	25	280	330	50	2,000		1,720	14.0%	
Festivals, Markets & Events :- Indirect Expenditure	315	687	373	6,936	6,542	(394)	22,270	0	15,334	31.1%	0
Net Income over Expenditure	(150)	202	352	(5,473)	20	5,493	(265)				
<u>108 Christmas Lights</u>											
4313 Professional Fees - Other	0	0	0	0	0	0	51,030		51,030	0.0%	
Christmas Lights :- Indirect Expenditure	0	0	0	0	0	0	51,030	0	51,030	0.0%	0
Net Expenditure	0	0	0	0	0	0	(51,030)				
<u>109 Ockford Building</u>											
1301 Premises Hire Charges	647	333	(314)	647	666	19	4,000			16.2%	
Ockford Building :- Income	647	333	(314)	647	666	19	4,000			16.2%	0
4102 Property Maintenance	0	63	63	321	126	(195)	756		435	42.5%	
4103 Maintenance Contracts	0	67	67	190	134	(56)	804		614	23.6%	

Detailed Income & Expenditure by Phased Budget Heading 03/06/2026

Month No: 2

Cost Centre Report

	Current Month Actual	Current Month Budget	Current Month Variance	Year To Date Actual	Year To Date Budget	Year To Date Variance	Total Annual Budget	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4111 Energy Costs	78	110	32	411	220	(191)	1,320		909	31.2%	
4121 Rents	0	0	0	0	400	400	400		400	0.0%	
4131 Rates	0	0	0	0	1,775	1,775	1,775		1,775	0.0%	
4141 Water Services	0	33	33	0	66	66	396		396	0.0%	
4163 Domestic Supplies	0	25	25	13	50	37	300		287	4.5%	
4323 Telephones & Broadband	70	50	(20)	140	100	(40)	600		460	23.3%	
Ockford Building :- Indirect Expenditure	148	348	200	1,075	2,871	1,796	6,351	0	5,276	16.9%	0
Net Income over Expenditure	499	(15)	(514)	(429)	(2,205)	(1,776)	(2,351)				
<u>110 Local Govt Reorganisation</u>											
4311 Professional Fees - Legal	3,433	0	(3,433)	3,433	0	(3,433)	0		(3,433)	0.0%	3,433
Local Govt Reorganisation :- Indirect Expenditure	3,433	0	(3,433)	3,433	0	(3,433)	0	0	(3,433)		3,433
Net Expenditure	(3,433)	0	3,433	(3,433)	0	3,433	0				
5200 plus Transfer from EMR	3,433	0	(3,433)	3,433	0	(3,433)	0				
Movement to/(from) Gen Reserve	0	0	0	0	0	0	0				
<u>201 BWP Youth & Community Centre</u>											
1201 Grants - SCC	720	0	(720)	720	2,000	1,280	8,000			9.0%	
1301 Premises Hire Charges	950	666	(284)	950	1,340	390	8,000			11.9%	
BWP Youth & Community Centre :- Income	1,670	666	(1,004)	1,670	3,340	1,670	16,000			10.4%	0

