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I HEREBY SUMMON YOU to attend the **COMMUNITY, EVENTS & CULTURE COMMITTEE** Meeting to be held in The Oglethorpe Room, Wilfrid Noyce Centre, Godalming on THURSDAY, 16 JULY 2026 at 6.30pm.

DATED this 10th day of July 2026

Andy Jeffery

Andy Jeffery
Chief Executive Officer

If you wish to speak at this meeting please contact Godalming Town Council on 01483 523575 or email office@godalming-tc.gov.uk

Where possible proceedings will be live streamed via the Town Council's Facebook page. If you wish to watch the council meeting's proceedings, please go to Godalming Town Council's [YouTube](#) page.

Committee Members: Councillor Cllr Marshall - Chair
Councillor Cllr PMA Rivers
Councillor Cllr Heagin
Councillor Cllr Williams
Councillor Cllr S Downey

AGENDA

1. **MINUTES**

This is the first meeting of the newly formed Community, Events and Culture Committee, as such there are no minutes to approve.

2. **APOLOGIES FOR ABSENCE**

3. **ELECTION OF COMMITTEE VICE-CHAIR**

To receive nominations for the Vice-Chair of the Committee and to elect said Vice-Chair.

4. **DISCLOSABLE PECUNIARY INTERESTS AND OTHER REGISTERABLE INTERESTS**

To receive from Members any declarations of interests in relation to any items included on the agenda for this meeting required to be disclosed by the Localism Act 2011 and the Godalming Members' Code of Conduct.

5. **PETITIONS/STATEMENTS/QUESTIONS FROM MEMBERS OF THE PUBLIC**

The Chair to invite members of the public to make representations, ask or answer questions and give evidence in respect of the business on the agenda or other matters not on the agenda. This forum to be conducted in accordance with Standing Order 5.

6. QUESTIONS BY MEMBERS

To consider any questions from Councillors in accordance with Standing Order 6.

7. COMMITTEE MEMBER'S BRIEF

Members to receive a briefing paper on the role of the Youth Service Committee within the Council's new Committee structure (copy attached for the information of Members).

8. WORK PROGRAMME

Members to consider the Committee's Work Programme and to note progress on the items therein (copy attached for the information of Members).

9. BUDGET MONITORING

Recommendation

Members are requested to receive the report and note the current budget position.

Members are asked to note a report from the Responsible Finance Officer on the financial performance of the Committee's cost centres 101/4341 (Community Grants), 106 (Festivals markets and Events), 108 (Christmas Lights), 203, (The Square), 206 (Bandstand) and 207 (Godalming Museum) (report attached for the information of Members).

Note: At planned committee structure review, recommendation amendments to Standing Orders from Officers are likely to include the removal of obsolete cost centre 104 and 105 from review by this committee and cost centre 203 – The Square should lie with the Management Committee.

101 – Nominal 4341 – In line with decisions of Council, £8,360 granted as grant-aid-in-kind and in support of Choirblast 2026. Grant-aid-in-kind is managed by internal transfers from the grants nominal code to the appropriate facilities being provided. This prevents double accounting of the total level of grant funding provided by GTC.

104 – Street Scene and **105** – Staycation, these cost centres are no longer used.

106 – Festivals, Markets & Events – Overall Income and expenditure are within budget.

Income is in-line with expectation and currently is predominately made up from Friday Market & Farncombe Station Market pitch fees. Income from GTC festival markets will not be reflected until the pitch fees for the Christmas 2026 and Spring 2027 festival markets is received, alongside income generated from Fireworks 2026 to be held in November.

Expenditure – expenditure at 19.2% is in-line with expectations for the event cycle.

Nominal code 4313 – Professional fees – others reflect the cost of entertainment and traffic management for the Spring Festival 2026. Members should note that due to the timing of the Spring Festival the income for 2026 was accounted for in the previous year's accounts, whereas the expenditure is invariable shown in the financial year following the event. This is accounted for in setting the annual budgets i.e. Spring festival 2027 income will offset the expenditure incurred in the current financial year for the 2026 Spring Festival.

Nominal Code 4327- Publicity Advertising – Current expenditure, currently 10% above year to-date expectation reflects promotion of Staycation 2027 and Godalming as UK Finalists in UK In-Bloom.

108 – Christmas Lights – No expenditure at this time.

206 – Bandstand – Expenditure for the bandstand stands at 5.2% of budget and is below the phased budget expectation for the end of Month 3.

207 – Godalming Museum.

Income – at 36.1% is derived from lease rental payments, which are paid quarterly, 25% is the correct amount for Q1. Other customer receipts reflect reimbursement of insurance costs and should equal the expenditure shown at nominal cost 4315.

Expenditure – Overall expenditure is at 25.1% against a Q1 expectation of 25%. However, the following nominal codes are in excess of 5% of expected position:

4011 – Staff training – 30.8% relates to booked first aid training for museum staff.

4102 – Property Maintenance – 37.8% relates to expenditure in creating a ground floor workspace for GTC staff.

4121 – Rents – 45.8% relate to rent paid for car parking space for museum staff.

4315 – Insurance – 80.6% insurance premium for 2026/27 came in below budget.

4325 – Computing – 45.1% reflects additional laptop for Education Outreach Officer.

10. APPLICATIONS FOR GRANT AID

Information:	£
26/2027 Council Community Fund Allocation	26,100.00
Allocations this year to date	8,360.00
Community Fund Balance	17,740.00
Council Community Fund applications this meeting	14,484.80
Balance unallocated if applications agreed	3,255.20

Members to consider the following Community Grant requests. Supporting papers, where applicable, to be tabled at the meeting. Previous grants shown cover the period from 2019.

a. St Johns Church Farncombe

Sponsor: Cllr Follows, Cllr Thomson.

£1,948.80 is being requested towards the cost of 80 foldable [chairs and storage trolley](#) for use in the St Johns Hall, which is the largest available community venue within Farncombe Village, to replace the damaged and ageing furniture.

St John's request was originally submitted in November 2025, however, as the 2025/26 Community Grant had already been fully allocated it has been held over to this, the first grant meeting of the 2026/27 financial year. The original costs from November 20 have been checked to ensure they are still valid.

Previous Grants: 2022/23 £1,000 (after school meal club).

b. Godalming Amateur Swimming Club

Sponsor: Cllr PMA Rivers, Cllr Thomson

£2,500 is being requested towards the purchase of two race standard starting blocks at a cost of £3,357 that would be used by all swimmers from the youngest through to the Masters.

The race standard starting blocks are more sophisticated than the regular blocks at the leisure centre which are slightly dated and slippery at times. The race blocks have a non-slip surface, an adjustable footrest to allow the best start position for each swimmer's height, they are higher and are the same as swimmers will use at competition at other local pools or at the London Aquatic Centre for the county relay championships.

Godalming Amateur Swimming Club train 4 days per week at Godalming Leisure Centre. They have around 200 members across 8 squads. In a regular training session 2-3 squads will be in the pool at one time, with a 6-lane pool they would like to offer more of their swimmers the chance to use the race standard starting blocks as much as possible. The club currently have two race standard blocks, however as they train across 6 lanes they would like to increase the number of blocks to not only allow more members to regularly train on them, but also so they can fairly use them in their galas to allow swimmers the best opportunity to achieve faster times which will help towards county and regional competitions which require qualifying times.

All the clubs' swimmers would benefit from the starting blocks, from the youngest age group right through to the Masters, who also compete in county competition, and also the para swimmers as they prepare for both competition and Swim England para classification.

The swimmers who train in the club's fitness squad often join the GASC team for relay galas as well as some individual events so they too would benefit. GASC pride themselves on being inclusive and offering facilities to all swimmers.

Previous Grants: None.

c. Godalming Museum Trust

Sponsor: Cllr Marshall, Cllr Heagin

£1,500 is being requested towards the cost of re-printing 500 copies of *A Short History of Godalming*, a well-established and highly regarded publication. The existing publication, originally authored by John Janaway to update it with a new chapter covering the town's development from 2008 to the present day, including the transition to the new unitary authority. This project ensures the continued availability of an accessible and authoritative resource on Godalming's heritage for residents, schools, researchers and visitors. The Museum will contribute **in-kind support** through volunteer time for:

- Research and writing of the new chapter
- Editing and preparation for print.

The museum has secured copyright, with a clear demand for the book.

Previous Grants: 2020/21 £4,000 (Museum Centenary Celebration Costs).

d. Mission Adventure Community CIC

Sponsors: Cllr Follows, Cllr Weightman

£2,500 is requested to support two infrastructure improvements to further the goals of Mission Adventure Community CIC with a total project cost of £5,354.67:

- The purchase and installation of a weatherproof outdoor storage shed to safely store nursery and SEND equipment. – Cost £3,998.67

- The purchase of lightweight folding furniture to reduce physical strain on staff and improve operational efficiency. 3 x tables £564, 12 x chairs £792.

These upgrades will enhance the safety, functionality, and sustainability of our nursery and SEND environment, directly benefiting both children and staff.

Previous Grants: None.

e. St Edmund's Catholic Primary School (St Edmund's) PSA

Sponsors: Cllr Martin, Cllr Heagin

£1,500 is requested towards the provision of robust, weather-resistant educational play structures and sensory equipment designed for heavy daily use to replace current degraded facilities and equipment that is no longer fit for use in supporting educational play for reception year pupils.

Previous Grants: 2025/26 £1,500 (Main playground refurbishment).

f. Papaya Parents Talk

Sponsors: Cllr Martin, Cllr Weightman

£1,500 is requested to enable primary and secondary schools in Godalming the opportunity to host a PAPAYA parent talk to raise awareness in the Godalming Community about the risks and harms associated with social media technology and our children. The grant would allow for 10 talks across Godalming at £150 each (for state schools). Each talk is 75 minutes plus 15 minutes Q&A.

Officers Note: Whilst all schools listed in the application are within the Godalming School District, only nine are within the parish of Godalming. Rodborough, Milford, Witley, Chandler and St James being located in other parishes.

Previous Grants: None.

g. Challengers

Sponsor: Cllr Holliday, Cllr Crowe

£1,250 is requested to support a day of play for five disabled children at Challengers Guildford Playscheme, which has supported 10 Godalming residents (GU7 postcodes) in the last 12 months. For 100 disabled children to receive a days play with 1:1 or 2:1 support from playworkers costs £288,860 per annum with carers contributing £32 per child. This is considered an equivalent sum a carer would pay for a similar experience for a non-disabled child, however the cost of providing the equivalent experience for a severely disabled child is nearly £2,900 per child.

Previous Grants: None.

h. Go Godalming – Godalming In-Bloom

Sponsor: Cllr Paul Rivers, Cllr Crowe

£750 is requested to complete the 2026 Godalming In-Bloom programme and launch the 2027 programme.

Previous Grants: 2019/20 £500, (to support 2019 programme) / 2023/24 £500 (To support Godalming In Bloom 2024).

i. Gertrude Jekyll Commemorative Statue Committee

Sponsors: Cllr Crowe, Cllr Thomson

£1,000 is requested to support the preparatory work to be undertaken by a residents committee, which also includes local councillors and representatives from Godalming Museum, to enable the launch of a major fundraising appeal for the commissioning and installation of a public statue of Gertrude Jekyll (1843-1932).

11. EVENTS 2026 UPDATE

Members to receive and are requested to note the updated 2026 Events Calendar and separate report that covers events over the previous quarter and information on the progress of future event planning (attached for the information of Members).

