Terms & Conditions

- **Submitting a booking form for the market does not guarantee a place at the market.** Booking forms to be received by 15 February 2027 and priority will be given to stallholders whose business is based closest to Godalming. You will be notified by e-mail as soon as possible whether or not you have been allocated a pitch in the market.

- If your application is successful, you will be sent an invoice for your pitch fee. Booking fees are non-refundable should a booking be cancelled after the Friday, 5 March 2027.

- You are responsible for meeting all environmental health and trading standards legislation (e.g. labelling and business name information).

- **Vegan Traders Sale of Goods**
  The promotion of non-vegan items on a vegan stall will not be permitted. All non-food and food products sold, promoted, or offered for sampling must be 100% vegan. This means no animal products have been used in the processing of or in the final product. GTC reserves the right to ask for the removal of products deemed not to fit in these criteria at the event from sale, promotion and sampling.

  a) GTC ask that no material showing graphic images of animals or pain be on display at the event.
  b) Any change in Vegan product lines or goods for sale must be agreed in advance prior to the market in which the product is to be introduced. This includes any temporary lines.

- **Environmentally Friendly Packaging**
  GTC kindly request that stall holders consider the environment and where possible try to avoid the use of single use plastic on their stall and/or in their products unless it is absolutely unavoidable.

- **Waverley Environmental Health Team**
  Waverley's Environmental Health team will be passed a list of producers attending the market. They may contact you or your local environmental health office to confirm you are following the appropriate health and safety standards for high-risk products. If you have any queries, please ring Waverley's Environmental Health Office on 01483 523479.

- **All rubbish** must be removed by stallholders before the end of the market, traders who leave rubbish or other detritus may not be invited to apply for future festivals. Please note private commercial bins in the town must not be used by stallholders.

- **Stallholders selling alcoholic beverages need to apply for a Temporary Event Notice (TEN) for the sale of alcohol.** For further information contact Kate Halsall on 01483 523033. After application closing date you will be informed of the pitch number and sent a map to attach to your TEN application. Stallholders shall implement a **"Challenge 21"** policy and ensure their staff are trained in the basic law relating to the sale of alcohol. Any samples provided of alcoholic beverages to be provided in non-glass containers. Proof of due diligence in respect of licensing requirements may be requested by the licensing authorities.

- Please note that butane cooking stoves where the gas canister is integral to the cooking unit are **not permitted** at any event. This does not affect stand-alone stoves, which may be used. Generators are not allowed without the permission of the CEO to Godalming Town Council. Please write to community@godalming-tc.gov.uk in the first instance to request permission.

- The organisers reserve the right to cancel the event if extreme weather conditions persist or other unforeseen circumstances mean the running of the event would not be safe or appropriate. In these circumstances, fees will not be refundable and by signing this booking form you accept these terms.

- In order to ensure that we can communicate with you, your details will be held on a database. You can write to: Godalming Town Council, 107-109 High Street, Godalming, Surrey, GU7 1AQ and request that your details be removed at any time.