Detailed Income & Expenditure by Phased Budget Heading 03/06/2026

Month No: 2

Cost Centre Report

	Current Month Actual	Current Month Budget	Current Month Variance	Year To Date Actual	Year To Date Budget	Year To Date Variance	Total Annual Budget	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4001 Salaries	18,399	18,996	597	36,970	37,993	1,023	227,953		190,983	16.2%	
4002 Employer's NIC	1,269	2,287	1,018	1,431	4,576	3,145	27,446		26,015	5.2%	
4003 Employer's Superannuation	1,136	3,228	2,092	3,528	6,462	2,934	38,742		35,214	9.1%	
4011 Staff Training	615	334	(281)	615	660	45	4,000		3,385	15.4%	
4012 Recruitment Advertising	0	41	41	0	90	90	500		500	0.0%	
4102 Property Maintenance	0	83	83	1,209	170	(1,039)	1,000		(209)	120.9%	
4103 Maintenance Contracts	157	210	53	157	420	263	2,520		2,363	6.2%	
4111 Energy Costs	820	408	(412)	1,283	816	(467)	4,896		3,613	26.2%	
4131 Rates	0	0	0	0	2,997	2,997	2,997		2,997	0.0%	
4141 Water Services	132	75	(57)	238	150	(88)	900		662	26.5%	
4161 Cleaning	50	1,086	1,036	50	2,180	2,130	13,040		12,990	0.4%	
4162 Waste Removal	0	89	89	180	182	2	1,072		892	16.8%	
4163 Domestic Supplies	0	15	15	27	30	3	180		153	15.2%	
4171 Grounds Maintenance Costs	0	60	60	0	120	120	720		720	0.0%	
4202 Car Allowances	0	0	0	0	0	0	80		80	0.0%	
4204 Vehicle Fuel Costs	0	42	42	0	84	84	504		504	0.0%	
4205 Vehicle Costs (exc Fuel)	375	200	(175)	850	400	(450)	2,400		1,550	35.4%	
4301 Equipment	0	4	4	50	8	(42)	48		(2)	103.9%	
4305 Clothes, Uniform & Laundry	0	0	0	11	250	239	750		739	1.4%	
4313 Professional Fees - Other	0	11	11	0	22	22	132		132	0.0%	
4323 Telephones & Broadband	90	202	112	180	404	224	2,424		2,244	7.4%	
4325 Computing	0	179	179	4,489	358	(4,131)	2,148		(2,341)	209.0%	
4900 Miscellaneous Expenses	0	20	20	0	40	40	240		240	0.0%	
7100 Youth Programmes	693	970	277	949	1,950	1,001	11,650		10,701	8.1%	

Detailed Income & Expenditure by Phased Budget Heading 03/06/2026

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Cost Centre Report

	Current Month Actual	Current Month Budget	Current Month Variance	Year To Date Actual	Year To Date Budget	Year To Date Variance	Total Annual Budget	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
7300 HAF	950	0	(950)	950	1,884	934	5,650		4,700	16.8%	
7305 HAF - Food & Cooking	0	0	0	0	300	300	1,100		1,100	0.0%	
BWP Youth & Community Centre :- Indirect Expenditure	24,685	28,540	3,855	53,167	62,546	9,379	353,092	0	299,925	15.1%	0
Net Income over Expenditure	(23,016)	(27,874)	(4,858)	(51,497)	(59,206)	(7,709)	(337,092)				
<u>202 Pepperpot</u>											
1301 Premises Hire Charges	581	716	135	581	1,440	859	8,600			6.8%	
Pepperpot :- Income	581	716	135	581	1,440	859	8,600			6.8%	0
4102 Property Maintenance	0	50	50	0	100	100	600		600	0.0%	
4103 Maintenance Contracts	0	50	50	0	100	100	600		600	0.0%	
4111 Energy Costs	849	221	(628)	849	442	(407)	2,652		1,804	32.0%	
4131 Rates	0	0	0	617	500	(117)	500		(117)	123.5%	
4161 Cleaning	0	238	238	0	476	476	2,856		2,856	0.0%	
4163 Domestic Supplies	0	33	33	0	66	66	396		396	0.0%	
4302 Furniture	0	0	0	0	600	600	600		600	0.0%	
4323 Telephones & Broadband	40	92	52	80	184	104	1,104		1,024	7.2%	
4343 Licensing/PRS	0	0	0	0	0	0	72		72	0.0%	
Pepperpot :- Indirect Expenditure	888	684	(204)	1,546	2,468	922	9,380	0	7,834	16.5%	0
Net Income over Expenditure	(307)	32	339	(964)	(1,028)	(64)	(780)				