12. CHOIRBLAST 2026

Members to receive a report from the CEO following an event debrief with the Choirblast organisers held on 7 July.

13. THE PHILIPS MEMORIAL PARK – GERTRUDE JEKYLL STATUE

Members to receive an oral briefing from Cllr PMA Rivers regarding the formation of a residents group whose aim is to provide for a statue of Gertrude Jekyll in the town. The report to cover potential locations and how GTC may be able to support such an initiative.

Members are asked to consider the report and determine whether they wish the Council to take any action in support of this initiative.

14. MUSEUM REPORT

Members to receive a report from the Museum Curator on the Museum's events and activities covering the previous quarter and plans for the next quarter. Members to note that the Godalming Museum Trust (GMT) AGM was held on Wednesday 8 July at which the Museum Trust accounts were presented (copy of GMT accounts attached for the Information of Members).

15. ROAD CLOSURES 2027

Members to note for future budget setting that the licence required to enact a road closure for Town Centre events, which was previously granted free of charge now has an administrative charge of £195 per road closure order.

In addition to road closure applications for GTC events, the Council has also previously undertaken the application process for non-council such as The Town Show parade, the Scouts and Guides St Georges Day Parade, and the artisan and craft markets. Based on licences required for events in 2026, the cost to the Council of Road Closure Licences for 2027 is likely to be in the region of £1,600.

16. FARNCOMBE WEST SIGNAL BOX – COMMEMORATION PLAQUE

Member will be aware that after 128 years of continued operation, the Farncombe West signal box was finally closed and demolished in November 2025. A request has been made for GTC to support the installation of a commemorative information board, setting out an

image and brief history of the Farncombe West Signal Box. Whilst GTC may support the production of a suitable information board, permission for installing the sign at the site of the former Farncombe West Signal Box would need to be given by Network Rail or its successor organisation. As such, if Members are minded to support this initiative Officers make the following recommendations:

Recommendations: Members to RESOLVE to approve:

- a. Offices to liaise with Network Rail through its Community Rail Network Partnership and connections to gain approval for the installation of a heritage information board at the site of the former Farncombe West Signal Box.
- b. If approval received, on the basis that any criteria or caveats imposed on such approval can be reasonable met, Officers are to work with interested parties to confirm design of an appropriate information board.
- c. On agreement of the design, Officers to commission and arrange installation of an appropriate information board, at a cost up to £1,000.
- d. Costs to be funded from within existing revenue budget.

17. DATE OF NEXT MEETING

The next meeting of the Community, Events & Culture Committee is scheduled to be held in the Oglethorpe Room on Thursday, 29 October 2026 at 7.00pm or at the conclusion of the preceding Audit & Governance Committee, whichever is later.

18. ANNOUNCEMENTS

Brought forward by permission of the Chair. Requests to be submitted prior to commencement of the meeting.

Community, Events & Culture Committee Committee Member's Brief – Member Induction & Governance Overview

1. Introduction

This briefing paper has been prepared to support Members appointed to the Community, Events & Culture Committee following the Annual Council Meeting on 20 May 2026.

The purpose of the briefing is to provide Members with:

- an overview of the Committee's role and responsibilities;
- an understanding of the Council's community, cultural and civic functions;
- clarity regarding delegated authority and governance arrangements;
- awareness of the relationship between the Committee and other Council Committees;
- and an outline of the operational and strategic issues likely to arise during the Committee's work.

The Committee operates within the Council's Standing Orders, Terms of Reference and Scheme of Delegation as adopted by Full Council.

2. Purpose of the Committee

The Community, Events & Culture Committee operates under delegated authority from Full Council and is responsible for overseeing the Council's role in:

- community engagement;
- civic and public events;
- cultural initiatives;
- public celebrations;
- markets and festivals;
- community grant support;
- and cultural and museum services.

The Committee helps support and enhance the:

- social;
- cultural;
- civic;
- and community life
of Godalming.

The Committee's role combines:

- strategic oversight;
- community leadership;
- event coordination;
- and cultural development.

The Committee also acts as an important interface between the Council and:

- community organisations;
- local groups;
- cultural partners;
- residents;
- and volunteers.

3. Governance Framework & Committee Relationships

3.1 Full Council

Full Council remains the sovereign decision-making body of the Council and retains responsibility for all statutory and reserved matters.

The Committee operates under delegated authority and reports through:

- submission of minutes to Full Council; and
- financial and corporate reporting through the Management Committee.

The Committee may refer matters to Full Council where:

- policy implications arise;
- strategic significance justifies escalation;
- or expenditure exceeds delegated authority.

3.2 Relationship with Management Committee

The Management Committee provides:

- corporate financial oversight;
- policy coordination;
- asset management;
- and organisational governance.

The Community, Events & Culture Committee reports to the Management Committee regarding:

- budget monitoring;
- financial pressures;
- major events;
- strategic projects;
- and emerging risks.

The Management Committee also determines:

- overall budget availability;
- corporate priorities;
- and community grant funding ceilings.

The Committee therefore operates within the Council's wider corporate and financial framework.

3.3 Relationship with Cemeteries, Open Spaces & Sustainability Committee

There is significant operational crossover between the two Committees. The Grounds & Maintenance Team, overseen operationally through the Cemeteries, Open Spaces & Sustainability Committee, provides support for:

- civic events;
- festivals;
- public markets;
- remembrance activities;
- infrastructure setup;
- and public realm preparation.

This may include:

- traffic management support;
- event infrastructure;
- staging and seating;
- floral displays;
- and operational event support.

Strategic responsibility for events and cultural programming remains with the Community, Events & Culture Committee.

3.4 Relationship with Planning Committee

Events, public realm activity and cultural initiatives may occasionally interact with:

- planning requirements;
- licensing considerations;
- highways matters;
- conservation area constraints;
- and town centre management issues.

The Planning Committee retains responsibility for formal planning consultation matters. However, liaison may occasionally be required regarding:

- heritage-sensitive events;
- public realm changes;
- temporary infrastructure;
- and use of public spaces.

3.5 Relationship with Staffing Committee

The Staffing Committee retains responsibility for:

- staffing establishment;
- staffing budgets;
- recruitment structures;
- and employment matters.

The Community, Events & Culture Committee oversees:

- service delivery;
- event programming;
- and operational priorities,

but does not:

- manage staffing structures;
- exercise line management;
- or determine staffing establishment levels.

Operational management of staff remains the responsibility of the Chief Executive Officer and delegated officers.

3.6 Relationship with Audit & Governance Committee

The Audit & Governance Committee provides independent assurance regarding:

- governance;
- compliance;
- risk management;
- and internal controls.

Community events and cultural services can carry:

- financial risk;
- reputational risk;
- health and safety responsibilities;
- and compliance obligations.

The Committee must therefore operate within:

- approved governance arrangements;
- event safety requirements;
- procurement controls;
- and financial regulations.

4. Overview of the Committee's Role

The Committee oversees a broad range of activities which contribute to:

- civic identity;
- community cohesion;
- local culture;
- tourism;
- and public engagement.

This includes:

- organising and supporting public events;
- developing cultural initiatives;
- supporting local organisations;
- and enhancing community participation in civic life.

The Committee's work often represents the most visible and publicly recognised activity undertaken by the Town Council.

5. Civic Events & Public Celebrations

The Committee oversees a range of civic and community events which contribute to the social and cultural life of the town.

This may include:

- the Town Show;
- Remembrance events;
- Christmas activities;
- public festivals;
- markets;
- concerts and performances;
- and town centre events.

The Committee may consider:

- event programming;

- operational planning;
- community participation;
- sponsorship opportunities;
- public safety;
- and event sustainability.

Many events rely upon partnership working with:

- volunteers;
- community organisations;
- local businesses;
- contractors;
- and other public bodies.

6. Community Engagement & Partnership Working

The Committee plays a key role in supporting relationships between the Council and the wider community.

This may include engagement with:

- voluntary organisations;
- charities;
- arts organisations;
- local groups;
- schools;
- community initiatives;
- and local businesses.

The Committee may:

- support collaborative projects;
- consider funding support;
- encourage civic participation;
- and help strengthen community networks.

The Committee also supports the Council's wider role in:

- promoting community wellbeing;
- supporting civic pride;
- and encouraging local participation in town life.

7. Community Grants & Support Funding

The Committee has delegated responsibility for allocation of Community Grants within the overall funding envelope determined by the Management Committee.

The Committee may consider applications from:

- community groups;
- charities;
- voluntary organisations;
- and local initiatives

which contribute to:

- community wellbeing;
- cultural activity;
- civic participation;

- or local benefit.

The Committee should seek to ensure:

- transparency;
- fairness;
- value for money;
- and alignment with Council priorities.

Grant allocation decisions should operate within:

- approved budgets;
- financial regulations;
- and the Council's governance framework.

8. Cultural Services & Heritage Support

The Committee oversees the Council's cultural and museum services. This includes strategic oversight relating to:

- Godalming Museum;
- cultural programming;
- heritage engagement;
- public exhibitions;
- and support for the town's cultural identity.

The Committee may consider:

- visitor engagement;
- educational opportunities;
- partnership working;
- heritage promotion;
- and accessibility of cultural services.

The Committee helps support preservation and promotion of the town's:

- heritage;
- identity;
- and cultural character.

9. Markets, Public Spaces & Town Centre Activity

The Committee may oversee or support:

- street markets;
- seasonal events;
- public performances;
- and community use of public spaces.

These activities contribute to:

- economic vitality;
- tourism;
- town centre activity;
- and community engagement.

The Committee may therefore consider:

- public realm impacts;
- event logistics;
- accessibility;
- traffic management;
- licensing;
- and partnership arrangements.

Operational support for many of these activities is delivered through officers and operational teams.

10. Communications, Public Engagement & Reputation

Many activities overseen by the Committee attract:

- significant public interest;
- media attention;
- and community engagement.

The Committee therefore contributes to:

- the public profile of the Council;
- civic reputation;
- and the Council's relationship with residents and stakeholders.

The Committee should seek to support:

- positive public engagement;
- inclusivity;
- accessibility;
- and effective communication of Council activity.

11. Financial & Delegated Authority

The Committee operates within delegated authority under the Council's Scheme of Delegation. The Committee oversees a number of cost centres including:

- Street Scene;
- Staycation;
- Festivals, Markets & Events;
- Christmas Lights;
- The Square;
- Bandstand;
- Godalming Museum;
- and Community Grants.

The Committee may:

- authorise expenditure within approved service budgets;
- vire up to £3,000 within a cost centre;
- and approve projects within approved budgets.

The Committee may not:

- approve expenditure above delegated limits;
- alter staffing establishment;
- or act outside adopted Council policy.

Such matters must be referred upward where required under the Scheme of Delegation.

12. Key Strategic Risks & Emerging Pressures

Key emerging pressures and risks currently include:

- increasing event costs;
- public safety and security expectations;
- volunteer and staffing capacity;
- financial pressures;
- weather-related disruption;
- increasing operational complexity;
- accessibility expectations;
- and reputational risk associated with public events.

Future strategic considerations may include:

- sustainable event delivery;
- environmental impact of events;
- changing visitor expectations;
- town centre vitality;
- partnership funding opportunities;
- and increasing community demand for engagement and activity.

13. Role of Members

Members of the Community, Events & Culture Committee are expected to:

- provide strategic oversight;
- support community engagement;
- develop cultural and civic priorities;
- oversee event and cultural programming;
- monitor budgets and project delivery;
- and represent community interests.