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Cost Centre Report

	Current Month Actual	Current Month Budget	Current Month Variance	Year To Date Actual	Year To Date Budget	Year To Date Variance	Total Annual Budget	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>203 The Square</u>											
1302 Rents	11	1,050	1,039	23	2,100	2,078	12,600			0.2%	
1303 Other customer/client receipts	0	0	0	2,093	2,020	(73)	2,020			103.6%	
The Square :- Income	11	1,050	1,039	2,116	4,120	2,004	14,620			14.5%	0
4315 Insurance	0	0	0	2,093	2,020	(73)	2,020		(73)	103.6%	
The Square :- Indirect Expenditure	0	0	0	2,093	2,020	(73)	2,020	0	(73)	103.6%	0
Net Income over Expenditure	11	1,050	1,039	23	2,100	2,078	12,600				
<u>204 Allotments</u>											
1302 Rents	0	0	0	13	0	(13)	2,900			0.5%	
Allotments :- Income	0	0	0	13	0	(13)	2,900			0.5%	0
4102 Property Maintenance	0	0	0	22	300	278	300		278	7.2%	
4141 Water Services	37	36	(1)	119	72	(47)	432		313	27.5%	
4171 Grounds Maintenance Costs	0	250	250	390	500	110	3,000		2,610	13.0%	
Allotments :- Indirect Expenditure	37	286	249	530	872	342	3,732	0	3,202	14.2%	0
Net Income over Expenditure	(37)	(286)	(249)	(517)	(872)	(355)	(832)				
<u>205 Wilfrid Noyce Community Centre</u>											
1301 Premises Hire Charges	3,596	3,855	259	3,596	7,710	4,114	46,260			7.8%	
Wilfrid Noyce Community Centre :- Income	3,596	3,855	259	3,596	7,710	4,114	46,260			7.8%	0

Detailed Income & Expenditure by Phased Budget Heading 03/06/2026

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Cost Centre Report

	Current Month Actual	Current Month Budget	Current Month Variance	Year To Date Actual	Year To Date Budget	Year To Date Variance	Total Annual Budget	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4011 Staff Training	205	0	(205)	205	0	(205)	0		(205)	0.0%	
4102 Property Maintenance	0	583	583	315	1,170	855	7,000		6,685	4.5%	
4103 Maintenance Contracts	0	291	291	6	590	585	3,500		3,495	0.2%	
4111 Energy Costs	381	1,016	635	381	2,032	1,651	12,192		11,811	3.1%	
4131 Rates	0	0	0	2,058	2,050	(8)	2,050		(8)	100.4%	
4141 Water Services	150	100	(50)	454	200	(254)	1,200		746	37.8%	
4161 Cleaning	151	1,654	1,503	3,735	3,308	(427)	19,845		16,110	18.8%	
4162 Waste Removal	0	208	208	121	420	299	2,500		2,379	4.8%	
4163 Domestic Supplies	1	25	24	13	50	37	300		287	4.2%	
4301 Equipment	30	166	136	40	340	300	2,000		1,960	2.0%	
4323 Telephones & Broadband	40	125	85	80	250	170	1,500		1,420	5.3%	
4343 Licensing/PRS	0	0	0	0	0	0	650		650	0.0%	
4900 Miscellaneous Expenses	0	46	46	0	92	92	552		552	0.0%	
Wilfrid Noyce Community Centre :- Indirect Expenditure	958	4,214	3,256	7,407	10,502	3,095	53,289	0	45,882	13.9%	0
Net Income over Expenditure	2,639	(359)	(2,998)	(3,811)	(2,792)	1,019	(7,029)				
<u>206 Bandstand</u>											
4102 Property Maintenance	0	50	50	0	100	100	600		600	0.0%	
4111 Energy Costs	0	0	0	0	0	0	250		250	0.0%	
4343 Licensing/PRS	0	500	500	0	500	500	500		500	0.0%	
Bandstand :- Indirect Expenditure	0	550	550	0	600	600	1,350	0	1,350	0.0%	0
Net Expenditure	0	(550)	(550)	0	(600)	(600)	(1,350)				

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Detailed Income & Expenditure by Phased Budget Heading 03/06/2026