Members should:

- support inclusive and accessible community activity;
- consider reputational and operational implications;
- and operate within the Council's governance framework.

Members should not:

- direct staff;
- undertake operational event management;
- or intervene in day-to-day operational delivery.

Operational management of services remains the responsibility of the Chief Executive Officer and delegated officers in accordance with the Council's governance framework.

8. COMMUNITY, EVENTS & CULTURE COMMITTEE – WORK PROGRAMME

TASK	When	COMMENT
Budget Monitoring	Each Meeting	Action - RFO
Review of events	Each Meeting	Community & Communications Officer/Operations and Compliance Officer – debrief on events in previous quarter, planning updates on future events
Museum Report	Each Meeting	Museum Curator – review of Museum events and activities over previous quarter, outline of events and activities on future events and activities
Consideration of future GTC funded events - Longcast	Annually – Meeting One (July)	Community & Communications Officer – consideration of any proposed new events, 12–18-month long cast
Budget Setting	Annually – Meeting Two (October)	Proposed budget requirements to be considered by Management Committee in November – Action - RFO
Review of 12 Month Event Calander	Annually – Meeting Two (October)	Community & Communications Officer – events Calander covering 12 months January to December of year ahead.
Review of staffing capacity	Annually – Meeting Three (February)	Report any proposed amendments to Staffing Committee for September Review – Action CEO/DCEO
Social Media activity report	Annually – Meeting Three (February)	Community & Communications Officer – Social media statistics for previous 12 month period
Consideration of future GTC funded events	Annually – Meeting Four (April)	Community & Communications Officer – consideration of any proposed new events, 12-18 month long cast
Strategic Risk Assessment	Annually – Meeting Four (April)	Chair/CEO assessment of Community, Events and Culture committee areas against corporate plan objectives

POLICY REVIEWS <i>to be updated following review on this agenda</i>	PERSON UNDERTAKING REVIEW	DATE ADOPTED/ LAST REVIEWED	REVIEW DATE
Community Events Support Policy		April 2024	April 2028
Community Engagement Strategy		May 2025	April 2029
Museum Management Agreement 2024-2029		December 2024	July 2029

07/07/2026 08:30

Godalming Town Council - Community Events & Culture Committee Report

Detailed Income & Expenditure by Phased Budget Heading 07/07/2026

Month No: 3

Cost Centre Report

	Current Month Actual	Current Month Budget	Current Month Variance	Year To Date Actual	Year To Date Budget	Year To Date Variance	Total Annual Budget	Funds Available	% Spent
101 Head Office Costs									
4341 Grants	6439	0	(6,439)	8360	45000	36640	71600	63240	11.7%
106 Festivals, Markets & Events									
1303 Other customer/client receipts	540	889	349	2644	6218	3574	18772		14.1%
1304 Donations	215	0	(215)	330	1233	903	3233		10.2%
Festivals, Markets & Events :- Income	755	889	134	2974	7451	4477	22005		13.5%
4001 Salaries	0	0	0	0	1897	1897	3795	3795	0.0%
4002 Employer's NIC	0	0	0	0	285	285	569	569	0.0%
4003 Employer's Superannuation	0	0	0	0	336	336	672	672	0.0%
4162 Waste Removal	0	400	400	225	700	475	1100	875	20.4%
4301 Equipment	0	0	0	0	250	250	3192	3192	0.0%
4304 Catering & Hospitality	0	180	180	55	340	285	460	405	12.0%
4306 Printing	0	0	0	0	0	0	330	330	0.0%
4313 Professional Fees - Other	0	0	0	1730	1984	254	4350	2620	39.8%
4327 Publicity Advertising	590	420	(170)	1737	1260	(477)	5042	3305	34.5%
4341 Grants	(3,500)	0	3500	0	0	0	0	0	0.0%
4343 Licensing/PRS	208	0	(208)	208	160	(48)	760	552	27.4%
4900 Miscellaneous Expenses	0	167	167	315	497	182	2000	1685	15.7%
Festivals, Markets & Events :- Indirect Expenditure	(2,702)	1167	3869	4269	7709	3440	22270	18001	19.2%
Net Income over Expenditure	3457	(278)	(3,735)	(1,296)	(258)	1038	(265)		
108 Christmas Lights									
4313 Professional Fees - Other	0	0	0	0	0	0	51030	51030	0.0%
Christmas Lights :- Indirect Expenditure	0	0	0	0	0	0	51030	51030	0.0%
Net Expenditure	0	0	0	0	0	0	(51,030)		

203 The Square									
1302 Rents	2543	1050	(1,493)	2565	3150	585	12600		20.4%
1303 Other customer/client receipts	(2,093)	0	2093	0	2020	2020	2020		0.0%
The Square :- Income	449	1050	601	2565	5170	2605	14620		17.5%
4315 Insurance	(2,093)	0	2093	0	2020	2020	2020	2020	0.0%
The Square :- Indirect Expenditure	(2,093)	0	2093	0	2020	2020	2020	2020	0.0%
Net Income over Expenditure	2543	1050	(1,493)	2565	3150	585	12600		
206 Bandstand									
4102 Property Maintenance	0	50	50	0	150	150	600	600	0.0%
4111 Energy Costs	0	0	0	0	0	0	250	250	0.0%
4343 Licensing/PRS	0	0	0	70	500	430	500	430	14.0%
Bandstand :- Indirect Expenditure	0	50	50	70	650	580	1350	1280	5.2%
Net Expenditure	0	(50)	(50)	(70)	(650)	(580)	(1,350)		
207 Godalming Museum									
1302 Rents	2201	0	(2,201)	2201	2201	0	8804		25.0%
1303 Other customer/client receipts	1774	0	(1,774)	1774	0	(1,774)	2200		80.6%
Godalming Museum :- Income	3975	0	(3,975)	3975	2201	(1,774)	11004		36.1%
4001 Salaries	6275	6439	164	17414	19317	1903	77277	59863	22.5%
4002 Employer's NIC	691	716	25	1924	2148	224	8592	6668	22.4%
4003 Employer's Superannuation	823	901	78	1843	2703	860	10821	8978	17.0%
4011 Staff Training	0	0	0	308	1000	693	1000	693	30.8%
4102 Property Maintenance	310	250	(60)	1134	750	(384)	3000	1866	37.8%
4103 Maintenance Contracts	198	113	(85)	198	339	141	1356	1158	14.6%
4121 Rents	0	0	0	1478	3224	1747	3224	1747	45.8%
4202 Car Allowances	0	5	5	0	15	15	60	60	0.0%
4313 Professional Fees - Other	60	0	(60)	131	0	(131)	0	(131)	0.0%
4315 Insurance	0	0	0	1774	2200	426	2200	426	80.6%
4325 Computing	299	316	17	1712	956	(756)	3800	2088	45.1%
Godalming Museum :- Indirect Expenditure	8655	8740	85	27914	32652	4738	111330	83416	25.1%
Net Income over Expenditure	(4,681)	(8,740)	(4,059)	(23,940)	(30,451)	(6,511)	(100,326)		

1 June 2026

Subject: Grant Application – Godalming Museum (*A Short History of Godalming*)

Dear Andy

I am writing on behalf of Godalming Museum to submit a Community Grant application for consideration by the Council.

The application relates to the reprint and update of *A Short History of Godalming*, a well-used and highly regarded publication for residents, schools, researchers, and visitors. We have recently been gifted the copyright to the book and, having sold our final copies, are seeking support to reprint 500 updated editions, including a new chapter covering the town's development since 2008.

Please find below the required details of the project:

- Aim of the project
- Community benefit
- Amount requested and purpose (£1,500 towards printing costs)
- Delivery arrangements
- Sponsoring councillors.

We confirm that the project will directly benefit residents within the civic parish of Godalming and aligns with the Council's community and heritage objectives.

We would be grateful if the application could be considered at the next available meeting, subject to confirmation of councillor sponsorship.

Please let me know if any further information is required.

Kind regards

Viv Ellis
Museum Support Manager



Community Grant Application – Godalming Museum

Project Title

Reprint and Update of *A Short History of Godalming*

1. Aim of the Initiative/Project

To reprint 500 copies of *A Short History of Godalming*, a well-established and highly regarded publication, and to update it with a new chapter covering the town's development from 2008 to the present day, including the transition to the new unitary authority.

This project ensures the continued availability of an accessible and authoritative resource on Godalming's heritage for residents, schools, researchers and visitors.

2. Who the Project Will Benefit

This project will provide **direct benefit to the civic parish of Godalming** by:

- Supporting **local residents** interested in the town's history and identity
- Providing an **educational resource for schools and students**
- Assisting **researchers and local history groups**
- Enhancing the experience of **visitors and tourists**
- Promoting **community pride and engagement with local heritage**

The publication has historically been a key resource within the town, and demand remains strong following the sale of all previous copies.

3. Amount Applied For and Purpose

We are applying for a grant of:

£1,500

This will contribute towards:

- Printing costs for 500 copies of the updated publication (approx. £1,500)

The Museum will contribute **in-kind support** through volunteer time for:

- Research and writing of the new chapter
- Editing and preparation for print

Any income generated through sales will be reinvested into future reprints and the Museum's charitable activities.

4. Delivery of the Project

The project will be delivered by:

Godalming Museum (Registered Charity)

Under the supervision of the Museum's management team and supported by experienced volunteers.

The Museum has:

- A proven track record of publishing and selling local history materials
 - Established distribution channels through the Museum and local outlets
 - The recently gifted copyright for the publication, ensuring full control of production
-

5. Alignment with Selection Criteria

Community Benefit

This project demonstrably benefits the residents of Godalming by ensuring continued access to a valued local history resource and supporting education, tourism, and community engagement.

No Duplicate Funding

Godalming Museum has **not received funding for this project in the current financial year.**

Alignment with Corporate Plan

The project supports key objectives typically reflected in the Council's Corporate Plan, including:

- Promoting **heritage and cultural enrichment**
- Supporting **community identity and pride**
- Enhancing **educational opportunities**
- Encouraging **visitor engagement and local economy support**

Match Funding / Added Value

While the grant will fund printing, the project leverages:

- Significant **volunteer time and expertise**
- Existing **museum infrastructure and distribution channels**
- Future **income generation through sales**, supporting sustainability

6. Commitment to Grant Conditions

Godalming Museum confirms that it will:

- Use the grant solely for the purpose outlined
- Provide evidence of expenditure within one year
- Acknowledge the support of Godalming Town Council through:
 - Inclusion of the Council's logo in the publication
 - A press release and promotional activity
 - Participation in a photo opportunity with the Town Mayor if appropriate

Summary

This project preserves and enhances a much-valued publication at modest cost, delivering long-term educational and cultural benefit to the residents of Godalming. With the copyright now secured and clear demand for the book, the project is both timely and sustainable.

Mission Adventure Community CIC – bid to Godalming Town Council's General Grant

Grant Application: Infrastructure Improvements for MAC CIC – Storage Shed and Packaway/Folding Furniture

Applicant: Mission Adventure Community CIC

Contact Person: Mairead Cheeseman

Address: Godalming Town FC, Wey Court, GU7 3JE

Email: mac25.cic@gmail.com

Phone: 07827910253

Total Amount Requested: £5356

Links to sheds and furniture: Higson Build www.higsonbuilds.co.uk

[Fast Fold Tables - Early Years Direct](#) x 3

[Stackable Wooden Chairs - Early Years Direct](#) x3 set of 4

Project Summary

We are applying for funding to support two essential infrastructure improvements to further the goals of Mission Adventure Community CIC

1. The purchase and installation of a weatherproof outdoor storage shed to safely store nursery and SEND equipment.
2. The purchase of lightweight folding furniture to reduce physical strain on staff and improve operational efficiency.

These upgrades will enhance the safety, functionality, and sustainability of our nursery and SEND environment, directly benefiting both children and staff.

Project Rationale

1. Storage Shed

Our nursery currently lacks secure, weatherproof storage for outdoor play equipment, gardening tools, and seasonal learning materials. Items are stored in classrooms or temporary containers, which are not fit for purpose. This limits access to resources and poses safety risks.

A dedicated shed will:

- Protect equipment from weather damage.
- Improve safety and organization.

- Free up indoor space for learning activities.
- Enable secure storage of items dedicated to SEND and Alternative Provision

2. Folding Furniture

Staff currently move heavy tables and chairs multiple times a day to accommodate different activities. This repetitive lifting increases the risk of injury and contributes to fatigue.

Folding furniture will:

- Reduce physical strain and injury risk.
- Improve flexibility in room setup.
- Enhance staff wellbeing and morale.
- Enable zoning of spaces to accommodate different SEND needs

Objectives

- Install a secure, weatherproof shed within the nursery grounds.
- Replace heavy furniture with lightweight, foldable alternatives.
- Improve safety, efficiency, and accessibility for staff and children.
- Support a healthier and more organized learning environment.

Budget Breakdown

Item	Quantity	Cost per Unit	Total Cost
Outdoor Storage Shed (7mx4m)	1	£3,998.67	£3,998.67
Folding Tables	3	£188	£564
Set of 4 Stacking Chairs	3	£264	£792

Item	Quantity	Cost per Unit	Total Cost
Delivery & Assembly (if any)	-	-	(included in quotes)
Total Requested			£5356

Impact

These improvements will:

- Enhance the quality of outdoor learning experiences.
- Create a safer, more efficient working environment for staff.
- Enable quality integration and support of children with SEND
- Support the long-term sustainability of nursery operations.
- Improve the overall wellbeing of our nursery community.

Sustainability

Both the shed and folding furniture are long-term investments. They will be maintained by nursery staff and are expected to serve the nursery and Alternative Provision for many years with minimal upkeep. Their durability and functionality ensure lasting value.

Conclusion

By investing in a storage shed and folding furniture, we aim to create a safer, more organized, and supportive environment for both children and staff.

Godalming Town Council Sponsors

Paul Follows

Claire Weightman

Copied from email sent 8 June 26 – St Edmunds PSA to GTC

Dear Godalming Town Council Grants Committee,

I am writing on behalf of the St Edmund's Catholic Primary School (St Edmund's) PSA to apply for a grant through the Godalming Town Council Community Grant Programme.

Following the Council's generous support of our previous playground enhancement project—which is due to be completed this summer and will be fantastic for our pupils—we would be incredibly grateful if this new application could be presented to Councillors for consideration at the upcoming meeting.

The Project: Enhancing Early Years Outdoor Learning

We are now seeking a grant of £1,500 to specifically develop and transform the dedicated outdoor learning area for our youngest pupils in Year R (Reception).

While our previous project focused on the main playground, our Year R area is a distinct, self-contained space designed to cater to children entering primary education. The current area features equipment that is well loved but requires replacement or significant repair; including a sandpit and outdoor kitchen (both of which are rotting) and ride-on bikes. However, to unlock its full potential, we need to significantly enrich this environment with high-quality, durable, and collaborative resources that bridge the gap between structured learning and active discovery.

For children aged 4 and 5, the outdoor environment is not just a place to let off steam; it is a vital extension of the classroom. Research consistently shows that learning through play is the most effective way for Early Years children to develop core cognitive, physical, and social skills.

By upgrading this space, we aim to maximise these specific benefits:

- **Communication & Social Skills:** Expanding on resources like the outdoor kitchen encourages role-play, negotiation, and language development as children collaborate on imaginative tasks.
- **Physical Development & Spatial Awareness:** While the ride-on bikes are excellent for gross motor skills, adding structured, open-ended play equipment will help develop fine motor skills, balance, and spatial awareness.
- **Problem-Solving & Creativity:** Integrating elements that complement the sandpit (which will be replaced) will allow children to explore maths and science concepts naturally—such as measuring, weighing, and testing gravity—through hands-on, tactile play.

As a one-class entry school with a compact site, we must maximise every square inch. Investing in this outdoor space ensures that our youngest pupils have access to a rich, stimulating environment that fosters independence and a lifelong love of learning from their very first day at St Edmund's.

The requested **£1,500** from the Town Council will go directly toward providing robust, weather-resistant educational play structures and sensory equipment designed for heavy daily use.

As with our previous playground project, the PSA is fully committed to driving this initiative forward. The total cost of fully equipping the area will exceed our grant request, and the PSA will fund the remaining balance through our ongoing calendar of community fundraising events, including our upcoming seasonal fairs, quiz nights, and school initiatives.

We believe this project aligns perfectly with the Council's commitment to children's wellbeing, early childhood development, and mental health. Providing a high-quality outdoor learning space gives our children the best possible start to their school lives.

We are incredibly grateful to the Town Council for your past support, which has made a tangible difference to our school community.

Thank you for considering our request and for your continued investment in the young people of Godalming. If you require further information to support our application please do let me know

Warm regards,
St Edmund's Catholic Primary School PSA

Application for Community Grant for funding a series of PAPAYA Parent Talks across Godalming Schools.

To enable primary and secondary schools in Godalming the opportunity to host a PAPAYA parent talk to raise awareness in the Godalming Community about the risks and harms associated with social media technology and our children.

[PAPAYA parent talks](#) - Let's Talk About Our Kids & Their Tech - offers parents and carers clear, research-backed insights and practical strategies for managing children's mental health and tech use. It covers the impact of smartphones and social media, helping families set healthy boundaries and make informed choices. The session is non-judgmental, open for honest discussion, and for adults only.

[Smartphone Free Childhood](#) would also give an introduction at each talk to raise awareness of the parental movement which offers encouragement and support for those families wishing to delay giving their children smartphones and social media.

How much is being requested?

The full grant of £1,500 – this would allow for 10 talks across Godalming at £150 each (for state schools). Each talk is 75 minutes plus 15 minutes Q&A.

The aim would be for 2 or 3 talks for the schools within the Godalming Learning Partnership, ideally hosting one at an Infant School and the others at Junior Schools within the GLP.

<i>Milford School</i>	<i>Busbridge Junior</i>
<i>Moss Lane School</i>	<i>Godalming Junior School</i>
<i>Witley CofE Infant School</i>	<i>The Chandler CofE Junior School</i>

Then further talks at:

Primary	Secondary
<i>Busbridge Infants</i>	<i>Broadwater</i>
<i>Farncombe CofE Infant School</i>	<i>Rodborough</i>
<i>Loseley Fields Primary School</i>	
<i>St Edmund's Catholic Primary School</i>	
<i>St James CofE Primary School</i>	
<i>St Mark's & All Saints CofE Primary School</i>	

Total cost of the project/purchase etc

The total cost would be £1,500 which would cover fees paid to PAPAYA (which could be invoiced directly to Godalming Town Council). Any promotional materials, for example posters and/or digital flyers for each school (to include a *Supported by* and Godalming Town Council logo or other detail as needed to highlight the grant support) would be provided by Smartphone Free Childhood. There shouldn't be additional venue hire fees as each school would host.

How it will provide benefit to residents of Godalming?

It would raise awareness about the [dangers of smartphones](#) and overuse of technology by children to parents within the Godalming Community and give them the knowledge and

support to make more informed choices. Through the PAPAYA workshops and introduction by Smartphone Free Childhood, parents would have greater knowledge and insight as well as the motivation and support from other parents willing to do the same.

Who those residents are

Whilst we would especially encourage the parents of Years 5 and 6 at primary and KS3 (Year 7-9) at secondary to attend (estimated to be around 3,540 parents based on Waverley Published Admission Numbers), the talks would be open to **all** parents at the state schools in Godalming; estimated to be over 8,220 parents (estimated from PAN) across the 14 school parent communities who would be invited to these PAPAYA talks.

We know that not all parents would come, of course, but if we only got between 10% and 30% sign up (of at least one parent per pupil attending), that's around 411 to 1,233 parents better informed on the issue to reach closer to the 25% of a community needed for a [tipping point](#) in social change.

Whilst not every school in the Godalming area has been specifically contacted to sign up to this yet, St Mark & All Saints and Loseley Field parents have already expressed an interest in hosting an event and the following Heads have also confirmed interest:

Emma Hunston, Principal at Rodborough School:

"I would be happy for this. I think healthy screen habits also extend beyond phones to tablets, computers and gaming systems all of which pose risks to young people and I think anything that supports parents with this is good."

Richard Catchpole, Headteacher at Busbridge Junior CofE Junior School:

"The PAPAYA presentation that we hosted in school 18 months ago provided our parents/carers with an excellent opportunity to hear about the pros and cons of smartphone usage by children. PAPAYA do support a childhood without a smartphone, but the presentation was not a hard-sell. There was plenty of open discussion, and parents left with much information to help support their decision around smartphones in their family. We will most certainly be looking to rebook a visit by PAPAYA should funding enable it."

Godalming Town Council
107-109 High Street
Godalming
Surrey
GU7 1AQ

2 June 2026

Dear Andy,

Disabled children and young people are more than four times more likely to feel lonely compared to non-disabled peers (Activity Alliance, 2024)

We recognise this as a call to action. Challengers believes that every disabled child and young person deserves a supportive environment where they can access the same play and leisure opportunities as their non-disabled peers—and thrive. Inclusion isn't just a buzzword to us—it's at the heart of everything we do. Through play, we spark joy, foster connection and nurture creativity, ensuring that no child or young person ever feels disregarded or overlooked.

After researching Godalming Town Council, I am hopeful that your corporate plan aim of encouraging and promoting access to sports and leisure facilities and the arts for all aligns with the vital work that Challengers does to support disabled children and young people. I, therefore, write with the hope that the Councillors will consider supporting Challengers, enabling us to continue providing a lifeline to disabled children and young people who are too often left without spaces where they feel safe, included, and free to be themselves.

Challengers is proud to work with 911 families of disabled children and young people each year, many of whom have high support needs, by delivering inclusive play and social opportunities through 14 services across the Southeast. **A gift of £1,250** from Godalming Town Council could make a transformational difference to the lives of those we support, funding a day of play for five disabled children at our Guildford Playscheme. I have included more information about the project, which has supported 10 Godalming residents (GU7 postcodes) in the last 12 months.

I sincerely hope you will consider supporting us so that we can continue enhancing the lives of disabled children and young people. I would be delighted to invite the Councillors to visit Challengers and see our work in action. Please don't hesitate to contact me at rbypritchard@disability-challengers.org to arrange a visit or if you require further information.

Thank you for your kind consideration, and I look forward to hearing from you in due course.

Yours sincerely,

A handwritten signature in black ink that reads "Ruby Pritchard". The script is fluid and cursive.

Ruby Pritchard
Trust Fundraising Officer
E: rbypritchard@disability-challengers.org
T: 01483 230060

Challengers

Proposal to Godalming Town Council

Challengers kindly requests support of £1,250 from Godalming Town Council to enable us to help disabled children and young people overcome the barriers that too often leave them isolated. We hope the information below demonstrates the meaningful and direct impact that your support could have on our children and young people, and their families.