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Cost Centre Report

	Current Month Actual	Current Month Budget	Current Month Variance	Year To Date Actual	Year To Date Budget	Year To Date Variance	Total Annual Budget	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>207 Godalming Museum</u>											
1302 Rents	0	2,201	2,201	0	2,201	2,201	8,804			0.0%	
1303 Other customer/client receipts	0	0	0	0	0	0	2,200			0.0%	
Godalming Museum :- Income	0	2,201	2,201	0	2,201	2,201	11,004			0.0%	0
4001 Salaries	5,640	6,439	799	11,139	12,878	1,739	77,277		66,138	14.4%	
4002 Employer's NIC	596	716	120	1,233	1,432	199	8,592		7,359	14.4%	
4003 Employer's Superannuation	522	901	379	1,020	1,802	782	10,821		9,801	9.4%	
4011 Staff Training	308	0	(308)	308	1,000	693	1,000		693	30.8%	
4102 Property Maintenance	559	250	(309)	825	500	(325)	3,000		2,175	27.5%	
4103 Maintenance Contracts	0	113	113	0	226	226	1,356		1,356	0.0%	
4121 Rents	1,478	0	(1,478)	1,478	3,224	1,747	3,224		1,747	45.8%	
4202 Car Allowances	0	5	5	0	10	10	60		60	0.0%	
4313 Professional Fees - Other	11	0	(11)	71	0	(71)	0		(71)	0.0%	
4315 Insurance	0	0	0	1,774	2,200	426	2,200		426	80.6%	
4325 Computing	303	316	13	1,413	640	(773)	3,800		2,387	37.2%	
Godalming Museum :- Indirect Expenditure	9,415	8,740	(675)	19,259	23,912	4,653	111,330	0	92,071	17.3%	0
Net Income over Expenditure	(9,415)	(6,539)	2,876	(19,259)	(21,711)	(2,452)	(100,326)				
<u>208 Public Conveniences</u>											
4102 Property Maintenance	73	83	10	590	170	(420)	1,000		410	59.0%	
4103 Maintenance Contracts	0	100	100	0	200	200	1,200		1,200	0.0%	
4111 Energy Costs	192	216	24	277	432	155	2,592		2,315	10.7%	

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Detailed Income & Expenditure by Phased Budget Heading 03/06/2026

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Cost Centre Report

	Current Month Actual	Current Month Budget	Current Month Variance	Year To Date Actual	Year To Date Budget	Year To Date Variance	Total Annual Budget	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4141 Water Services	1,104	229	(875)	1,182	460	(722)	2,750		1,568	43.0%	
4161 Cleaning	2,409	2,343	(66)	4,818	4,690	(128)	28,120		23,302	17.1%	
4163 Domestic Supplies	65	333	268	380	666	286	3,996		3,616	9.5%	
4301 Equipment	0	100	100	0	100	100	500		500	0.0%	
4900 Miscellaneous Expenses	0	50	50	0	100	100	600		600	0.0%	
Public Conveniences :- Indirect Expenditure	3,843	3,454	(389)	7,247	6,818	(429)	40,758	0	33,511	17.8%	0
Net Expenditure	(3,843)	(3,454)	389	(7,247)	(6,818)	429	(40,758)				
<u>211 Pepperpot Ext Redec</u>											
4101 Repair/Alteration of Buildings	2,564	0	(2,564)	32,564	0	(32,564)	0		(32,564)	0.0%	
4102 Property Maintenance	41,510	0	(41,510)	41,645	0	(41,645)	0		(41,645)	0.0%	
Pepperpot Ext Redec :- Indirect Expenditure	44,074	0	(44,074)	74,209	0	(74,209)	0	0	(74,209)		0
Net Expenditure	(44,074)	0	44,074	(74,209)	0	74,209	0				
<u>301 Cemeteries & Open Spaces</u>											
1302 Rents	2,316	2,366	50	4,632	4,732	100	33,392			13.9%	
1303 Other customer/client receipts	1,000	1,200	200	5,100	4,400	(700)	16,400			31.1%	
1700 Interment	3,440	3,200	(240)	16,770	6,400	(10,370)	38,400			43.7%	
1701 Monument	185	230	45	2,405	460	(1,945)	2,760			87.1%	
1702 Purchase of Grave Space	5,760	5,750	(10)	36,560	11,500	(25,060)	69,000			53.0%	
1703 Other Cemetery Fees	400	0	(400)	2,400	0	(2,400)	0			0.0%	
Cemeteries & Open Spaces :- Income	13,101	12,746	(355)	67,867	27,492	(40,375)	159,952			42.4%	0

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Detailed Income & Expenditure by Phased Budget Heading 03/06/2026