About Challengers

For 47 years, Challengers has transformed the lives of disabled children and young people, and their families through the power of play. Founded in 1979 to address the lack of inclusive opportunities, we now support 911 families across 14 services in Surrey, Hampshire, West Sussex and Greater London, with a further 656 families on our waiting list still seeking support.

Inclusion is at the core of everything we do. Our non-exclusion policy ensures that every child and young person is welcomed, regardless of the complexity of their needs. With around 64% of children requiring 1:1 or 2:1 support, many would have nowhere else to turn. Through our inclusive opportunities, we help disabled children and young people build confidence, independence and friendships, while providing families with vital respite that is essential to their own mental health and wellbeing.

The Need

- **Widespread social isolation:** Disabled children and young people are at high risk of social isolation, with 54% of parents sharing with us that their child has faced exclusion due to their disability. Without inclusive spaces to play and connect, children and young people miss out on friendships, confidence-building opportunities and a sense of belonging.
- **Barriers to participation:** In schools, playgrounds and extracurricular activities, disabled children and young people are often separated from peers, or unable to participate at all, due to inaccessible environments and insufficient support. As a result, they miss out on opportunities to build friendships, independence and social skills.
- **Strain on families:** Parents and carers face ongoing stress navigating inadequate services, while siblings may also miss shared experiences. Without specialist, inclusive services, disabled children and young people, and their families risk continued isolation and exclusion from the opportunities that underpin a healthy, connected childhood.



“Challengers understand us. They understand that creating space for joy for our daughter, creates space for us to continue being the best parents and carers we can be.”
Challengers parent

Our Impact

Challengers plays a vital role in protecting and improving the mental health and wellbeing of disabled children and young people, particularly those with complex needs who have no alternative support. Through safe, inclusive spaces, disabled children and young people build meaningful friendships, grow in confidence, and develop greater independence. Our services directly reduce social isolation and increase participation in activities that would otherwise be inaccessible.

At the same time, we provide essential respite for families, reducing stress, preventing burnout, and strengthening family stability. By delivering specialist provision, we enable disabled children and young people not only to take part, but to thrive.

The results of our 2025 Parent Carer Survey highlight the impact on families:

- ☆ 89% of families say that Challengers helps reduce their child's isolation and loneliness
- ☆ 92% feel that Challengers helps improve their child's social skills
- ☆ 90% of families feel that Challengers helps improve their child's independence
- ☆ 89% of families feel that Challengers helps improve their child's confidence
- ☆ 82% of families say that Challengers has an essential/significant impact on their family lives.

How We Measure Our Impact

“Challengers is a place that our daughter feels safe to be herself.”
Challengers parent

Parent/Carer survey:

We greatly value the feedback we receive from the parents and carers of the children and young people who attend Challengers. Each year, we invite all Challengers families to complete our annual online survey to help us understand the impact our services have on their lives, as well as how we can continue to improve. We also welcome immediate feedback via a QR code displayed at each centre.

Child Listening Programme:

It is vital for us to hear the voices of those we support, so we can ensure the services we provide meet their needs. We use a toolkit of visual prompts and interactive games to help children share how they feel at Challengers, what activities they enjoy, and what Challengers means to them. This approach ensures that every child and young person can have their views heard, regardless of any communication barriers.



To meet some of the families that could be directly impacted by your support, please scan the QR code and watch our short film



Guildford Playscheme

You can transform the lives of local disabled children by supporting our Guildford Playscheme, to provide fun, engaging and exciting activities that they might otherwise miss out on.

- ☆ Supports over 100 children each year
- ☆ Takes place on Saturdays and during school holidays, 10am – 4pm
- ☆ For children aged 4 to 12
- ☆ Days planned based on feedback from our Child Engagement work
- ☆ 1:1 and 2:1 support available from our dedicated playworkers
- ☆ Runs from our purpose-built, fully accessible Playcentre, with a sensory room, softplay area and playground.

Budget

After parental contributions, contracts with the local authority and voluntary donations, this project still requires £32,646. We are seeking funding from trusts, corporate partners and community supporters to ensure we can continue providing these essential opportunities for disabled children.

We believe that parents of disabled children should not have to pay more than parents of non-disabled children for their care. While families contribute £32 towards the cost of the scheme, this amount is comparable to mainstream activities. Through our bursary and concessions policy, we will ensure that cost is never a barrier to participation and that families experiencing financial hardship can still access the support they need.

To arrange a visit, or to request further information, please do not hesitate to contact us on 01483 230060 or RubyPritchard@disability-challengers.org

Thank you for considering our application



“The respite that Challengers allows us is essential and without it, I don't think we would be able to function fully.”

Challengers parent

Expenditure	
Staff	£165,053
Activity and Equipment	£7,095
Cleaning, Health and Safety	£2,817
Property and Motor Costs	£25,204
Professional Services	£8,678
IT and Admin	£10,671
Bank Charge	£1,305
Contribution to Organisational Overheads	£68,037
Expenditure Total	£288,860



Our mission statement is - To encourage civic pride by the participation of individuals and businesses in the improvement of the local environment of Godalming and Farncombe through planting and floral displays.

Andy Jeffrey - Town Clerk
GODALMING TOWN COUNCIL
107-109 High Street
Godalming
Surrey GU7 1AQ

High-Down
South Munstead Lane
Godalming
Surrey GU8 4AG

9th June 2026

simoncrowther7@gmail.com
07778 345458

Dear Mr Jeffrey

Community Grants Fund

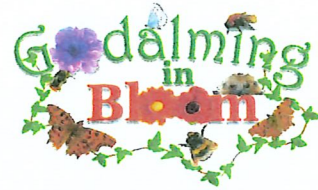
Godalming in Bloom is part of the Go Godalming Association, and our activities are covered under their blanket insurance.

I am writing to ask if Members would support an application for grant funding in accordance with the Town Council's Grant Funding Policy and Procedures.

Some contexts... Godalming in Bloom has been part of the Association and part of Godalming life since its inception some thirty or so years ago and each year has run open competitions for local gardens, allotments, schools and commercial properties. We visit anywhere and everywhere within the GU7 postcode that we can encourage people to garden and take care of the beautiful area in which we are so lucky to live in.

These competitions take place during June and culminate with an awards evening ceremony in July at the Wilfrid Noyce Community Centre, the use of which the Town Council generously allows us to use free of charge.

Godalming in Bloom is run by a small, dedicated team of volunteers and relies on any donations or sponsorship that can be realised. We have been very fortunate to enjoy financial support from various retailers and organisations in and around the Town.



However, year on year, our costs have escalated to the extent that we need to find additional funds to ensure our summer programme runs efficiently, and as professionally as it can.

In addition, this year, we have created a new competition, which is specifically aimed at children, resident or at school in the GU7 postcode, inviting them to design and hand-draw a poster under the title of "I love my wildlife-friendly garden". We have built up a relationship/partnership with the Godalming Library to help promote this and they will run an 'exhibition' of these posters in the summer.

Looking at our annual costs, we try and finish our year with a small surplus to enable us to start the new year with sufficient to pay our share of the insurance premiums and for printing our leaflets. The sponsorship we receive usually covers our programme of visits but we are finding that more judging days are now required, which causes a knock-on effect with refreshments etc... we are keen to distribute the myriad of trophies we have (and these are still being added to) and their engraving, despite generous discounts, is expensive.

Currently, I am anticipating that we would need an additional £750 to complete this year's activities and start our 2027 programme, as described, and if, by way of this letter, together with additional documentation as detailed and requested, that was possible, it would be greatly appreciated.

Thank you for considering this application.

Yours sincerely

Simon Crowther
Chairman, Godalming in Bloom
www.godalminginbloom.org.uk



Enclosures

- Our budget for 2026
- Our signed accounts thru' 31st December 2025 independently reviewed
- Our banking details and summary of all transactions thru' 31st December 2025
- An overview of our activities
- An email from Cllr Paul Rivers indicating his assistance in sponsoring this application - TO BE TABLED.
- A copy of our trifold brochure for 2026 TO BE TABLED.



BUDGET 2026

Last year we spent £1,860.70 to run our programme – my estimates for 2026 are, as follows:

INSURANCE	£350
PRINTING	£200
REFRESHMENTS (team meetings)	£75
REFRESHMENTS (judging)	£500
ENGRAVING	£750
PRIZE-GIVING	£150
BANK CHARGES	£50
OTHER COSTS	£100
 ESTIMATE	 £2175

My estimate for sponsorship for 2026, using 2025 sponsors are:

SPONSORS	£1600
with	
CASH IN BANK	£200

DEFICIT £375

We need a couple more sponsors for say £750 to finish the year with some £375 to carry forward – my expenses estimate is some 15% higher than 2025 - I would hope to reduce the refreshment costs by using the Cellar Café exclusively when possible, but we will incur additional expense with the promotion of the new Children's Wildlife Poster competition...

We understand, from reading the Councils 'Grant Funding Policy and Procedure' document, that community grants, if identified as a benefit to the local community and provide such benefit to residents of the Parish of Godalming - that our activities would fall within those parameters.

Simon Crowther
Chairman
February 2026

GODALMING IN BLOOM ACCOUNTS 2025

RECEIVED

PAYING-IN DETAIL

	BROUGHT FORWARD FROM 2024	£465.73	
SPONSORSHIP 2025	GODALMING FUNERAL CARE	£400.00	Deposit
	SEYMOURS	£250.00	(Transfer)
	RUSSELL'S HEDGES	£200.00	(Transfer)
	CORNMETER	£250.00	(Transfer)
	MUSIC IN THE PARK	£500.00	(Transfer)
	TOTAL	£2,065.73	

EXPENSES

CHEQUE/TRANSFER DETAIL

2025	GO GODALMING INSURANCE	£280.00	Deposit
INSURANCE	PROMOTIONAL LEAFLETS	£108.00	(Transfer)
PRINTING	ALLOTMENTS/SCHOOLS (6 June)	£59.95	(Transfer)
JUDGING ETC.	SCHOOLS (5 & 6 June)	£143.30	(Transfer)
	GARDENS (14 & 16 June)	£180.05	(Transfer)
	GARDENS (16 June)	£14.80	(Transfer)
	GARDENS (14 & 16 June)	£23.60	(Transfer)
	COMMUNITY GARDENS (11 June)		
	COMMERCIAL (20 June)		
	(Lanyards/set-up & meetings (2))	£278.70	(Transfer)
	Wash-up meeting	£17.40	(in a Transfer)
OTHER COSTS	PLANTS FOR SCHOOLS	£36.32	252
	ENGRAVING COSTS	£553.78	(See overleaf)
	PRIZEGIVING COSTS	£135.05	(Transfer)
	BANK CHARGES (March/December 2025)	£29.75	
	TOTAL	£1,860.70	

SUMMARY

RECEIPTS 2025	£2,065.73
EXPENSES 2025	£1,860.70
CARRIED FORWARD	£205.03

*Reviewed and
found correct*

*MICHAEL SULLIVAN
11/21/2026*

NOTES

STARTING POINT – JANUARY 2025

THE COLUMNS ON THE RHS RELATE TO PAYING-IN/TRANSFERS AND CHEQUE NUMBER DETAILS.

SQUIRES SPONSORSHIP IN GARDEN VOUCHERS (£250) HAPPENED IN 2025.

THE JUDGING COSTS MAINLY COVERED LUNCHEES AND PARKING FOR THE TEAMS INCLUDING THE MAYOR/DEPUTY MAYOR & CONSORTS

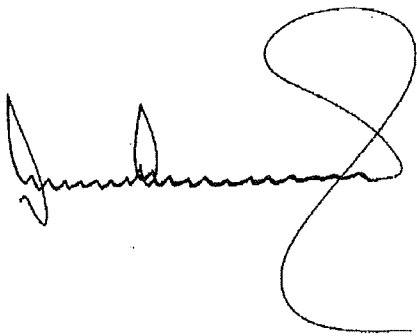
OUR MAIN EXPENSE WAS (AND IS) THE ENGRAVING OF TROPHIES.

THE STAR (PH) & PIZZA EXPRESS (DISCOUNTED) PROVIDED THE REFRESHMENTS FOR THE PRIZE-GIVING RECEPTION.

RECEIPTS ARE AVAILABLE FOR ALL EXPENSES.

THE ENGRAVING COSTS WOULD HAVE PUT THE ACCOUNT IN ARREARS, SO WAS PAID BY ME PERSONALLY, PART OF THE DIFFERENCE WAS TAKEN OUT OF THE ACCOUNT – I WAS OWED £330 WHICH WAS COVERED BY A DONATION FROM THE 'MUSIC IN THE PARK' AND PUT US BACK IN CREDIT AT THE END OF DECEMBER.

MICHAEL O'SULLIVAN INDEPENDENTLY 'EXAMINED' THESE ACCOUNTS ON

A handwritten signature in black ink, appearing to read 'Simon Crowther', with a large, stylized flourish extending from the end of the name.

Simon Crowther
Chairman
December 2025

Calendar of Events in Godalming Jan 2026-Dec 2026				Key:	GTC Events	GTC Partnered Event	GTC Supported Event	Other Events							
Organiser	Event	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Benefit	GTC Support
GTC	Weekly Friday Pop Up Crown Court	Fri 2 (tbc), 9, 16,23,30	6,13, 20,27	6,13,20, 27	3,10,17,24	1, 8, 15,22,29	5.12.19.26	3,10,17,24,31	7,14,21, 28	4,11,18,25	2,9, 16,23,30	6,13,20,27	4,11,18	Economic/ Place-making	Curate and organise Market & activities/marketing
GTC	Spring Festival - Retail Centre				Sat 4									Economic/ Place-making	Organise Event including marketing
GTC	Floral Godalming (spopnsorship ongoing)					Blooms in place		Judging 3, 10(SSEIB) and 28 July (BIB)						Well-being / Place-making	GTC covers full cost offset by sponsors, GTC grounds staff responsible for Floral Godalming Displays
GTC	Staycation Holiday Programme								Sat 1 - Sun 9					Economic/ Place-making / well-being	Curate program, social media and publicity, provision of venues
GTC	Farncombe Market Station car park			Sat 14 tbc			Sat 13 tbc			Sat 19 Sept				Economic/ Place-making	Curate and organise Market, provide Tobyman
GTC	Remembrance Service and Parade											Sun 8		Civic	GTC organises event, printing of service sheet, PA system, town wreathes/advertising campaign
GTC	Godalming Christmas Lights Switch-on											Sun 22			
GTC	Godalming Christmas Festival Market											Sat 28		Well-being / Place-making	Organise Market, activities and Switch on Charater
GTC	Farncombe Christmas Lights												Fri 4	Well-being / Place-making	Organise ativities
GTC	Farncombe Christmas Market												Sat 21 Nov	Well-being / Place-making	Organise Market, provide Tobyman
GTC/GDCOC	Godalming Food Festival							Sat 4							
GTC/GDCOC	Classic Car Show							Sun 5							
Sport Godalming	Godalming Run					Sun 17								Economic/ Place-making / well-being	GTC Manages Road Closure
Godalming Rugby Club	Fireworks											Fri 6		Well-being / Place-making	GTC manages infrastructure requirements, procession & Socail Media Promotion

GTC/ACVEvents	Antiques & Vintage Market			Sat 7										Economic/ Place-making / well-being	GTC Manages Road Closure, Street Trading Licence and promotes via social media.
GTC/EVE	Plant Based Artisan Market					Sat 2 tbc						Sat 7 tbc		Economic/ Place-making / well-being	GTC Manages Road Closure, Street Trading Licence and promotes via social media.
Rotary in Godalming	Godalming Repair Café	Sat 24	Sat 28	Sat 28	Sat 25	Sat 23	Sat 27	Sat 25	Sat 22	Sat 26	Sat 26	Sat 28		Economic	GTC Hosts webpage & promotes via Social media
Rotary in Godalming	Duck Race									Sat 12				Well-being / Place-making	GTC loans equipment/helps promote via social media
Rotary in Godalming	Spring Fayre (the Burys)					Sat 3								Economic/ Place-making / well-being	GTC loans equipment
Godalming Film Society/GTC	Relaxed Screening (WNC) Dates TBC	Sat 17	Sat 21	Sat 21	Sat 18	Sat 9	Sat 20	Sat 18	Sat 15	Sat 19	Sat 19	Sat 21	Sat 19	Well-being	Grant-aid for WNC, manage tickets & social media
Churches Together	CTIG Easter Event				Fri 3									Well-being	Assist with road closure application
Go Godalming Association	Music in the Park Bandstand Concerts					Sun 2, 9, 16, 23, 30	Sun 6, 13, 20, 27	Sun 4, 11, 18, 25	Sun 1, 8, 15, 22, 29	Sun 5, 12, 19, 26				Economic/ Place-making / well-being	GTC Bandstand FOC, Social media promotion, GTC sponsored concert
Godalming Round Table	Round Table Town Show & Carnival					Sat 30								Place-making / well-being	Manage Road Closure for procession, loan equipment, FOC WNC
Choirblast	ChoirBLAST Festival						Fri 12/Sat 13							Well-being	GTC advise on event planning, Grant aid, facilitates infrastructure, venue hire, social media
Godalming Trust	Heritage Open Weekend									Sat 19/ Sun 20				Well-being	GTC funds promotion of event, FOC use of Pepperpot, Museum manages tickets
Sport Godalming	Go Godalming Association Sport for all Awards											Friday 27		Well-being	FOC WNC for awards ceremony
Churches Together	CTIG Carol Service/Concert												tbc	Civic / Well-being	Social media promotion
Organiser	Event	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Benefit	GTC Support
Godalming Museum	Ghostly Walk						Fri 19					Fri 6			

[illegible]

11. Events 2026 Update

Members to receive an update of community events covering the previous quarter and planning updates for events for the remainder of the year.

GTC Events

Crown Court Friday pop up markets continue to attract both traders and shoppers alike with the pitch capacity having increased by 1 pitch to 8 pitches in early 2026.

SPRING FESTIVAL

The Spring Festival was held on the 4 April 2026 with 59 stalls, plus entertainment at the Pepperpot and other locations around the town. Whilst previously GTC managed footfall data, this is now managed by the Godalming BID, an update on event day footfall has been requested. However, anecdotally, it appeared as though footfall was in line with previous years with traders and visitors having an enjoyable and successful day.

FLORAL GODALMING SPONSORSHIP

Seasonal displays were installed in May just before the Town Show and Procession. Sponsorship is down on previous years. This reflects relocation a one sponsor and the loss of a significant benefactor. However, sponsorship received has covered this year's expenditure on plants and growing medium.

STAYCATION HOLIDAY PROGRAMME

Work started on Staycation 2026 in January. The programme went to print in June 2026 and has been uploaded to the Council's website. Social media started in the first full week of July.

This year's Staycation programme contains 80 sessions covering over 50 different activities. The full Staycation programme can be viewed at

<https://godalming-tc.gov.uk/wp-content/uploads/2026/06/Staycation-Programme-2026.pdf>

FARNCOMBE STATION MARKET

Two markets have so far been held in 2026, the next one is due on Saturday 19 September. The March event was fully booked as was the June Market. However inclement weather in June did effect on-the-day attendance.

REMEMBRANCE

Planning for Remembrance will commence in August of this year.

CHRISTMAS IN GODALMING & FARNCOMBE

Planning for Christmas Events began in January. Detailed updates will be provided at the next meeting.

GTC PARTNERED EVENTS

GODALMING GUIDED WALKS

Guided walks organised by the Godalming Trust took place in May and June with further planned for 11 July and 15 August.

GODALMING FOOD FESTIVAL

Godalming Food Festival and Classic Car Show

The Food Festival returned to being held on a Saturday with the Classic Car Show held separately on the Sunday. Members may wish to note that the Chamber of Commerce has indicated that this is the final year that they wish to be involved in the Food Festival. If Members wish the event to continue it will need to become a GTC event. A report on this event will brought to the October meeting.

GODALMING RUN

This year's event was hugely successful with all places having been booked in advance with over 800 competitors having taking part. GTC continues to manage the road closure functions and route preparation prior to the run, with Waverley Harriers and Sport Godalming managing all other aspects of the event.

GODALMING FIREWORKS

Fireworks 2026 will once again be held at the Guildford Rugby Club. GTC officers are heavily involved in the planning of this event and have held a 2025 debrief in early December, two further planning meetings have been held. Logistics planning is ongoing. Members should note that this is the most labour-intensive event in the GTC calendar requiring approximately 20 man days of facilities staff's.

HIGH STREET MARKETS

Excepting festival events, there are 3 additional markets planned for 2026, with the first having been held on Saturday 7 March. Although another two plant based artisan market were scheduled for 2026, the operator has indicated that they are unable to facilitate these markets for 2026.

GTC SUPPORTED EVENTS

GTC continues to support the events organised by other voluntary organisations shown on the attached events calendar.

Museum Report for Community, Events and Culture Committee

There has been a great deal of change at the museum already this year, with the appointment of a new Museum Assistant in February, the return of the Curator from maternity leave and the start of a new Education & Outreach Officer in April. Our refreshed team has settled well, and we have lots of ideas and enthusiasm to drive the Museum forward.

Visitor Figures

This quarter we have 2,466 received visitors, which is broken down below.

<i>Museum visitors</i>	
• <i>April</i>	<i>843</i>
• <i>May</i>	<i>678</i>
• <i>June</i>	<i>495* NB. Museum closure for 4 days due to extreme heat</i>
<i>Lectures & talks</i>	<i>117</i>
<i>Events</i>	<i>30</i>
<i>Youth</i>	<i>15</i>
<i>Loan Boxes</i>	<i>267</i>
<i>School Visits</i>	<i>21</i>
<i>Total</i>	<i>2466</i>

Downstairs Office

A new office has been created downstairs where the underused Visitor Information Point was previously located, which gives greater flexibility for staff deployment. Local leaflets will be displayed on a new spinning leaflet rack in the foyer shared with the GTC office so accessible when the museum is closed.

Budget

To ensure staff are able to deliver a full program and meaningful service, the Curator has provided the Museum trust with a budget based on the previous year's accounts. This is currently with the Treasurer for review.

Education & Outreach Officer

Our new Education & Outreach Officer took up post in early April and has already proven a valuable addition to the team. She is currently working on building new connections with local schools and reviewing and enhancing the current offer. She has lots of ideas for development of the museum's Education & Outreach service and has been allocated funds of £3,000 by Godalming Museum Trust for this year.

There was a significant reduction in education visits and loan box use in the financial year April 2025 to March 2026 (1769 down to 917), this was invariable down to due to the absence of the Curator and the inability of temporary staff to deliver this important service. Looking ahead, it is hoped that the statistics will show that the Education & Outreach Officer has reconnected with the schools and significantly increased outreach interactions.