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Cost Centre Report

	Current Month Actual	Current Month Budget	Current Month Variance	Year To Date Actual	Year To Date Budget	Year To Date Variance	Total Annual Budget	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4001 Salaries	10,375	10,662	287	20,750	21,330	580	127,950		107,200	16.2%	
4002 Employer's NIC	1,396	1,349	(47)	2,702	2,702	(0)	16,192		13,490	16.7%	
4003 Employer's Superannuation	1,822	1,887	65	3,544	3,777	233	22,647		19,103	15.6%	
4011 Staff Training	573	334	(239)	573	660	87	4,000		3,427	14.3%	
4014 Sexton Duties	600	125	(475)	600	250	(350)	1,500		900	40.0%	
4015 Grave Digging	0	1,200	1,200	5,050	2,400	(2,650)	14,400		9,350	35.1%	
4102 Property Maintenance	523	1,016	493	530	2,040	1,510	12,200		11,670	4.3%	
4103 Maintenance Contracts	430	217	(213)	430	440	10	2,610		2,180	16.5%	
4111 Energy Costs	309	500	191	805	1,000	195	6,000		5,195	13.4%	
4131 Rates	0	0	0	3,672	8,597	4,925	8,597		4,925	42.7%	
4141 Water Services	155	77	(78)	165	154	(11)	924		759	17.8%	
4162 Waste Removal	0	500	500	200	1,000	800	6,000		5,800	3.3%	
4163 Domestic Supplies	37	66	29	86	140	54	800		714	10.8%	
4164 Workshop Consumables	100	335	235	243	670	427	4,020		3,777	6.0%	
4171 Grounds Maintenance Costs	998	4,243	3,245	1,240	8,495	7,255	50,925		49,685	2.4%	
4203 Other Transport Costs	0	1,242	1,242	0	2,484	2,484	26,608		26,608	0.0%	
4204 Vehicle Fuel Costs	107	84	(23)	107	168	61	1,008		901	10.6%	
4205 Vehicle Costs (exc Fuel)	2,292	115	(2,177)	3,436	230	(3,206)	1,380		(2,056)	249.0%	
4301 Equipment	0	2,407	2,407	35	4,822	4,787	28,892		28,857	0.1%	
4304 Catering & Hospitality	0	34	34	0	68	68	408		408	0.0%	
4305 Clothes, Uniform & Laundry	0	150	150	0	300	300	1,800		1,800	0.0%	
4313 Professional Fees - Other	0	0	0	40	0	(40)	1,000		960	4.0%	
4323 Telephones & Broadband	44	100	56	98	200	102	1,200		1,102	8.2%	
4325 Computing	0	0	0	1,369	0	(1,369)	0		(1,369)	0.0%	

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Cost Centre Report

	Current Month Actual	Current Month Budget	Current Month Variance	Year To Date Actual	Year To Date Budget	Year To Date Variance	Total Annual Budget	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4327 Publicity Advertising	0	33	33	0	66	66	396		396	0.0%	
4342 Subscriptions	0	0	0	90	0	(90)	0		(90)	0.0%	
4900 Miscellaneous Expenses	0	30	30	0	60	60	360		360	0.0%	
Cemeteries & Open Spaces :- Indirect Expenditure	19,761	26,706	6,945	45,767	62,053	16,286	341,817	0	296,050	13.4%	0
Net Income over Expenditure	(6,660)	(13,960)	(7,300)	22,100	(34,561)	(56,661)	(181,865)				
<u>414 Mayors Charity 2025 - R Crooks</u>											
1303 Other customer/client receipts	0	0	0	75	0	(75)	0			0.0%	
Mayors Charity 2025 - R Crooks :- Income	0	0	0	75	0	(75)	0				0
Net Income	0	0	0	75	0	(75)	0				
<u>416 Community Store</u>											
1304 Donations	300	0	(300)	650	0	(650)	0			0.0%	
Community Store :- Income	300	0	(300)	650	0	(650)	0				0
Net Income	300	0	(300)	650	0	(650)	0				
Grand Totals:- Income	24,531	24,756	225	811,424	736,903	(74,521)	1,670,500			48.6%	
Expenditure	163,128	131,662	(31,466)	424,945	365,569	(59,376)	1,686,010	0	1,261,065	25.2%	
Net Income over Expenditure	(138,598)	(106,906)	31,692	386,479	371,334	(15,145)	(15,510)				
plus Transfer from EMR	3,433	0	(3,433)	15,433	0	(15,433)	0				
less Transfer to EMR	0	0	0	45,852	0	(45,852)	0				
Movement to/(from) Gen Reserve	(135,164)	(106,906)	28,258	356,060	371,334	15,274	(15,510)				