GODALMING MUSEUM TRUST
(A Company Limited by Guarantee)

REPORT AND UNAUDITED FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 March 2026

Company Registered No. 1968010

GODALMING MUSEUM TRUST
(A Company Limited by Guarantee)

(Company Registered Number 1968010)

REPORT AND UNAUDITED FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 March 2026

INDEX

Report of the Trustees	1 to 5
Statement of Financial Activities	6 to 7
Balance Sheet	8 to 9
Notes to the Financial Statements	10 to 14
Report of the Independent Examiner	15
Income and Expenditure Account	16

GODALMING MUSEUM TRUST
(A Company Limited by Guarantee)

(Company Registered Number 1968010)

REPORT OF THE TRUSTEES

FOR THE YEAR ENDED 31 March 2026

The Trustees present their Report and the Financial Statements for the year ended 31 March 2026.

CONSTITUTION AND PRINCIPAL ACTIVITY

Godalming Museum is a company limited by guarantee (Memorandum of Association dated 4 November 1985) and is a registered charity. The principal activity of the Company is the provision of museum facilities in Godalming for the public benefit.

TRUSTEES AND DIRECTORS:

The Directors at the end of the year under review were:

W M H Edwards, MA (Chairman)
M R Goodridge, MBE, LLB (Vice Chairman)
A Kelly, FCA
C M I Smith MA
M L Steel FCA

Treasurer: A Kelly FCA

Registered Office: 109A High Street
Godalming
Surrey, GU7 1AQ

Independent Examiner: P J Osborne, FCA
7 Oaks Lane
Bookham
Surrey
KT23 3FD

Bankers: HSBC Bank Plc

GODALMING MUSEUM TRUST
(A Company Limited by Guarantee)

(Company Registered Number 1968010)

REPORT OF THE TRUSTEES

FOR THE YEAR ENDED 31 March 2026

Registered Charity No: 292155

Accredited Museum No: 255

Godalming Museum Annual Report 2025-26

An exciting year of growth and additional appointments for the Museum!

We were delighted to have been under the careful guidance of Assistant Curator, Ellie Whitelaw until February this year whilst our curator, Rhiannon Jones was on maternity leave. We wish to acknowledge and thank Ellie for her valuable contribution to the Museum over the last year. We wish Ellie well with her future ventures.

We are equally delighted to welcome Rhiannon back and so pleased and totally reassured to see back her 'in control' after her Maternity leave.

We also said goodbye to Louise Roff, our Museum Assistant who had shown so much passion for the Museum over the many years she has worked here. Again, we wish her well and thank her for her valuable contribution to the running of the Museum.

We now welcome Millie Dodd who joined us following Louise' departure and not only she assists with the Museum's curatorial tasks but voluntarily gets involved with organising the fund-raising activities notably the lecture series, and the marketing of these. It has been a pleasure to have Millie join us with her expertise.

A new addition to the team (and a brand new role!) is our Education Officer, Annette Hetherington who commenced her role in May. Annette works 3 days a week and her role will be responsible for developing, delivering and promoting high quality learning engagement activities that increase access to and participate in Godalming Museum's collections and stories. Her role is leading on education and outreach whilst contributing to the day-to-day operation of the Museum. She will plan, deliver and evaluate structured learning activities including school workshops, loan boxes, family events and tours. Annette has already commenced happily and successfully with these tasks having only been with us a few weeks, and we are so very grateful to the Godalming Town Council for entirely supporting the Museum with this new role, which is so important for our outreach programme, building relationships with schools, community groups and other partner organisations, taking the Museum beyond its physical site, including programming that reflects the diversity of this local community.

We wish all the best support for Annette as she embarks on this new role.

New Trustee

During the last year three new trustees, Sarah Dickinson, Vicki Bradley and Sarah Kelly, who have formally been appointed as Trustees. We are delighted to have been joined more recently by a further new trustee, David Williams who was appointed earlier in the year. David had recently become a volunteer at the Museum and has been keen to be more involved with the Museum over time. Historically David was Bursar at Charterhouse School, and previously notably a trustee of Cranleigh School, Royal Holloway College and we are delighted to welcome and his deep expertise to the board and he has already made a super impact.

GODALMING MUSEUM TRUST
(A Company Limited by Guarantee)

(Company Registered Number 1968010)

REPORT OF THE TRUSTEES

FOR THE YEAR ENDED 31 March 2026 (continued)

New Trustee (continued)

To recap concerning our other new recruits, Sarah Dickinson is currently chairman of the Surrey Gardens Trust, Vicki Bradley is the Alumni Relations Manager at King Edward's School Witley and Sarah Kelly, Executive Director of Prime Residential based in London. Each of the new trustees bring their extensive knowledge of fund raising, membership and organisational skills to the Board in order to boost the fund-raising projects needed to take the Museum to the next stage. Each enthusiastic to be involved with the Museum we are excited to have them all on board.

Lecture Series

In terms of events thanks hugely to our Museum Support Manager, Viv Ellis and her team for coordinating these on behalf of the trust, the trustees have sought to boost the number of lectures/ events per annum to one per month now, all held at the Wilfred Noyce Centre. Numbers of attendees are increasing from 60 upwards, which with an increase in ticket prices has created a nice profit per lecture, both raising awareness for the Museum and boosting our much needed income.

We were very pleased to welcome back Julian Humphrys, who gave a fascinating lecture, Mary Toft, the Rabbit Woman of Godalming. Hilary Underwood presented a lecture on Surrey Artists, which included Constable, Turner, Pre-Raphaelites, Watts and many others who all harnessed Surrey's picturesque landscapes – a detailed potted history of art painted in Surrey. Most recently a lecture given by Professor Craig Underwood – Power to the People, first public streetlighting in the world – the lecture was a detailed story of the electricity revolution and in particular the part Godalming played in pioneering the future.

Other notable events included an interactive day – Operation Morse! - on 11 April to celebrate Jack Phillips birthday at the Museum demonstrating electronic communications from Morse Code to worldwide radio operators who talked to our visitors. Basis Morse code was taught and certificates awarded with 209 visitors taking part.

The Gruesome Godalming Walks, thanks to Hilary Underwood were so oversubscribed that these events needed to be doubled in number!

A super fund-raising event hosted by Andy Jeffery, Town Clerk – The Great Godalming Quiz- Off filled the Wilfred Noyce Centre, and thanks must be given to Andy and Viv Ellis for organising such a big event. Also thanks for the many super donations of raffle prizes from all the Godalming Businesses who so kindly contributed, all adding to community spirit. The next quiz is on 18 September this year.

The Gallery has held regular displays and hosted book launches during the course of the year, including Blue Sky Artists, Ingrid Skoglund and Liz Calthorpe and Resonance, an exhibition of fluid acrylic paintings on canvas that blur boundaries between land, sea and sky inspired by rhythms of nature and the vastness of the universe.

Numbers of Visitors

There have been 9466 visitors during the year ended 2026, 154 school, 707 using loan boxes, 505 attending talks and events, 200 library enquiries and 1250 volunteer visits, numbers all up from the previous year.

The Volunteers

The Museum could by no means manage to offer its welcoming and happy atmosphere to the public were it not for the huge support given by our valuable volunteers. Under the guidance and tuition of Viv numbers increase and we are lucky to have such a thriving loyal team who offer so much to the Trustees and the public. Thank you Volunteers.

The Shop

The shop continues to provide valuable financial support to the projects of the Museum including increasing footfall by an increasing display of books, Godalming related products, including the addition of local Stephen Dean's 'Winton Dean's Memories of Hambledon' and other well regarded historical titles. Other introductions include beautiful home décor all very popular and adding to a warm happy arrival at the Museum. Sue Janaway had gifted the copyright of John's book to the Museum - A short History of Godalming – although now out of print. A proposed

**GODALMING MUSEUM TRUST
(A Company Limited by Guarantee)**

(Company Registered Number 1968010)

REPORT OF THE TRUSTEES

FOR THE YEAR ENDED 31 March 2026 (continued)

The Shop (continued)

reprint of the book including receiving a generous Grant from both the Godalming Trust and the Godalming Town Council should cover the printing costs and will boost the shop's sales.

Footfall in November and December in particular was up to 2028 We also planning shopping evenings for Friends, Volunteers and Town council staff with a small discount offered to new Friends. A valuable source of income to the Museum, with thanks to Viv for curating such a lovely collection.

Acquisitions

The Museum is enormously grateful to Mandy Le Boutillier who during the course of the year in order to commemorate the 40th Anniversary of the discovery of Titanic's wreck where Jack Phillips body lies, and to mark the end of Mandy's initial 3-year loan of 25 cards from her collection of Jack Phillips correspondence with his sisters to the Museum, she has decided so generously to donate the 25 cards to the Museum. This represents probably the most important donation the Museum has received for many decades.

To celebrate this wonderful donation and to honour much loved Freeman of Godalming, John Young the Museum Resources Room has been formally re-named the John Young Room. John was responsible for a huge amount of the planning and building which resulted in the Museum as we know it today- he was also a Titanic enthusiast a who spent years assisting Mandy with her research and building up his own large collection of maritime and Titanic related memorabilia.

The opening of the John Young Room was marked by an event where many generations of John Young's family were able to attend. A plaque unveiled on the Wall was presented by Mandy.

It goes without saying, the Museum, the Trustees and community at large are so enormously grateful to Mandy for such an important donation to the Museum and also to Mandy for her ongoing commitment to the Museum generally.

Fund raising

The Trustees are planning numerous fund-raising activities starting with once-a-month events to boost the income for the Trust with the expectation of now reducing the deficit significantly. The new fund-raising committee has been established consisting of members of the trustees, volunteers and friends of the Museum with a view to creating a new Platinum Friend arrangement and a new Corporate Sponsorship package which is just about to be launched. A 'tap and touch column' has been acquired for donations at the Museum to enable donations to be made more easily.

A number of evening events are being planned for July to be held at Museum including a drinks reception hosting the Godalming Chamber of Commerce on 2 July. During the last month a recital presented by Soprano Imogen Rowe, and William Edwards (piano) was hosted at Rake Court in Milford with thanks to Alan and Caroline Bott with all proceeds being given the Museum. 80 people attended and the funds raised are being established.

The Museum has received donations from the Freddie Green Foundation amounting to £5,000, a donation from the Sidney Sanders Charitable Trust towards the repair of the Museum's clock amounting to £2,000 and a further larger donation from family trust is due to be received in the next two months. The Museum has gratefully received legacies from the estates of Mary Pagan and Jean Raper, both passionate and long-term supporters of the Museum.

GODALMING MUSEUM TRUST
(A Company Limited by Guarantee)

(Company Registered Number 1968010)

REPORT OF THE TRUSTEES

FOR THE YEAR ENDED 31 March 2026 (continued)

Fund raising (continued)

The aim of the Trustees is to turn around the deficit, boost the awareness of the Museum in the town, grow the educational programme opportunities, and increase the footfall in the Museum by creating new events. Our increased social media presence, better website is making a difference especially amongst younger families and schools.

The Trustees of the Museum are thankful to so many wonderful supporters from the community who volunteer with all elements of the running and attending the Museum, which without their support one cannot imagine how the Museum can function.

The largest appreciation of thanks must go to all the Councillors at the Godalming Town Council for the total commitment financially and moral support given to the Museum, in particular Andy Jeffrey, the Town Clerk whose advice to trustees is invaluable. The support of our new Education Officer will make a huge difference to the awareness of the Museum, and we look forward our ongoing partnership.

Review of financial activities and results

The Museum recorded a small surplus on its normal operating activities of £3,544, i.e. before a significant unrealised gain on our investments.

This result was aided by the receipt of two legacies totalling £6,000 and a healthy income from our investments. The Museum shop also continues to be an essential source of income with improved gross takings and profit margin over the previous year.

The Trustees continue to invest in improvements to the Museum which should in turn lead to increased footfall and awareness of the Museum and its activities.

.....
W M H EDWARDS

Chairman of the Trustees

8 July 2026

GODALMING MUSEUM TRUST

**STATEMENT OF FINANCIAL ACTIVITIES
(Incorporating Income and Expenditure Account)**

FOR THE YEAR ENDED 31 March 2026

	Notes	General Funds	Restricted Funds	Total 2026
		£	£	£
INCOME				
Grants, donations and legacies		14,267	2,000	16,267
Income from charitable activities	3	5,515	-	5,515
Income from other trading activities	4	22,808	-	22,808
Investment income		7,539	-	7,539
Total income		50,129	2,000	52,129
EXPENDITURE				
Expenditure on charitable activities	5	46,585	-	46,585
Project expenditure		-	350	350
Total expenditure		46,585	350	46,935
Net surplus before gains on investments		3,544	1,650	5,194
Unrealised surplus on investments		14,856	-	14,856
Net surplus		18,400	1,650	20,050
Reconciliation of funds				
Total funds brought forward		207,675	12,578	220,253
Total funds carried forward		226,075	14,228	240,303

GODALMING MUSEUM TRUST

STATEMENT OF FINANCIAL ACTIVITIES
(Incorporating Income and Expenditure Account)

FOR THE YEAR ENDED 31 MARCH 2025

	Notes	General Funds	Restricted Funds	Total 2025
		£	£	£
INCOME				
Grants and donations		9,651	-	9,651
Income from charitable activities	3	5,071	-	5,071
Income from other trading activities	4	21,233	-	21,233
Investment income		7,964	-	7,964
Total income		<u>43,919</u>	<u>-</u>	<u>43,919</u>
EXPENDITURE				
Expenditure on charitable activities	5	52,410	-	52,410
Project expenditure		-	4,722	4,722
Total expenditure		<u>52,410</u>	<u>4,722</u>	<u>57,132</u>
Net expenditure before loss on investments and transfers between funds		(8,491)	(4,722)	(13,213)
Unrealised surplus on investments		2,956	-	2,956
Net deficit for the year		<u>(5,535)</u>	<u>(4,722)</u>	<u>(10,257)</u>
Reconciliation of funds				
Total funds brought forward		213,210	17,300	230,510
Total funds carried forward		<u>207,675</u>	<u>12,578</u>	<u>220,253</u>

GODALMING MUSEUM TRUST
(Company Registered Number 1968010)

BALANCE SHEET AT 31 March 2026

	Notes	2026 £	2025 £
FIXED ASSETS			
Tangible fixed assets	6	7,782	5,758
Investments	7	201,749	183,780
		<u>209,531</u>	<u>189,538</u>
CURRENT ASSETS			
Shop stocks	8	11,009	11,380
Debtors:			
Income tax recoverable		750	850
Prepayments		1,132	3,071
		<u>1,882</u>	<u>3,921</u>
Cash at bank and in hand:			
Savings account		9,217	5,895
Current account		5,964	4,333
Shop bank account		5,185	7,884
Cash in hand		218	234
		<u>20,584</u>	<u>18,346</u>
		33,475	33,647
CREDITORS: Amounts falling due within one year:			
Creditors and accruals		2,703	2,932
NET CURRENT ASSETS		<u>30,772</u>	<u>30,715</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>240,303</u>	<u>220,253</u>
Represented by:			
FUNDS			
Unrestricted General Fund		226,075	207,675
Restricted Funds	9	14,228	12,578
		<u>240,303</u>	<u>220,253</u>

GODALMING MUSEUM TRUST
(Company Registered Number 1968010)
BALANCE SHEET AT 31 March 2026
(continued)

For the year ending 31 March 2026 the Company was entitled to exemption from audit under Section 477 of the Companies Act 2006.

No notice has been deposited under Section 476 of the Companies Act 2006 in relation to its financial statements for the year.

The Trustees acknowledge the responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts.

The financial statements have been prepared in accordance with the provisions of Part 15 of the Companies Act 2006 relating to small companies.

Approved on behalf of the Trustees on 8 July 2026

.....

W M H EDWARDS

.....

A KELLY

GODALMING MUSEUM TRUST
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 March 2026

1. ACCOUNTING POLICIES

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

a) Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) – (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Godalming Museum Trust meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

b) Going concern

The accounts have been prepared on the going concern basis. The Trustees are confident that this basis is appropriate.

c) Income

Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the item(s) of income have been met, it is probable that the income will be received and the amount can be measured reliably.

d) Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the bank.

e) Fund accounting

Unrestricted funds are available to spend on activities that further any of the purposes of charity. Restricted funds are donations which the donor has specified are to be solely used for particular areas of the Trust's work.

f) Expenditure and irrecoverable VAT

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

g) Tangible fixed assets

These are capitalised if items are expected to derive benefit to the Museum over a period of more than one year and are shown at the lower of cost and net realisable value.

Depreciation is provided at the following annual rates to write off the cost of each asset and its expected useful life.

Plant and machinery	- 20% straight line
Fixtures, equipment and display boards	- 10% straight line

GODALMING MUSEUM TRUST
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 March 2026
(continued)

1. ACCOUNTING POLICIES (continued)

h) Stock

Stock is included at the lower of cost or net realisable value.

i) Debtors

Debtors are recognised at the settlement amount due. Prepayments are valued at the amount prepaid.

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

j) Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount.

k) Financial instruments

The trust only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

2. LEGAL STATUS OF THE TRUST

The Trust is a company limited by guarantee and has no share capital. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the charity.

3. INCOME FROM CHARITABLE ACTIVITIES

	Unrestricted Funds 2026 £	Unrestricted Funds 2025 £
Friends' subscriptions	1,187	2,020
Fundraising events	91	-
Educational, group visits and loan boxes	953	570
Corporate donations	750	250
100 Club surplus	833	816
Lettings and exhibitions	1,701	1,415
	5,515	5,071

4. INCOME FROM OTHER TRADING ACTIVITIES

	Unrestricted Funds 2026 £	Unrestricted Funds 2025 £
Shop, exhibition and refreshment sales	22,808	21,233

GODALMING MUSEUM TRUST
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 March 2026
(continued)

5. EXPENDITURE ON CHARITABLE ACTIVITIES

	Unrestricted Funds 2026 £	Unrestricted Funds 2025 £
Shop purchases	12,504	13,689
Rent and insurance	10,828	8,102
Utilities, telephone and internet	8,417	9,598
Archiving, cataloguing and conservation	386	392
Repairs, maintenance and security	1,590	1,488
Event costs	-	1,747
Cleaning, waste disposal and garden costs	4,948	5,509
Computer costs	345	439
Publicity and newsletter	404	505
Other expenses	3,228	4,847
Governance costs – independent examiner's fee	500	500
Museum running costs	1,642	2,208
Parking	139	552
Trust administration	-	631
Professional fees	-	1,000
Depreciation	1,654	1,203
	46,585	52,410

6. TANGIBLE FIXED ASSETS

	Plant and machinery £	Fixtures, equipment and display boards £	Total £
Cost			
At 1 April 2025	5,069	1,892	6,961
Additions	838	2,840	3,678
At 31 March 2026	5,907	4,732	10,639
Depreciation			
At 1 April 2025	1,014	189	1,203
Change for the year	1,181	473	1,654
At 31 March 2026	2,195	662	2,857
Net book value			
At 31 March 2026	3,712	4,070	7,782
At 31 March 2025	4,055	1,703	5,758

GODALMING MUSEUM TRUST
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 March 2026
(continued)

7. INVESTMENTS

	2026 £	2025 £
Schroders Charity Equity Value Fund 3,527.84 units	76,378	60,079
Cazenove Charity Responsible Multi Asset Fund 15,470.30 units	12,371	10,701
Market Value as at 31 March 2026	88,749	70,780
COIF Charities Deposit Fund	113,000	113,000
	201,749	183,780

8. STOCKS

	2026 £	2025 £
Stocks for resale	11,009	11,380

9. RESTRICTED FUNDS

	Online Services	Clock Repair Fund	Ian Fleming Fund	TOTAL
	£	£	£	£
INCOME				
Grant received	-	2,000	-	2,000
EXPENDITURE				
Project expenditure	-	-	(350)	(350)
Balance brought forward- at 1 April 2025	3,000	-	9,578	12,578
Balance carried forward at 31 March 2026	3,000	2,000	9,228	14,228

GODALMING MUSEUM TRUST
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 March 2026
(continued)

10. TRUSTEES' REMUNERATION AND EXPENSES

No remuneration was paid to any of the Trustees nor are any expenses reimbursed to them for their services to the Trust during the year (2025 – Nil).

11. RELATED PARTY TRANSACTIONS

There were no related party transactions during the year (2025-Nil).

12. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Tangible fixed assets £	Investments £	Net current assets £	Total
Restricted Funds (see note 9)	-	9,228	5,000	14,228
Unrestricted Funds	7,782	192,521	25,772	226,075
	7,782	201,749	30,772	240,303

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF GODALMING MUSEUM TRUST

I report on the accounts of the Charity for the year ended 31 March 2026 which are set out on pages 6 to 14.

Respective responsibilities of Trustees and Examiner

The charity's Trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general Directions given by the Charity Commissioner under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and the seeking of explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of any independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

.....
P J Osborne FCA
7 Oaks Lane
Bookham
Surrey
KT23 3FD

8 July 2026

GODALMING MUSEUM TRUST
INCOME AND EXPENDITURE ACCOUNT – UNRESTRICTED FUNDS
FOR THE YEAR ENDED 31 March 2026

	2026		2025	
INCOME	£	£	£	£
Grants and donations		7,594		8,798
Friends' subscriptions		1,187		2,020
Shop and refreshment sales	22,808		21,233	
Less: shop purchases	(12,504)		(13,689)	
		10,304		7,544
Legacies		6,000		-
Income tax recoverable under Gift Aid		673		853
Fundraising events		91		-
Educational, group visits and loan boxes		953		570
Bank and other interest		4,426		6,489
100 Club surplus		833		816
Income from investments		3,113		1,475
Corporate donations		750		250
Lettings and exhibitions		1,701		1,415
		37,625		30,230
LESS: EXPENDITURE				
Rent and insurance	10,828		8,102	
Water, electricity, telephone and internet	8,417		9,598	
Repairs and maintenance	785		512	
Archiving, cataloguing and conservation	386		392	
Event costs	-		1,747	
Security	805		976	
Garden	-		664	
Independent examiner's fees	500		500	
Cleaning and waste disposal	4,948		4,845	
Publicity and newsletter	404		505	
Parking costs	139		552	
Museum running costs	1,642		2,208	
Subscriptions	228		352	
Bank and credit charges	364		87	
Website and IT support costs	345		439	
Miscellaneous	542		75	
Shop administrative expenses	2,094		1,253	
Trust administration	-		631	
Intern costs	-		3,080	
Professional fees	-		1,000	
Depreciation charges	1,654		1,203	
		34,081		38,721
SURPLUS/(DEFICIT) FOR THE YEAR		3,544		(8,491)